



Province of the
EASTERN CAPE
EDUCATION

LEARNER AND TEACHER SUPPORT MATERIAL (LTSM) UNIT

*25 Epsom Road, Stirling, East London, 5201 * REPUBLIC OF SOUTH AFRICA **Tel: +27 (0)43 702 7430* Fax: +27 (0)43 702 7427 •
Website: www.ecdoe.gov.za *Enquiries: Brenda Subramanien email: Brenda.Subramanien@ecdoe.gov.za

TO: : PRINCIPALS OF PUBLIC ORDINARY SCHOOLS

FROM : CHIEF DIRECTOR: OFFICE OF THE SG

DATE : 6 MAY 2019

SUBJECT : LTSM REQUISITIONS FOR TEXTBOOKS AND SUPPLEMENTARY MATERIALS

The provision of LTSM for every subject for every learner is one of the Eastern Cape Department of Education's (ECDOE) priorities. Procurement of the required LTSM and retention thereof are essential components of Textbook provisioning.

The ECDOE is committed to ensuring that every learner has a textbook for every subject. To this end, the ECDOE procurement for LTSM textbooks and supplementary materials for 2019/2020 from the LTSM (20%) budget allocation will comprise:

1. The DBE Catalogue of approved Textbooks for 2020.

This will be distributed to schools on 10 May 2019.

Requisitioning of approved textbooks from the DBE Catalogue must be submitted **before 13 June 2019.**

2. The ECDOE Supplementary Catalogue.

This will be sent to schools on 27 May 2019.

The Supplementary Catalogue will contain only Dictionaries, Foundation Phase Readers in Xhosa and Sotho and Grade 10 – 12 Life Sciences, Physical Science and Geography materials other than textbooks. Schools are expected to submit their requisitions from the Supplementary Catalogue **before 13 June 2019.**

Because of the corrective order placed by schools in 2016, and the top up orders of 2017 and 2018, the ECDOE expects that the budget allocation for textbooks for 2019 is sufficient to ensure that all learners have textbooks for all subjects. Schools are therefore requested to do an audit of their textbooks prior to requisitioning.

Schools are reminded that orders for Textbooks and Supplementary Materials will be strictly according to their allocated budget. New schools and schools with Curriculum Extensions approved by the Superintendent General should provide details of the Textbook requirements to the District LTSM coordinator. District Directors should sign-off on all such requests.

Yours sincerely

DR A.S NUKU
CHIEF DIRECTOR: OFFICE OF THE SG

06/05/2019

DATE



Ikamva eliqaqambileyo!