



Province of the  
**EASTERN CAPE**  
EDUCATION

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**HUMAN RESOURCE DEVELOPMENT**

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**TO : SUPERINTENDENT GENERAL**  
**ALL DDG's**  
**ALL CHIEF DIRECTORS**  
**ALL CLUSTER CHIEF DIRECTOR**  
**ALL DIRECTORS**  
**ALL DISTRICT DIRECTORS**  
**ALL PRINCIPALS**  
**ALL LABOUR UNIONS**

**FROM : PROJECT MANAGER - EEI**

**SUBJECT : DECLARATION OF 8<sup>TH</sup> – 12<sup>TH</sup> FEBRUARY 2021 AS**  
**PROVINCIAL TRAINING WEEK OF EDUCATION ASSISTANTS**  
**AND GENERAL EDUCATION ASSISTANTS WHO ARE PLACED**  
**IN EASTERN CAPE PUBLIC SCHOOLS**

**DATE : 5 FEBRUARY 2021**

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1. Eastern Cape Department of Education has successfully appointed unemployed youth in the Province through the Education Employment Initiative (EEI) project in all schools.
  2. EEI project is meant to confront the devastating economic challenges caused by Covid-19 and also address challenges which were affecting the continuity of learning schools.
  3. The Province is excited with the progress which has been made thus far as it has managed to capture 80% EAs and GSAs on persal, this milestone would not have been possible without team work.



4. The project team extend its congratulations to all principals who participated in the project for their commendable effort and selflessness to ensure that the first phase of the project is a success.
5. As we start the implementation of the second phase of the project we ask all our project managers, project leaders to join hands and ensure that we keep moving to make sure the second phase is also a success.
6. We are declaring next week from 8<sup>th</sup> – 12<sup>th</sup> February 2021 as the training week “**OPERATION QEQESHA**”, as the project manager I am excited because I know Principals have the capacity to implement and coordinate trainings in their respective schools.
7. EAs and GSAs are required to take up the following mandatory trainings before the return of learners:

<b>MANDATORY TRAINING</b>	<b>FACILITATOR</b>	<b>DATE</b>
Orientation	School Principal	08 – 12 February 20121
National School Safety Frame work	On Line Link / School Principal	08 – 12 February 20121
COVID 19 Protocols	School Principal	08 – 12 February 20121

8. Principals are to ensure that a proper attendance register is available at all times to keep track of EAs and GAs who will benefit from the training as well as open a training file which will record all trainings implemented.
9. A detailed training plan from each district will be sent to all school by District Project Managers, all schools are encouraged to participate in district planned trainings.
10. All districts have developed a training plan which will be utilised in the implementation of trainings.
11. Districts are required to support all schools in their respective districts to ensure that trainings are implemented in an effective and efficient manner which will benefit the EAs and GSAs.
12. As we implement phase 2 of the EEI project it is worth noting that the project is assisting us in building the Eastern Cape we all hope for were the youth are developed and given employment opportunities.



13. The Project Manager wishes to thank everyone who have been participating in the implementation of the project to ensure that targets are met, let us not tire as we approach the finishing line.

**Yours in Quality Education**



L. SIDYA  
PROJECT MANGER - EEI