



Province of the
EASTERN CAPE
EDUCATION

HUMAN RESOURCE ADMINISTRATION

*Steve Vukile Tshwete Complex, Zone 6, Zwelitsha, 5608, *Private Bag X0032, Bisho, 5605, REPUBLIC OF SOUTH AFRICA:

*Website: www.ecdoe.gov.za

ENQUIRIES : S NUIWENHUYS

CONTACT DETAILS :040 608 200

INSTRUCTION TO THE APPLICANTS IN THE FILLING OF CLOSED POST LEVEL ONE BULLETIN FOR SCHOOL-BASED EDUCATORS

BACKGROUND

The vacancies advertised in this circular are as a result of natural attrition and in increase in post allocation in terms of the 2018 Educator Post Establishment (PPN).

2. GENERAL PRINCIPLES

2.1 This instruction is developed within the framework of the Personnel Administrative Measures (PAM) and relevant ELRC Collective Agreements. In this regard the following general principles must be noted:

2.1.1 The obligation of the state as the Employer in terms of Section 195 and 197 of the Constitution of the Republic of South Africa which includes the following factors:

- The ability of candidates
- The need to redress the balances of the past to achieve broad representation.

2.1.2 The obligation of the Employer in terms of Section 189 of the Labour Relations Act, 1995 as amended and other applicable labour legislations.

2.1.3 The obligation of the Employer to achieve equality in the workplace in accordance with the provision of the Employment Equity Act (EEA) of 1998 as amended.

2.1.4 The role of the governing bodies, in terms of section 20(1)(i) of the South African Schools Act as well as chapter 3 of the Employment of Educators Act, 1998 as amended. These provisions require school governing bodies to accommodate the obligations of the employer towards serving educators.

2.1.5 The requirements for the filling of educator posts as encapsulated in Chapter B of the PAM.

2.1.6 The powers of the Head of Department as contained in Section 6 of EEA and PAM Chapter B.

3. VACANCY SCHEDULE AND POST STRUCTURE

3.1 The schedule of school based educator posts advertised for filling are reflected in **Annexure D**.

POST DESCRIPTION	POST LEVEL
Educator	1

4. ELIGIBILITY

CLOSED POST LEVEL 1 BULLETIN ONE OF 2017.

The department has issued a closed bulletin for additional educators as priority number one. Where an additional educator is not recommended, substantive reasons should be provided to the HOD. In the event where no additional educators are available for the advertised post, temporary educators (Currently serving in the Eastern Cape Department of Education) may be recommended for permanent appointment with effect from 1 January 2018.

5. PROCEDURE FOR SUBMISSION OF APPLICATIONS

Applications should be submitted on prescribed application form (EDP 01) and must BE ACCOMPANIED BY COMPREHENSIVE CURRICULUM VITAE AND CERTIFIED COPIES OF QUALIFICATIONS, which include training as an educator and proof of registration with SACE AND COPY OF ID NOT OLDER THAN THREE MONTHS. Educators declared as additional must attached their letters declaring them additional.


