

# NOTICE TO ALL GRADE 12 LEARNERS CLASS OF 2020

## RETURN OF E-LEARNING DEVICES

This is a call to all Grade 12 learners of 2020 who were provided with e-learning devices in the form of Samsung tablets including accessories. The Department wants to appeal with all the learners to return the devices back to their schools, as the purpose for which they were provided has been accomplished. These devices remain the property of the Department and must be returned to the schools for use by the current cohort of learners. Non-return of devices constitutes a criminal offence and the Department will be forced to lay charges against learners who have not returned these devices.

The due date of return for all devices is the 15 April 2021. Any device not returned after this date, will be treated as lost and criminal procedure will be initiated for recovery.

### 1. LOST DEVICES

- A) In the case of lost devices, the learner accompanied by a parent/ guardian, must report the loss to the nearest Police Station immediately (i.e. within 24 hours).
- B) A case number and an affidavit stating the circumstances around the incident of loss must be obtained as proof of the incident and are to be submitted to the Principal's office immediately (i.e. within 24 hours).
- C) The Principal must submit the details of the lost device to the Department within 24 hours of receipt thereof from the learner. (Email: [elarning@ecdoe.gov.za](mailto:elarning@ecdoe.gov.za))
- D) The Department will action the activation of the tracking mechanism on the lost device to determine its location and inform the Principal of its location.
- E) The learner with the support of a parent/ guardian or the Principal must inform the Police and attempt to retrieve the device from the location indicated.

NOTE: It is a criminal offence to feign loss, as this constitutes fraud and is a punishable offence in terms of Criminal Procedure Act 51 of 1977.

### 2. STOLEN DEVICES

- A) In the case of stolen devices, the learner accompanied by parent/ guardian, must report the theft to the nearest Police Station immediately (i.e. within 24 hours).
- B) A case number and an affidavit stating the circumstances around the incident of theft must be obtained as proof of the incident and are to be submitted to the Principal's office immediately (i.e. within 24 hours).
- C) The Principal must submit the details of the stolen device to the Department within 24 hours of receipt thereof from the learner. (Email: [elarning@ecdoe.gov.za](mailto:elarning@ecdoe.gov.za))
- D) The Department will action the activation of the tracking mechanism on the stolen device to determine its location and inform the Principal of its location.
- E) The Principal with the support of SAPS must attempt to retrieve the device from the location indicated.

NOTE: It is a criminal offence to feign theft as this constitutes fraud and is a punishable offence in terms of Criminal Procedure Act 51 of 1977.

### 3. DAMAGED DEVICES

- A) In case of damaged devices, the learner accompanied by parent/ guardian, must report the damage to the nearest Police Station immediately (i.e. within 24 hours).
  - B) The damaged device, accompanied by an affidavit stating the circumstances around the incident must be obtained as proof of the incident and are to be submitted to the Principal's office immediately (i.e. within 24 hours).
  - C) The Principal must indicate the damage on the Asset Register of the school and submit the details of the damaged device to the Department within 24 hours of receipt thereof from the learner. (Email: [elarning@ecdoe.gov.za](mailto:elarning@ecdoe.gov.za))
- NOTE: It is a criminal offence to feign damage as this constitutes fraud or to willfully damage a device and both are punishable offences in terms of Criminal Procedure Act 51 of 1977.

### 4. DECEASED LEARNERS

- A) In the unfortunate event that a learner has passed on, the e-learning device must be returned to the school at which it was issued.
- B) The Principal must indicate the return of the device on the Asset Register of the school.

### 5. REFUSAL BY LEARNERS TO RETURN DEVICES

- A) The Principal must submit the details of the device/s not returned by learners to the Department. (Email: [elarning@ecdoe.gov.za](mailto:elarning@ecdoe.gov.za))
- B) The Department will action the activation of the tracking mechanism on the device/s to determine location/s and inform the Principal of location/s.
- C) The Principal with the support of the parent/ guardian must attempt to retrieve the device from the location/s indicated.
- D) In instances where the device cannot be retrieved, the Principal must report the theft to the nearest Police Station immediately (i.e. within 24 hours).
- E) A case number and an affidavit stating the circumstances around the incident of theft must be obtained as proof of the incident and are to be placed on file in the Principal's office.

NOTE: It is a criminal offence to refuse to return departmental property as this constitutes theft and is a punishable offence in terms of Criminal Procedure Act 51 of 1977.



*"Please return the tablets, it is the right thing to do. Each one, help one."*