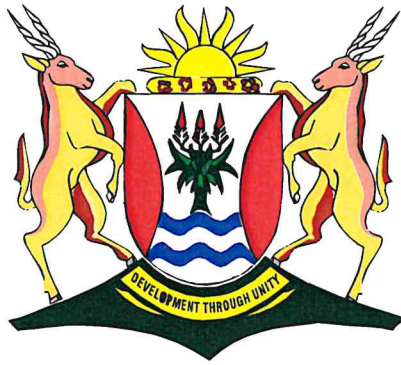




**PROVINCE OF THE EASTERN CAPE
DEPARTMENT OF EDUCATION**

**ADDENDUM FOR OPEN POST BULLETIN FOR
PRINCIPALS VOLUME 1 OF 2023**

VACANT: PROMOTIONAL POSTS AT SCHOOLS

DATE: 21 APRIL 2023

**TEL: 040 608 4064/ 040 608 4548/4513
FAX: 040 608 4433**

**PRIVATE BAG X 0032
BHISHO
5605**

**CLOSING DATE FOR RECEIPT OF APPLICATIONS FOR POSTS ADVERTISED IN
THIS BULLETIN:**

CLOSING DATE: 28 APRIL 2023

nonkosiyazi.sipahlanga@edu.ecprov.gov.za

2. SUMMARY OF POSTS

DISTRICT	PRINCIPALS
Amathole West	06
Buffalo City Municipality	14
Chris Hani East	05
Chris Hani West	04
Joe Gqabi	02
NMB	01
OR Tambo Coastal	05
Grand Total	37

2. **ENQUIRIES** should be directed to the relevant District Office. Contact details are provided below.
3. Please see attached the posts advertised.



MR AS NUKU
A/HEAD OF DEPARTMENT

24.04.2023
DATE

**EASTERN CAPE DEPARTMENT OF EDUCATION: ADDENDUM FOR OPEN POST BULLETIN FOR
PRINCIPAL AT SCHOOLS- VOLUME 1 OF 2023**

NO	ACTION	RESPONSIBILITY	DATE
1	Release date of Bulletins to District Office	HRA- Head Office	28 March 2023
2	Closing date of bulletins	District HRA	24 April 2023
3	Developing of Project Plan	Circuit Manager	26 April 2023
4	Final date of masterlisting applications submitted by DO	District HR Officials	2-5 May 2023
5	Final date of workshopping with SGBs with HRA at schools on advertised posts	Circuit managers with the assistance from HRA to ensure compliance of documentation	8-12 May 2023
6	Final date of releasing applications to schools	Circuit Managers (Circuit Managers to ensure that applications are collected)	8-12 May 2023
7	Final date for shortlisting, interviewing and ratification processes at schools	SGB's and Circuit Managers	15-19 May 2023
8	Final date for submitting of recommendations to the District Office	SGB's	31 May 2023
9	Final date for District to validate recommendations	District HRA&P	02 June 2023
10	Final date of submitting recommendation to appointing Authority (Head Office)	Deputy Directors HRA&P District Director Cluster Chief Directors	09 June 2023
11	Final date of approval of appointment by Appointing Authority	HOD	15 June 2023
12	Final date of issuing letters of appointment	HRA DISTRICTS	23 June 2023
13	Successful candidate assumes duties	Appointees	01 July 2023

**EASTERN CAPE DEPARTMENT OF EDUCATION: ADDENDUM FOR OPEN POST BULLETIN FOR
PRINCIPAL AT SCHOOLS- VOLUME 1 OF 2023**



**EASTERN CAPE DEPARTMENT OF EDUCATION
EDUCATOR EMPLOYMENT PROFILE FORM**

(EDP 01 Form)

Instructions: 1. This form combines the information in the standard application form and the standard CV information into one Employment Profile Form.
2. Place an X in blocks where applicable.

SECTION A: POST PARTICULARS

1. POST NUMBER:									
2. NAME OF INSTITUTION						3. DISTRICT			
4. POST DESCRIPTION						5. POST LEVEL			

SECTION B: PERSONAL PARTICULARS OF APPLICANT

6.1. SURNAME											6.2. NAMES																			
7. PERSAL NO:												8. I.D. No.																		
9. NATIONALITY											10. MARITAL STATUS																			
11. GENDER	F	M	DISABILITY					Y	N	12. PREVIOUS RACIAL GROUPING (EE)																				
13. POSTAL ADDRESS											14. CONTACT DETAILS	W																		
												H																		
												C																		
15. E-MAIL												FAX No.																		

