



Province of the
EASTERN CAPE
EDUCATION

RESOURCE TARGETING AND SYSTEMS PLANNING

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**REF : SUBMISSION OF EMIS RETURNS AND COMPULSORY
IMPLEMENTATION OF SASAMS dated 28 November 2012**

**TO : CLUSTER CHIEF DIRECTORS
DISTRICT DIRECTORS – ALL DISTRICTS
ALL EDUCATION DEVELOPMENT OFFICERS/CIRCUIT MANAGERS
ALL SES: EMIS AND POLICY IMPLEMENTATION
ALL SCHOOL PRINCIPALS**

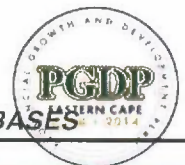
FROM : HEAD : EDUCATION

DATE : 04 APRIL 2013

**SUBJECT : REMINDER ON SUBMISSION or RE-SUBMISSION OF SASAMS &
LURITS DEPLOYED DATABASES**

1. The South African School Administration and Management System(SASAMS) is a computer-based program developed by the National Department of Basic Education that will also serve as a common tool for all school based activities and thus improving accountability and professionalism in the education system.
2. In order to roll-out SASAMS, the Eastern Cape Department of Education has already trained 5370 schools that required training on at least one module of SASAMS and has provided public ordinary schools with laptops for implementation of SASAMS.
3. In November 2012 the Council of Education Ministers(CEM) approved that SA-SAMS will be the preferred single data collection tool for school data via LURITS to be made available for district, provincial and national reporting. This includes amongst others the registration and

REMINDER ON SUBMISSION OF SASAMS LURITS DEPLOYED DATABASES



administration of Annual National Assessment in 2013. The 2013 ANA cannot be conducted without the outstanding databases having been submitted.

4. To improve the accountability and responsibility of using public funds, the Provincial Department of Education resolved in November 2012 that all school budgets must be loaded on SASAMS and that all transactions, thereof, be recorded in the software by each school that receives a paper budget from the Department of Education.
5. A memorandum dated **28 November 2012** was circulated to all District Office for distribution to all schools in the Province. This memorandum stipulated the dates for submission of LURITS deployed databases to Head Office via the District Office. *(Copy of the memorandum is attached).*
6. According to the memorandum each school is to make six submissions of LURITS deployed databases in 2013.
7. The first submission date was **29 January 2013** for all ordinary schools, of which only **933** schools submitted to date.
8. The second submission date was **05 March 2013** for all ordinary schools, of which only **135** schools submitted to date. These submissions are from 2 districts, namely Cradock and Grahamstown.
9. Only all schools from Cradock district made two submissions in 2013.
10. The third submission date was **28 March 2013** for all ordinary schools, of which no school has made a submission yet.
11. All provinces are required to register all learners for ANA with the LURITS system by **1 May 2013**.
12. This non-compliance will have a negative impact on the registration of learners for the Annual National Assessments.
13. All schools that failed to comply are required to write a report to their district office indicating the reasons that led to the non-compliance.
14. Districts are therefore required to provide a report on the reasons for non-compliance for each and every school that has not complied.
15. The reasons must be compiled on the template attached to this memorandum.
16. This information must be submitted to Head Office for the attention of Mr R Janse van Rensburg or Mr A Malaza on or before **19 April 2013**.
17. Your cooperation on this matter is appreciated.

Yours in education,



ML NGONGO

HEAD : EDUCATION



REMINDER ON SUBMISSION OF SASAMS LURITS DEPLOYED DATABASES

building blocks for growth

Ikamva eliganambileyo!