



Province of the  
**EASTERN CAPE**  
EDUCATION

**OFFICE OF THE SUPERINTENDENT-GENERAL**

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**MEMORANDUM**

**TO : ALL DEPUTY DIRECTORS GENERAL  
ALL CHIEF DIRECTORS  
ALL DIRECTORS (HEAD OFFICE AND DISTRICTS)  
PRINCIPALS OF SCHOOLS  
CHAIRPERSONS OF THE SCHOOL GOVERNING BODIES  
LABOUR ORGANISATIONS**

**FROM : ACTING SUPERINTENDENT GENERAL**

**DATE : 17 NOVEMBER 2015**

**SUBJECT : TRANSFERS OF FUNDS TO OUTSTANDING COMPLIANT SECTION  
21SCHOOLS**

1. According to Amended National Norms and Standards for School Funding Gazette no. 31574 of 04 November 2008, transfer payments to Section 21 Schools must be made on or before 15 May and on or before 15 November.
2. The Department of Education ought to have complied as expected and unfortunately not all schools have received their transfer payment as expected. On behalf of the Department I profoundly apologize for this delay to transfers to some schools. Capturing is still on for these schools that submitted their annual financial statements and will be receiving their transfer payments on or before 20 November 2015.
3. The budget that is being transferred is meant for paying municipal services. Schools are obliged to honour their obligations and save the department from

paying municipal bills on their behalf. Upon receipt of this budget by schools, District Directors are urged to cause schools to pay their municipal accounts.

4. Lastly, schools that have up to date not submitted their Annual Financial Statements will not receive transfer payments.



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**S N NETSHILAPHALA**  
**ACTING SUPERINTENDEN-GENERAL**

17/11/2015

DATE