SECTION C: COMPETENCIES

16. LANGUAGE PROFICIENCY	State whether "Established (Est)" or "Developing (Dev)" or "Not Established" (NE)					
	1: ISIXHOSA	2: ENGLISH	3: ISIZULU	4: AFRIKAANS	5:	6:
SPEAK						
READ						
WRITE						
17. FORMAL QUALIFICATIONS (Copies to be attached to this application)						
TYPE OF QUALIFICATION	INSTITUTION	EXEMPTION (YES/NO)	YEAR OBTAINED	DURATION	EXAMING AUTHORITY e.g. EX-DEPARTMENT	
17.1. MATRIC/ STD 10/ GRADE 12						
	ACADEMIC INSTITUTION	QUALIFICATION	YEAR OBTAINED	DURATION	SPECIALISATION SUBJECTS/AREA/FIELD	
17.2. PROFESSIONAL e.g. PTD; HDE; FDE/ACE; BED						
17.3. ACADEMIC DEGREE e.g. BA; BComm						
17.4. SENIOR RESEARCH DEGREE e.g. MEd; MPhil; DEd	ACADEMIC INSTITUTION	QUALIFICATION	YEAR OBTAINED	DURATION	RESEARCH TOPIC	
17.4. OTHER FORMAL DIPLOMAS (3mths+ and more) e.g. HRM; LABOUR LAW	ACADEMIC INSTITUTION	QUALIFICATION	YEAR OBTAINED	DURATION	AREA OF SPECIALISATION	

**EASTERN CAPE DEPARTMENT OF EDUCATION: ADDENDUM FOR OPEN POST BULLETIN FOR
PRINCIPAL AT SCHOOLS- VOLUME 1 OF 2023**

18.	SHORT COURSES (attach attendance certificate where available)	NAME OF COURSE	INSTITUTION/ SERVICE PROVIDER	YEAR OBTAINED	DURATION OF COURSE	AREA OF TRAINING

19.	HIGHEST REQV LEVEL		HIGHEST NQF LEVEL (short courses and certificates)	
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20.	SECTION D: GENERIC SKILLS (Evidence of these skills may be tested in the Interviewing Process)			
	(Mark appropriate box with an X)	Established (Est)	Developing (Dev)	Not Yet Established (NYE)
20.1.	COMPUTER LITERACY			
20.2.	COMMUNICATION			
20.3.	REPORT WRITING			
20.4.	BASIC PROJECT MANAGEMENT			
20.5.	LEADERSHIP			
20.6.	BASIC FINANCIAL MANAGEMENT			
20.7.	HUMAN RELATIONS			
20.8.	INNOVATION AND CREATIVITY			
20.9.	OTHER:			
20.10.	OTHER:			

21.	EMPLOYMENT HISTORY				
		POST LEVEL	INSTITUTION	PROVINCE	SUBJECT/S TAUGHT/FUNCTIONS
21.1.	CURRENT POST				
21.2.	PREVIOUS POSTS IN EDUCATION				
21.2.	OTHER WORKING EXPERIENCE	EMPLOYER	NATURE OF WORK		DURATION
21.3.					
21.4.					
21.3.					
21.4.					

22.	TOTAL YEARS OF EXPERIENCE IN EDUCATION		TOTAL WORKING YEARS	
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23.	EXTRA CURRICULAR ACTIVITIES			
23.1.	SPORTS e.g. athletics, netball (state sport code/s)			
23.2	MUSICAL INSTRUMENT e.g. piano, flute (state instrument/s)			
23.3.	(Mark appropriate box with an X)			
	DRAMA		CHOIR	
	ART		DRUM MAJORETTES	
	DEBATING		OTHER (state other):	
	CHESS		OTHER (state other):	

24.	PROFESSIONAL ACTIVITIES (e.g. educator union; sports body; board; council)		
	ORGANISATION/BODY	POSITION HELD (state provincial/national)	DURATION OF OFFICE
24.1.			
24.2.			
24.3.			
24.4.			
25.4.			

