



Province of the
EASTERN CAPE
EDUCATION

OFFICE OF SUPERINTENDENT GENERAL: EDUCATION

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TO : DDG: IOM
CLUSTER CHIEF DIRECTORS
ALL DISTRICT DIRECTORS
ALL SCHOOL PRINCIPALS
ALL DEPUTY DIRECTORS: HR IN DISTRICTS

FROM : SUPERINTENDENT GENERAL: EDUCATION

SUBJECT : INCREMENTAL INTRODUCTION OF AFRICAN LANGUAGES IN ALL SCHOOLS (IIAL)

DATE : 15 JANUARY 2014

The national Department of Basic Education (DBE) has adopted a policy to promote teaching of African Languages and comply with the constitutional imperatives of equality amongst languages in the country. It is of note that the Eastern Cape Department of Education has initiated the process of recruiting and training of educators to join the project.

In implementing such national policy, the following process will be followed in providing teachers to facilitate the Incremental Introduction of African Languages in all 173 piloting schools.

Find below an outline of the process for the recruitment and transfer of the educators on the list who volunteered to be trained in 2013, for implementing the IIAL in pilot schools. This transfer is specific for the purposes of the Incremental Introduction of African Languages in schools.

The following delegations are given to the management as indicated below:

1. Within the district: For educators moving within the district, the District Director is being delegated powers to approve the transfer.
2. Intra-cluster: For educators moving from one district to the other within the same cluster, the relevant Cluster Chief Director is delegated authority to approve the transfer.
3. Inter-cluster: For educators moving from one district to the other outside of the cluster, the DDG: IOM is delegated authority to approve the transfer.

The normal departmental transfer form (ECDoE TF: A) must be filled in by the concerned educators and be signed by the all relevant parties in schools and district offices in this order:

- i. Section A - Applicant
- ii. Section B1 - Head of releasing institution
- iii. Section B2 - Head of receiving institution
- iv. Section B3 – The delegated authority in terms of the above categories (1-3) as provided for by the Superintendent General in this memorandum.

This process must be concluded by or before the 31st of January 2014 to coincide with the official date of the beginning of the IIAL pilot where educators must report to the pilot schools on the 01 February 2014. Schools that have already made their selection are at liberty to engage with the concerned educators once the administration process is concluded.

Every effort must be made to ensure that this process happens expediently and is concluded as soon as possible.

Find attached the lists with the following information:

- a. Name and Surname of the educator to be transferred
- b. Pearsal and ID numbers
- c. List of qualifications
- d. Current school the teacher is at
- e. School the teacher would like to be transferred to
- f. Contact details of the teacher.

If there are any queries relating to this memorandum, please contact Mr L Stowman at 040 – 608 4298/ 4228.


M L NGONZO
SUPERINTENDENT GENERAL