

OFFICE OF THE HEAD: SUPERINTENDENT GENERAL

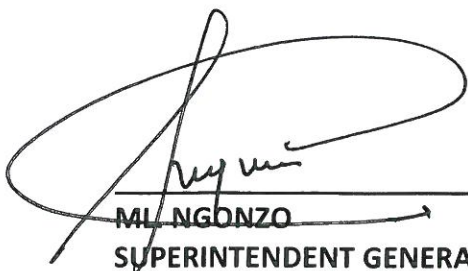
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TO : ALL DEPUTY DIRECTORS GENERAL
: CHIEF FINANCIAL OFFICER
: CHIEF DIRECTORS
: DIRECTORS
: DISTRICT DIRECTORS
: SCHOOL PRINCIPALS
: LABOUR UNIONS & STAFF ASSOCIATIONS

DATE : 27 MARCH 2013

AMENDMENT TO THE MORATORIUM ON TRANSFERS: HRM CIRCULAR NO 2 OF 2013

1. The HRM Circular No.1 of 2013 dated 6 February 2013 is hereby amended to the following extent.
2. Applications for transfers from educators identified as additional to the allocated 2013 school post establishment as contemplated in Collective Agreement No.2 of 2003 of the Education Labour Relations Council (ELRC) are permitted.
3. In exceptional circumstances applications from educators who may not have been declared additional and occupy substantive posts may be considered on condition that the resultant vacancy will be filled from the pool of additional educators within the district. The application must be submitted with a confirmation of the placement of the additional educator to the releasing school.
4. Applications referred in the preceding paragraph should be confirmed by the school Principal and Circuit Manager before they can be considered.
5. The recipient school must have a substantive vacant post of which the applicant's profile must meet the job profile of the existing post.



ML NGONZO
SUPERINTENDENT GENERAL