**EASTERN CAPE DEPARTMENT OF EDUCATION: ADDENDUM FOR OPEN POST BULLETIN FOR
PRINCIPAL AT SCHOOLS- VOLUME 1 OF 2023**

26.	SOCIAL RESPONSIBILITY ROLE (c.g. community based activities; SRC chairperson)	
	POSITION HELD	RESPONSIBILITIES
26.1.		
26.2.		
26.3.		
26.4.		
26.5.		

27.	PERSONAL QUALITY TRAITS (i.e. your strengths)
27.1.	
27.2.	
27.3.	
27.4.	
27.5.	

28.	OTHER RELEVANT INFORMATION (e.g. awards; scholarships; study tours)
28.1.	
28.2.	
28.3.	
28.4.	
28.5.	

[illegible]

30.	REFERENCES		
31.	NAME	CONTACT DETAILS	RELATIONSHIP
30.1.			
30.2.			
30.3.			

50.9.	DECLARATION
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I declare that the above information is true and correct. I understand that any false or incorrect statement can constitute misrepresentation and could render me liable to be discharged on account of misconduct. I declare that all required documents attached are a true copy of my original certificates and therefore are regarded as authentic.

SIGNATURE OF APPLICANT

DATE _____

ADDRESSES OF DISTRICT OFFICES:

Forward all applications to the District Director of the respective District as listed below
(no application forms submitted to schools will be accepted. All applicants must submit at District Offices)

Alfred Nzo East District Director Tel: 039 - 2510975 Address: P/B X 504 Bizana 4800	Alfred Nzo West District Director Tel: 039 - 2560111 Address: P/B X 9003 Matatiele 4730	Amathole East District Director Tel: 047- 4910647 / 48 / 49 Address: P/B X 3019 Butterworth 4960
Amathole West District Director Tel: 046- 6451179 Address: P/B X 2041 Fort Beaufort 5720	Buffalo City Metro: District Director Tel: 043-7086229 Address: P/B X 9007 East London 5200	Chris Hani East District Director Tel: 047-5481097 / 99 Address: P/B X 214 Engcobo 5050
Chris Hani West District Director Tel: 045 – 8588900 Address: P/B X 7053 Queenstown 5320	Joe Qwabi District Director Tel: 051- 6110052 / 6342009 Address: P/B X 5026 Sterkspruit 9762	Nelson Mandela Bay District Director Tel: 041- 4034402 / 434 Address: P/B X 3915 North End Port Elizabeth 6056
OR Tambo Inland District Director Tel: 047- 5024268 / 200 Address: P/B X 5003 Mthatha 5100	OR Tambo Coastal District Director Tel: 039 - 2536620 Address: P/B X 1010 Lusikisiki 4820	Sarah Baartman District Director Tel: 049- 8072202 Address: P/B X 726 Graaff-Reinet 6280



