



DIRECTORATE: SENIOR CURRICULUM MANAGEMENT

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CURRICULUM INSTRUCTION F03/2021

**TO: DEPUTY DIRECTORS-GENERAL
CHIEF FINANCIAL OFFICER
CHIEF DIRECTORS
DIRECTORS AND DISTRICT DIRECTORS
CHIEF EDUCATION SPECIALISTS
EDUCATION DEVELOPMENT OFFICERS
DEPUTY CHIEF / SENIOR EDUCATION SPECIALISTS
SUBJECT ADVISORS
PRINCIPALS: SCHOOLS OFFERING GRADES 10-12
TEACHERS: GRADES 10-12**

DATE: 25 JANUARY 2021

<p>GRADES 10-12 CURRICULUM MANAGEMENT – TERM 1 PRIORITIES AND MANAGEMENT PLAN</p>
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1. PURPOSE

The purpose of this Curriculum Instruction is to communicate the priorities and management plan for Term 1 of 2021 for the Directorate: Senior Curriculum Management (SCM) to all teachers and curriculum officials supervising Grades 10–12, and to rescind the FET Curriculum Year Planner 2020/21 issued on 29 November 2019.

2. BACKGROUND

Due to the unprecedented impact Covid-19 had on the education system in South Africa during 2020, there was a considerable reduction in the time available to support, monitor and evaluate teaching and learning in schools offering Grades 10–12 during the academic year. This in turn led to a substantial number of projects and programmes outlined in the FET Curriculum Year planner 2020, being cancelled or indefinitely postponed. In addition to this, austerity measures brought about by budget cuts imposed on the ECDOE, impacted heavily on scheduled co-curricular activities, and teacher and subject development programmes.

To mitigate the impact of Covid-19 and budget cuts on the implementation, monitoring, support and evaluation of FET programmes and activities, the Directorate: SCM has, as an interim measure, developed a Term 1 Management Plan for 2021 (attached as **Annexure A**) to replace the Curriculum Year Planner published for 2020/21. A new Curriculum Year Planner for 2021/2,2 to be implemented from 01 April 2021 (i.e. Term 2 of 2021), will be issued in March 2021.

The Term 1 Management Plan for 2021 also indicates the timeframes for the implementation of the key priorities of the Directorate: SCM for Term 1, which include:

- Analysis of results
- Analysis of diagnostic reports
- Development of Provincial, District and School Subject Improvement Plans
- Setting 2021 targets per subject, per grade, per district and per school
- Recovery ATP orientation
- Curriculum coverage
- School Based Assessment
- Grade 10 - 12 Learner Support Programmes
- Monitoring and evaluation

3. CONCLUSION

The implementation of the Term 1 Management Plan is to take place with immediate effect upon the opening of Head Office, District Offices and schools respectively in 2021. All FET curriculum officials, SMTs and teachers are requested to plan for all activities outlined in the management plan, and to develop district support, monitoring and evaluation plans around the dates contained in the plan.



MS N. POTE
ACTING DEPUTY DIRECTOR-GENERAL: CURRICULUM MANAGEMENT & DELIVERY



ANNEXURE A

GRADES 10-12: TERM 1 MANAGEMENT PLAN, 2021

ACTIVITY	TIMEFRAME	RESPONSIBILITY	TARGET GROUP
Submission of orientation of SA reports	02 Feb	CES: FET Planning	FET Subject Planners
Orientation of Subject Advisors on Recovery ATPs	01 – 05 Feb	Subject Planners	Subject Advisors
Analysis of Grade 10 & 11 Results	02 – 05 Feb	Subject Advisors	SMT Subject Teachers
Submission of Recovery ATP orientation reports	08 Feb	CES: FET Planning	FET Subject Planners
Submission of Analysis of Grade 10 & 11 subject results to Subject Planners	08 Feb	FET Subject Planners	Subject Advisors
Submission of Final District PPoint presentations (Through the Eye of the Grade 10 & 11 learner) to Director: SCM	12 Feb	CES: FET Planning	CES: Districts
Information Sharing & Orientation of subject teachers & Educator Assistants on Recovery ATPs Compulsory Items to be covered: <ul style="list-style-type: none"> • Discussion of the Analysis of Grade 10 & 11 results • Target setting Grade 10 & 11 (per subject, per school, per district) • Development of draft District Subject Improvement Plans 	08 – 12 Feb	CES: Districts Subject Advisors	Subject Teachers Educator Assistants
Districts submit SBA cluster moderation plan to Directorate: Senior Curriculum Management	15 Feb	CES: Districts	Teachers
Submission of orientation of teachers reports	16 Feb	FET Subject Planners	Subject Advisors
<ul style="list-style-type: none"> • Analysis of Provincial Grade 10 & 11 results (based on district submissions) • Set Provincial 2021 targets Grade 10 & 11 • Development of draft Provincial Subject Improvement Plans 	09 – 12 Feb	CES: FET Planning	FET Subject Planners
<ul style="list-style-type: none"> • District Analysis of results: Grade 12 	25 Feb – 03 Mar	CES: Districts Subject Advisors	Principal Teachers



ACTIVITY	TIMEFRAME	RESPONSIBILITY	TARGET GROUP
<ul style="list-style-type: none"> District Analysis of diagnostic reports Set District 2021 targets Grade 12 Amend/augment Draft District Grade 12 Subject Improvement Plan (based on Grade 12 Learner Support Framework) 			
<ul style="list-style-type: none"> Provincial Analysis of results: Grade 12 Provincial Analysis of diagnostic reports Set Provincial 2021 targets Grade 12 Development of Grade 12 Subject Improvement Plan (based on Grade 12 Learner Support Framework) 	04 – 05 Mar	CES: FET Planning Subject Planners	Subject Advisors Teachers SMTs
Virtual Subject Advisors' Indaba	09 – 10 Mar	Director CES: FET Planning CES: Districts	Subject Planners Subject Advisors
Submission of Final District Subject Improvement Plans and targets	11 – 12 Mar	Subject Planners	Subject Advisors
Sample Monitor and evaluate Term 1 SBA level 1 moderation	15 – 26 Mar	District CES Subject Advisors	SMTs Teachers
PCCC 02 of 2021	26 Mar	Director	CESs (HO & DO)
Planning for Term 2 – 4	29 – 31 Mar	Director CES: FET Planning Subject Planners	Grade 10 – 12 learners Teachers Subject Advisors
Submit Term 1 SBA level 1 sample monitoring and evaluation report (subject x subject)	31 Mar	CES: FET Planning Subject Planners	Subject Advisors
Issuing of FET Curriculum Year Planner (Term 2 – 4) 2021	31 Mar	Director CES: FET Planning Subject Planners	Grade 10 – 12 learners Teachers Subject Advisors
Term 1 Cluster Moderation	13 – 23 Apr	District CES Subject Planners Subject Advisors	Grade 10 – 12 learners Teachers