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REPUBLIC OF SOUTH AFRICA * Website: www.ecdoe.gov.za

Enquiries: Mr E. Scheun (043 -702 7459)

TO: ALL DDG'S
ALL CHIEF DIRECTORS AND DIRECTORS
ALL SCHOOLS
ALL OFFICIALS OF THE ECDOE

FROM: SUPERINTENDENT-GENERAL


SUBJECT: INSTRUCTION NOTE 30 - PREVENTION AND MANAGEMENT
OF CORONAVIRUS (COVID-19) –
ACCELERATED PHASING IN OF LEARNERS TO SCHOOLS

DATE: 10 JUNE 2020

1. Time frames for the phased return of learners have been published in national Directions in terms of the Disaster Management Act.
2. The Directions permit a deviation from these time frames where a school can comply with the minimum COVID-19 health, safety and social distancing measures as prescribed.
3. Schools which can and wish to accelerate the phased return of learners may apply to the Head of Department to approve such deviation. The complete application must be emailed to info2020@ecdoe.gov.za.
4. The application for deviation must contain the following information:
 - 4.1. Proposed dates for the accelerated phasing in of grade/s;
 - 4.2. The number of learners affected by the accelerated phased return; per grade;
 - 4.3. A plan/sketch/narrative depicting the size and layout of the school premises;
 - 4.4. The planned use of the premises for the accelerated return of learners indicating compliance with social distancing requirements;
 - 4.5. The time-table in line with the proposed schooling models proposed such as:
 - 4.5.1. Daily and weekly rotation;
 - 4.5.2. Bi-weekly rotation;
 - 4.5.3. Platooning or shifts;
 - 4.5.4. Traditional and daily; or
 - 4.5.5. A hybrid of the above.

- 4.6. A declaration, signed by the Chairperson of the SGB in the case of a public school, or the owner/Chairperson of the Board in the case of an independent school, declaring that the school premises have been inspected and comply with, and will continue to comply with, all social distancing and other COVID-19 health and safety requirements.
- 4.7. A short recommendation by the Circuit Manager and District Director must accompany the application.
5. The Department will consider the application for deviation within a period of 7 days, and upon granting approval, will issue a certificate to the school permitting the school to accelerate the phasing in of certain grades. The Department may grant conditional approval.
6. The Department reserves the right to inspect the premises of the school, to request further information or to recommend an amendment to the proposed deviation, prior to a decision being made.
7. Once approval has been granted, the Department reserves the right to monitor and inspect the school for compliance with any COVID-19 social distancing, health or safety requirements. Non-compliance may lead to the withdrawal of the approved deviation.
8. Where a party is aggrieved by the Department's refusal to grant an approval to deviate, such school may approach the Office of the MEC for reconsideration.
9. Completed applications must be submitted electronically to info2020@ecdoe.gov.za.
10. **District Directors are hereby instructed to ensure that this communication reaches all officials and schools immediately.**

Yours faithfully



T. S. KOJANA
SUPERINTENDENT GENERAL: EDUCATION