Province of the
EASTERN CAPE
EDUCATION

ADDENDA 1 OF 2023

NO	DISTRICT	ADDRESS	NAME OF SCHOOL	EMIS NO	COMPONENT	MEDIUM OF INSTRUCTION	GRADES	LEARNING AREAS	SCHOOL GRADING	POST NAME
ADD VOL 1 OF 23 1	BCM	EAST LONDON	NGWENYATHI SSS	54301	200200574	ENGLISH	Gr 8-12	MANAGEMENT AND ADMINISTRATION	P4	PRINCIPAL P4
ADD VOL 1 OF 23 2	BCM	EAST LONDON	LUZUKO PS	54255	200200391	ENGLISH/XHOSA	Gr 5-7	MATHEMATICS, ENGLISH ISIXHOSA: MANAGEMENT, LEADERSHIP, ADMINISTRATION	P2	PRINCIPAL P4
ADD VOL 1 OF 23 3	BCM	EAST LONDON	SOLOMON MAHLANGU SS	54389	200200802	ENGLISH	Gr 8-12	MANAGEMENT, ADMINISTRATION AND LANGUAGES	P3	PRINCIPAL P4
ADD VOL 1 OF 23 4	BCM	EAST LONDON	NONTOMBI MATTA PS	54313	200200625	ENGLISH	Gr 7	EMS, TECHNOLOGY	P3	PRINCIPAL P4
ADD VOL 1 OF 23 5	BCM	EAST LONDON	DONGWE PS	54141	2000200127	ENGLISH	INTERSEN	MATHEMATICS, ENGLISH, NATURAL SCIENCE, MANAGEMENT AND ADMINISTRATION	P2	PRINCIPAL P4
ADD VOL 1 OF 23 6	BCM	EAST LONDON	WN MADIKIZELA MANDELLA		200200376	ENGLISH	Gr R-7	MANAGEMENT AND ADMINISTRATION	P2	PRINCIPAL P4
ADD VOL 1 OF 23 7	BCM	KING WILLIAMS TOWN	THEMBALABANTU SS	114545	200200837	ENGLISH	Gr 10-12	MANAGEMENT AND ADMINISTRATION, XHOSA, LIFE ORIENTATION	P3	PRINCIPAL P4
ADD VOL 1 OF 23 8	BCM	KING WILLIAMS TOWN	XOLANI SS	114581	200200911	ENGLISH	Gr 10-12	MATHEMATICS AND ADMINISTRATION, LIFE SCIENCES, MATHEMATICS LITERACY	P3	PRINCIPAL P4
ADD VOL 1 OF 23 9	BCM	KING WILLIAMS TOWN	BREIDBACH SS	114136	200200058	ENGLISH	Gr 10-12	BESTUURSWESE, GESKIEDENIS	P3	PRINCIPAL P4
ADD VOL 1 OF 23 10	BCM	KING WILLIAMS TOWN	DUMALISILE SSS	114176	200200983	ENGLISH	Gr 10-12	MANAGEMENT AND ADMINISTRATION, MATHEMATICS, MATHEMATICS LITERACY, TECHNOLOGY	P2	PRINCIPAL P4
ADD VOL 1 OF 23 11	BCM	KING WILLIAMS TOWN	TYUSHA PS	114562	200200868	ENGLISH	Gr 1-7	MANAGEMENT AND ADMINISTRATION, ALL PRIMARY SUBJECTS	P2	PRINCIPAL P4
ADD VOL 1 OF 23 12	BCM	EAST LONDON	NGCAMAMA PS	54300	200200	ENGLISH/XHOSA	Gr R-7	MANAGEMENT AND ADMINISTRATION	P1	PRINCIPAL P4
ADD VOL 1 OF 23 13	BCM	EAST LONDON	LINGELETHU HS	54239	200200362	ENGLISH	Gr 8-12	MANAGEMENT AND ADMINISTRATION	P4	PRINCIPAL P4
ADD VOL 1 OF 23 14	BCM	KING WILLIAMS TOWN	NONCEBA SSS	114435	200200817	ENGLISH	Gr 10-12	MATHEMATICS, PHYSICAL SCIENCE, MANAGEMENT AND ADMINISTRATION	P3	PRINCIPAL P4
ADD VOL 1 OF 23 15	JOE QGABI	UGIE	ELUNYAWENI PS	164115	200400155	ENGLISH	Gr 4 - 7	FAL, HL, SOCIAL SCIENCE	P2	PRINCIPAL P4
ADD VOL 1 OF 23 16	JOE QGABI	STERKSPRUIT	IMPUMELELO SSS	214176	200600291	ENGLISH	Gr 10 - 12	MATHEMATICS & PHYSICAL SCIENCE & MANAGEMENT	P2	PRINCIPAL P4
ADD VOL 1 OF 23 17	AW	KEISKAMMAHOEK	UPPER GXULU PS	114567	200200879	ENGLISH	Gr 4 - 7	MANAGEMENT AND ADMINISTRATION	P2	PRINCIPAL P4
ADD VOL 1 OF 23 18	AW	STUTTERHEIM	SIYAKHULA HIGH	114511	200200791	ENGLISH	Gr 8 - 12	LIFE SCIENCES, MANAGEMENT AND ADMINISTRATION	P2	PRINCIPAL P4
ADD VOL 1 OF 23 19	AW	STUTTERHEIM	JONGILE NOMPONDO HIGH	114252	200200295	ENGLISH	Gr 8 - 12	ENGLISH, CREATIVE ARTS MANAGEMENT AND ADMINISTRATION	P3	PRINCIPAL P4
ADD VOL 1 OF 23 20	AW	FORT BEAUFORT	INYIBIBA SSS	74195	200 100338	ENGLISH	Gr 8 - 12	MANAGEMENT & ADMINISTRATION	P2	PRINCIPAL P4
ADD VOL 1 OF 23 21	AW	FORT BEAUFORT	ST. JOSEPHS PS	74339	200100736	AFRIKAANS	Gr 1-7	MANAGEMENT & ADMINISTRATION	P3	PRINCIPAL P4
ADD VOL 1 OF 23 22	AW	CATHCART	D.G COSSIE PS	114165	200600122	ENGLISH	Gr 4-7	SOCIAL SCIENCES, MANAGEMENT AND ADMINISTRATION	P2	PRINCIPAL P4
ADD VOL 1 OF 23 23	NMB	ALGOA	JAMES JOLOBE SEC	184229	200100347	ENGLISH/SIXHOSA	Gr 8 - 12	MANAGEMENT AND ADMINISTRATION	P3	PRINCIPAL P4