APPLICATIONS MUST BE SUBMITTED TO THE ADDRESSES LISTED BELOW

<p>East London:</p> <p>Mr E Klaasen</p> <p>Tel: 043-7086208/7600542</p> <p>Fax: 043-7613454</p> <p>Address: P/B X 9007 E.L, 5200</p>	<p>Fort Beaufort</p> <p>Ms N Futshane</p> <p>Tel: 046- 6452964</p> <p>Fax: 046- 6452783</p> <p>Address: P/B X 2041 F.B.T, 5720</p>	<p>King Willam's Town</p> <p>Mr.E Klassen</p> <p>Tel: 043- 6043218/6043221/2</p> <p>Fax: 043- 6425896</p> <p>Address: P/B X 0055 K.W.T, 5600</p>
<p>Ngcobo</p> <p>Mr NA Fetsha</p> <p>Tel: 047-5481004/1099</p> <p>Fax: 047-5481139</p> <p>Address: P/B X 214</p> <p>Engcobo 5050</p>	<p>Qumbu</p> <p>Ms. N. Dyodo</p> <p>Tel: 047- 5420210 / 12</p> <p>Fax: 047-5530180</p> <p>Address: P/B X 466</p> <p>Qumbu 5180</p>	<p>Mthatha</p> <p>Mr N. Dyodo</p> <p>Tel: 047- 5024272/4225</p> <p>Fax: 047-5323339</p> <p>Address: P/B X 5003</p> <p>Mthatha 5100</p>
<p>Libode</p> <p>Mr Joseph</p> <p>Tel: 047- 5324704</p> <p>Fax: 047-5323505</p> <p>Address: P/B 518</p> <p>Libode 5160</p>	<p>Dutywa</p> <p>Mrs Mxothwa</p> <p>Tel: 047- 4892247/4895044</p> <p>Fax: 047-4891148</p> <p>Address: P/B X 1203</p> <p>Dutywa 5000</p>	<p>Butterworth</p> <p>Mrs Mxothwa</p> <p>Tel: 047- 4911070/4910646</p> <p>Fax: 047-4910655</p> <p>Address: P/B X 3019</p> <p>Butterworth, 4960</p>
<p>Cofimvaba</p> <p>Rev Fetsha</p> <p>Te l: 047 -8740744</p> <p>Fax: 047-4880027</p> <p>Address: P/B X 1229</p> <p>Cofimvaba,5380</p>	<p>Cradock</p> <p>Mr. Godlo</p> <p>Te l: 048 –8018639</p> <p>Fax: 048- 8813189</p> <p>Address: P/B X 82</p> <p>Cradock 5880</p>	<p>Sterkspruit</p> <p>Mr Magadu</p> <p>Te l: 051- 6111380/6110064</p> <p>Fax: 051 – 6110043/6342009</p> <p>Address: P/B X 5026</p> <p>Sterkspruit 9762</p>
<p>Queenstown</p>	<p>Lady Frere</p>	<p>Mbhizana</p>

<p>Mr HN Godlo</p> <p>Tel: 040-8422633/8421970</p> <p>Fax: 040-8421993</p> <p>Address: P/B X 7053</p> <p>Queenstown 5320</p>	<p>Mr. Mr HN Godlo</p> <p>Tel: 047 -8780009/8780229</p> <p>Fax: 047-8780224</p> <p>Address: P/B X 1152</p> <p>Lady Frere 5410</p>	<p>Mr M Mpupu</p> <p>Tel: 039 – 2510279/2510063</p> <p>Fax: 039 - 2510976</p> <p>Address: P/B X 504</p> <p>Bizana 4800</p>
<p>Mount Fletcher</p> <p>Mr. N Magadu</p> <p>Tel: 039- 2570963</p> <p>Fax: 039 - 2570956</p> <p>Address: P/B X 1133</p> <p>Mount Fletcher</p> <p>4700</p>	<p>Maluti</p> <p>Mr LE Mtatyana</p> <p>Tel: 039 – 2560111/2560594</p> <p>Fax: 039 - 2560111</p> <p>Address: P/B X 1835</p> <p>Matatiele</p> <p>4730</p>	<p>Lusikisiki</p> <p>Mr Joseph</p> <p>Acting District Director</p> <p>Te l: 039 - 2531065</p> <p>Fax: 039 - 2531079</p> <p>Address: P/B X 1010</p> <p>Lusikisiki 4820</p>
<p>Graaff Reinet</p> <p>Mr NRW De Bruin</p> <p>049- 8072202</p> <p>Fax: 049 - 8925281</p> <p>Address: P/B X 726</p> <p>Graaff-Reinet 6280</p>	<p>Mount Frere</p> <p>Mr. L Mtatyana</p> <p>Tel: 039 - 2550005</p> <p>Fax: 039 - 2550005</p> <p>Address: P/B X 9001</p> <p>Mount Frere 5090</p>	<p>Grahamstown</p> <p>Mr NRW De Bruin</p> <p>Tel: 046- 6229310</p> <p>Fax: 046 - 6223224</p> <p>Address: P/B X 1001</p> <p>Grahamstown 6140</p>
<p>Uitenhage</p> <p>Mr Gorgonzola</p> <p>Tel: 041- 9954000/2</p> <p>Fax: 041 - 9227659</p> <p>Address: P/B X 64</p> <p>Uitenhage 6200</p>	<p>Port Elizabeth</p> <p>Mr Gorgonzola</p> <p>Tel: 041- 4034402 / 434</p> <p>Fax: 041 - 4538660</p> <p>Address: P/B X 3915</p> <p>North End</p> <p>Port Elizabeth 6056</p>	

6. CLOSING DATE

The closing date for applications for Post Level One is 7 November 2017. No FAXED AND E-MAILED APPLICATIONS WILL BE ACCEPTED. APPLICATIONS RECEIVED AFTER THE CLOSING DATE WILL NOT BE CONSIDERED.



MR. T. S. KOJANA
SUPERINTENDENT-GENERAL

DATE: _____