



Province of the  
**EASTERN CAPE**  
EDUCATION

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**OFFICE OF THE SUPERINTENDENT GENERAL: EDUCATION**

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**CIRCULAR 23 OF 2014**

**TO: DEPUTY DIRECTORS-GENERAL  
CHIEF DIRECTORS: HEAD AND CLUSTER OFFICES  
DIRECTORS: HEAD OFFICE AND DISTRICTS  
PRINCIPALS OF SCHOOLS  
CHAIRPERSON'S OF SCHOOL GOVERNING BODIES  
SECRETARIES OF TEACHER UNIONS**

**FROM: SUPERINTENDENT GENERAL: EDUCATION**

**DATE: 20 OCTOBER 2014**

**NOTIFICATION IN TERMS OF CHAPTER A, PARAGRAPH 3.2 (d) OF THE PERSONNEL ADMINISTRATIVE MEASURES (PAM) – (WORKLOAD PER EDUCATOR) – TRAINING OF SENIOR PHASE MATHEMATICS, SCIENCE AND TECHNOLOGY HoD's, LEAD TEACHERS, AS WELL AS CLASSROOM TEACHERS FOR SECONDARY SCHOOLS – 2015.**

**1. INTRODUCTION**

**This assessment instruction deals with the following:**

- 1.1. Circular S13 of 2014, received from the Department of Basic Education and dated 23 September 2014;
- 1.2. The notice in terms of Chapter A, Paragraph 3.2 (d) of the Personnel Administrative Measures (PAM) - (Workload per educator), for the training of educators in the 2015 Academic Year.



## **2. TRAINING OF SENIOR PHASE MATHEMATICS, SCIENCE AND TECHNOLOGY HoD's, LEAD TEACHERS, AS WELL AS CLASSROOM-BASED TEACHERS FOR SECONDARY SCHOOLS**

2.1. The Department of Basic Education has planned to train Senior Phase Subject Advisors for Mathematics, Science and Technology from all nine (09) provinces.

2.2. Eastern Cape Subject Advisors underwent 5 days of training from 13-17 October 2014 (Mathematics). Further training will be done during the week of 01-05 December 2014 (Science & Technology).

2.3. Together with the Department of Basic Education, the Provincial Education Department has planned the following training sessions for Senior Phase Mathematics, Science and Technology during school vacations in 2015 as follows:

<b>Timeframe</b>	<b>Participants</b>	<b>Focus</b>
12-16 January 2015	Heads of Department and Lead Teachers	Subject content, Pedagogy and Curriculum Management
06-10 April 2015	Classroom-based teachers	Subject Content and Pedagogy
29 June-17 July 2015	Classroom-based teachers	Subject Content and Pedagogy

2.2 Every cohort of teachers will undergo 5 days of training.

2.3 Schools will be notified of logistical arrangements by their District Offices, as the training of Classroom-based teachers will be decentralised within each of the 23 districts in the Eastern Cape Province.

## **3 CONCLUSION**

Districts and schools must ensure attendance at every scheduled training event in districts, as this training programme is aimed at improving learner performance in Mathematics, Science and Technology related subjects. Failure to adhere to dates has a knock-on effect on national and provincial timeframes. The co-operation of EDOs, Principals and teachers is both expected and appreciated in the best interest of the learners in the Province of the Eastern Cape.

  
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**R. M. TYWAKADI**  
**ACTING SUPERINTENDENT-GENERAL: EDUCATION**