11/04/2023

[Signature]

ADD VOL 1 OF 23 24	CHE	NDUMGWANA A/A COFIMVABA 5380	KANYISA PS	34189	200601102	ENGLISH	Gr 4-7	MANAGEMENT AND ADMINISTRATION	P2	PRINCIPAL P4
ADD VOL 1 OF 23 25	CHE	NGCOBO CMC, NGCOBO	MQABO SPS	64232	2004000651	ENGLISH	Gr 4-7	MATHEMATICS, NS & TECHNOLOGY, NATURAL SCIENCE, SOCIAL SCIENCE	P1	PRINCIPAL P4
ADD VOL 1 OF 23 26	CHE	NGCOBO CMC, NGCOBO	QOBA SPS	64339	2004000949	ENGLISH	Gr 4-7	MATHEMATICS, ENGLISH, SOCIAL SCIENCES, LIFE SKILLS	P2	PRINCIPAL P4
ADD VOL 1 OF 23 27	CHE	MBULU A/A TSOMO	MTSHANYANE PS	64270	2003003391	ENGLISH	Gr 4-7	ENGLISH, AND SOCIAL SCIENCES	P2	PRINCIPAL P4
ADD VOL 1 OF 23 28	CHE	CALA TOWN, CALA	LM SILINGELA	64181	2006003360	ENGLISH	Gr R-7	MANAGEMENT ADMINISTRATION AND	P4	PRINCIPAL P4
ADD VOL 1 OF 23 29	ORTC	LUSIKISIKI	KANYISA PS	134196	2005003347	ENGLISH	Gr 6-8	STATE SUBJECTS	P3	PRINCIPAL P4
ADD VOL 1 OF 23 30	ORTC	LUSIKISIKI	MDLANKALA JSS	134301	2005000645	ENGLISH	Gr 7-9	MATHEMATICS, MANAGEMENT	P3	PRINCIPAL P4
ADD VOL 1 OF 23 31	ORTC	LIBODE	DIKO SPS	134145	200400125	ENGLISH	Gr 1-7	MANAGEMENT, MATHEMATICS, ENGLISH, XHOSA	P2	PRINCIPAL P4
ADD VOL 1 OF 23 32	ORTI	MTHATHA	MAWELENI SPS	234253	200400515	ENGLISH	Gr R-7	Gr R-7	P1	PRINCIPAL P4
ADD VOL 1 OF 23 33	ORTI	MTHATHA	UMTHATHA TECH HS	234468	200401340	ENGLISH	Gr 8-12	Gr 8-12	P4	
ADD VOL 1 OF 23 34	CHW	CRADOCK	JA NCACA PPS	44144	2006000303	ENGLISH & ISIXHOSA	Gr R-4	Gr R-4	P3	PRINCIPAL P4
ADD VOL 1 OF 23 35	CHW	CRADOCK	EDDELWEISS PS	194125	2006000156	ENGLISH	Gr 4-7	Gr 4-7	P2	PRINCIPAL P4
ADD VOL 1 OF 23 36	CHW	CRADOCK	EVENDALE FS	44124	2006000192	AFRIKAANS	Gr 1-6	Gr 1-6	P1	PRINCIPAL P4
ADD VOL 1 OF 23 37	CHW	CRADOCK	CRADOCK HIGH SCHOOL	44115	2006000117	AFRIKAANS & ENGLISH	Gr 8-12	Gr 8-12	P3	PRINCIPAL P4

Handwritten signature