



Province of the
EASTERN CAPE
EDUCATION

OFFICE OF SUPERINTENDENT GENERAL: EDUCATION

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CIRCULAR 12 OF 2013

TO : ALL DDGs
ALL DISTRICT DIRECTORS
ALL SCHOOL PRINCIPALS
ALL SCHOOL GOVERNING BODIES (SGBs)
ALL EDUCATION STAKEHOLDERS
CHAIRPERSON: PELRC

FROM : SUPERINTENDENT GENERAL: EDUCATION

SUBJECT : CENSUS OF SCHOOLS: LEARNER AND EDUCATOR VERIFICATION

DATE : 30 APRIL 2013

I, as Superintendent General of the Department of Education have just signed a Memorandum of Understanding (MOU) with the national department, Statistics South Africa, to conduct a Census of Schools in the Eastern Cape. The objectives of the Project are mainly as follows:

- to establish and publish the total number and type of schools (including names, Quintile status, geographical location of schools, with GPS co-ordinates, etc) in the Eastern Cape Province (per circuit and district);
- to establish the total number of educators and learners per school, circuit and district
- to collate the demographic information (age, sex, citizenship, home language, home address, etc) of learners and educators per school, circuit and district and publish aggregate information thereof;
- to identify the citizenship of learners and those learners without Identity Numbers (IDs) per school, circuit and district and publish aggregate information thereof (per named school with GPS co-ordinates);
- to identify educators without a Persal number, period of current employment contract and name of employer paying their salaries per school, circuit and district and publish aggregate information thereof (per named school with GPS co-ordinates);

- to establish the language(s) of instruction, educational streams and subjects offered per school, circuit and district and publish aggregate information thereof;
- to establish the enrolment of learners by grade per school;
- to establish the enrolment of learners by subject (including language and subjects) per grade per school;
- to establish the enrolment of learners per Language of Instruction per grade per school; and
- to establish the number of learners with disabilities and type of such disability per school.

The data is to be collected by Statistics South Africa officials during May and June 2013 and the project is to be completed and a report presented to the Department before end August 2013.

For purposes of this enumeration exercise, the following will be required at each school/ centre:

- All employees will be required to produce any legally acceptable means of identification (e.g., an ID book in the case of SA Citizens, and an Official passport in the case of employees of foreign origin).
- In the case of learners, the relevant schools/ centres will be expected to maintain and produce proper registers (enrolment/ admission and attendance registers) verifying the existence of each learner at the said school/ centre.
- School principals and Centre Managers are directed to ensure that they have and produce full and comprehensive account for whoever shall not be at schools on the day of enumeration (learners, educators, as well as administrative support staff, who may be absent for whatever reason).

Statistics South Africa is conducting this project utilising the Statistics Act no.6 of 1999, including the specific provisions found in section 16 and 18 of the Act, which states the following:

"16 (1) The Statistician-General, or an officer of Statistics South Africa authorized by him or her, may, in performing his or her functions in terms of this Act, put, to any person any questions which the Statistician-General or that authorized officer considers reasonably necessary for the collection of statistics.

- Every person, including every employee of any organ of state, must-
 - answer, when so required, all questions put orally or in writing in terms of subsection (1); and
 - In accordance with the instructions pertaining to any document referred to in section 7 (1) (e) (ii) and not later than the date specified in that document-

- Furnish all such information; or
- Sign such declaration,

18 (3) any individual other than as employee of an organ of state, business or other organization of that:

- Fails to answer a question put in terms of section 16 (2) (a) or furnishes an answer to such a question which is false or misleading in any material respect, knowing the answer to be false or misleading;

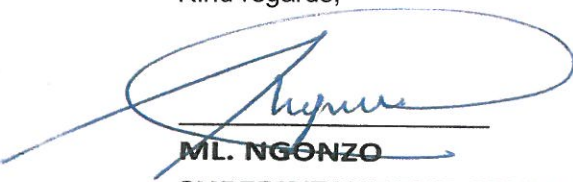
- b) Fails to furnish information or sign a declaration in terms of section 16 (2) (b) or furnishes such information which is false or misleading in any material respect, knowing the information to be false or misleading;
- c) Incites any other person to act as contemplated in paragraph (a) or (b);
- d) Refuses-
 - i) The Statistician-General or any authorized officer of Statistics South Africa, acting in terms of section 15, entry on any land or premises; or
 - ii) To permit the Statistician-General or that authorized to inspect anything on or in that land or premises;
- e) Willfully obstruct the Statistician-General or any officer of Statistics South Africa in the exercise of a power, or the performance of a duty, in terms of this Act,

Is guilty of an offence and liable to conviction."

All stakeholders and role-players are requested and urged to support this project as it constitutes one of the key elements in the Turnaround Plan of the Department and which will ensure adequate, accurate and unbiased planning data and thereafter result in more appropriate provisioning of resources from the 2014 academic year onwards.

Your active co-operation and support is highly appreciated.

Kind regards,


ML. NGONZO
SUPERINTENDENT GENERAL

cc MEC: Education
 MEC: Finance and Provincial Planning (E Cape)
 Minister and Deputy Minister of Basic Education
 DG: Basic Education
 Statistician General: Statistics South Africa