



Province of the  
**EASTERN CAPE**  
EDUCATION

OFFICE OF THE HEAD OF DEPARTMENT

Steve Vukile Tshwete Complex, Zone 6 Zwelitsha, 5608, Private Bag X0032, Bisho, 5605 REPUBLIC OF SOUTH AFRICA:

Website: [www.ecdoe.gov.za](http://www.ecdoe.gov.za) E- mail: [themba.kojana@ecdoe.gov.za](mailto:themba.kojana@ecdoe.gov.za)

**To :** School Principals  
Chairpersons of the School Governing Board

**CC:** District Directors  
Chief Education Specialists  
Circuit Managers

**DEPARTMENTAL CIRCULAR 12 OF 2018**

**CERTIFICATE OF COMPLIANCE: TRANSFERS/FUNDS RECEIVED FROM GOVERNMENT**

**1. PURPOSE**

This Circular aims to inform and request all schools to comply with the submission of Certificates of Compliance for all funds transferred to schools.

**2. BACKGROUND**

The Public Finance Management Act 1999, Act 1 of 1999, ("PFMA") section **38(1)(j)** requires that the accounting officer obtain a written assurance from the school that the school implements effective, efficient and transparent financial management and internal control systems.

Treasury Regulations (TR) issued in terms of the PFMA states the following i.e. **TR 8.4.1** – An accounting officer must maintain appropriate measures to ensure that transfers and subsidies are applied for their intended purposes and **TR 8.4.2** allows the accounting officer to withhold transfers if any of the conditions to the transfers or subsidies have not been complied with.

**3. DISCUSSION**

The Department is currently undertaking a full evaluation of the state of compliance by schools, inclusive of the submission of audited or examined financial statements as required by the South African Schools Act 1996, Act 84 of 1996 (**Sections 42 and 43**).

**Certificate of Compliance – Funds Received from Government** for the 10% upfront transfer and for the first tranche must be completed, signed and returned to the relevant District Office by 31 June of each year. The attached Certificate of Compliance Certificate is to be used.

**Certificate of Compliance – Funds Received from Government** for the second tranche must be completed, signed and returned to the relevant District Office by 31 January of each year.

**Circular 12 of 2018 on Schools Compliance Certificates**

**Page 1 of 2**





Province of the  
**EASTERN CAPE**  
EDUCATION

A copy of the approved **2018** Budget (refer Section 38 of the South African Schools Act 1996, Act 84 of 1996) must be attached to each Certificate of Compliance submitted.

Prevailing directives on the utilisation of funding by the Department remain in force and strict compliance is required.

**4. EFFECTIVE DATE**

The provisions of this Circular are applicable with immediate effect.

**MS. P. VINJEVOLD**  
**A/SUPERINTENDENT GENERAL**

**2 March 2018**

Date

