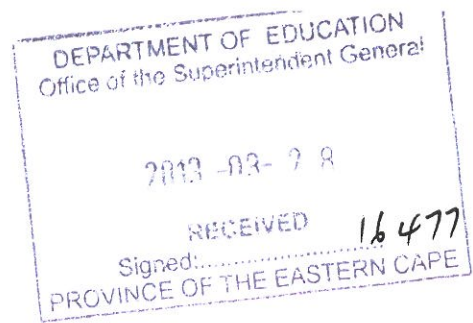




Province of the  
**EASTERN CAPE**  
EDUCATION



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**OFFICE OF SUPERINTENDENT GENERAL**

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Enquiries:

**CIRCULAR 9 OF 2013**

**TO : ALL DDGs**

**ALLCHIEF DIRECTORS**

**ALLDISTRICT DIRECTORS**

**LTSM PROJECT MANAGER**

**ALL PRINCIPALS OF S21 SCHOOLS**

**ALL CHAIRPERSONS OF SGBs**

**FROM : SUPERINTENDENT GENERAL**

**SUBJECT : OFFER OF CENTRALIZED PROCUREMENT OF TEXTBOOKS  
FOR THE 2014 ACADEMIC YEAR**

**DATE : 18 MARCH 2013**

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1. In view of the substantial success achieved by the department with the centralized procurement of textbooks for 2013, it has been decided to embark on a similar exercise for the procurement of textbooks for 2014.
2. Various models of central procurement have been utilized with great success in other provinces. Amongst the benefits of central procurement are that the catalogue price will be inclusive of delivery which will be financially beneficial to schools participating therein. This also alleviates the need for schools having to plan and fund delivery of textbooks.
3. The department advises that participants will benefit from economies of scale as they did in the 2013 procurement and that textbooks are intended to be delivered at schools by end October 2013. Catalogues will be available by 2 April 2013.

4. The department accordingly offers **ALL** (quintile 1-5, section 21) schools an opportunity to participate in the central procurement of textbooks for 2014. This **does not** include stationary procurement which will be dealt with separately.
5. School principals and/or governing bodies are advised that should they wish to participate in the central procurement of textbooks for 2014, they **MUST** indicate their intention to be **included** in writing to Ms Gwarube, fax number: 086 633 0337 or fax number: 086 7424 949 by or before 16:30, on **15 APRIL 2013**.
6. **Please note:** no extensions or late communication will be either granted or accepted. Failure to communicate as stated above will result in your school's **exclusion** from the central procurement of textbooks for 2014 and you will be solely responsible for the procurement of textbooks for your school for 2014.
7. **Please note:** that this offer to participate in the central procurement of textbooks for 2014, does not derogate from the rights afforded to schools in terms of section **21(1)(c) of the South African Schools Act no 84 of 1996**. participation.

Your urgent attention to this circular will be appreciated.



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**M. NGONGO**  
**SUPERINTENDENT GENERAL**