



**HUMAN RESOURCE DEVELOPMENT – SKILLS DEVELOPMENT**

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**MEMORANDUM**

**TO :** DDG'S  
CHIEF DIRECTORS  
DIRECTORS  
SCHOOL PRINCIPALS  
SCHOOL GOVERNING BODIES

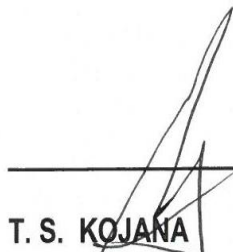
**FROM :** SUPERINTENDENT GENERAL

**SUBJECT :** PROCESSING OF STIPEND FOR SCHOOL SUPPORT TEAMS (SST's)

**DATE :** 29 JUNE 2020

1. The department has experienced delay in the submission of SST's list that have been appointed by schools due to the inability to capture on SA-SAMS.
2. SST's should not be disadvantaged whilst the department is still in the process of sorting and validating data which is being received from Districts.
3. When the reconciliation and validation is done payment will be sent to schools as per the number of SST's recruited per school.
4. Due to the delay experienced the Department is requesting all school Principals in the interim to process the payment of SST's from the norms and standard budget.
5. SST's should be paid according to their assumption of duty date that is those who started on the 1<sup>st</sup> of June to be paid on the 30<sup>th</sup> June 2020 whilst those who started on 8<sup>th</sup> June to be paid on the 8<sup>th</sup> July 2020.

**Yours in Quality Education**



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**T. S. KOJANA**  
SUPERINTENDENT GENERAL: EDUCATION



