
OFFICE OF THE SUPERINTENDENT GENERAL

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CIRCULAR 13 OF 2013

TO : ALL DDGs AND CHIEF DIRECTORS
ALL DISTRICT DIRECTORS
LTSM PROJECT MANAGER
ALL PRINCIPALS OF S21 SCHOOLS
ALL CHAIRPERSONS OF SGBs

FROM : SUPERINTENDENT GENERAL

SUBJECT : PROVISION OF TEXTBOOKS FOR CAPS IMPLEMENTING
GRADES (7, 8, 9 AND 12) FOR THE 2014 ACADEMIC YEAR

DATE : 2 MAY 2013

Reference is made to Circular 9 of 2013, dated 18th March 2013. The purpose of this circular is to clarify the Department's position on the provision of textbooks for the new Curriculum and Assessment Policy Statement (CAPS) Grades (7, 8, 9 and 12) and the provision of textbooks for all the other grades (1 to 6, 10 and 11) in the 2014 academic year.

All school principals and/or governing bodies of all quintile 1-5 schools are hereby notified that CAPS implementing grades (7, 8, 9 and 12), will be provided and paid for by the Department for all the relevant schools through central procurement topsliced from Government funds allocated to schools. Delivery will take place directly to all relevant schools. This is being undertaken to ensure cost effective utilisation of funds and universal LTSM coverage for all learners in relevant schools. The response letters from all schools will merely be to indicate whether or not they wish to participate in a central procurement model for textbooks/ top ups concerning all other Grades (1 to 6, 10 and 11). These are still expected to be submitted to the LTSM Project Office according to previously communicated time-frames. Schools are therefore to note that the submission of complete requisitions to their relevant District Office is compulsory for the CAPS implementation grades (7, 8, 9 and 12) as well as for the other grades (1 to 6, 10 and 11), whether opting in or out of the centralised procurement.

Please note: stationery for all section 21 schools are to be procured by these schools directly with relevant service providers/ booksellers.



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SUPERINTENDENT GENERAL