



Province of the  
**EASTERN CAPE**  
EDUCATION

**HUMAN RESOURCE DEVELOPMENT – SKILLS DEVELOPMENT**

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**TO :** DDG'S  
CHIEF DIRECTORS  
DIRECTORS  
SCHOOL PRINCIPALS  
SCHOOL GOVERNING BODIES  
ALL LABOUR UNIONS

**FROM :** SUPERINTENDENT GENERAL

**SUBJECT :** TRANSFER OF FUNDS FOR SCHOOL SUPPORT TEAMS (SST's)

**DATE :** 13 AUGUST 2020

1. The department has finalised the process of transferring budget of SST's in public ordinary and special schools.
2. Schools were requested to appoint SST's as per the capacity of the school which is as follows:
3. Schools with more than 1000 learners to appoint 4 SST's, schools with 500 to 999 learners to appoint 3 SST's and schools with less than 500 learners to appoint 2 SST's.
4. The budget which has been allocated to schools caters for 5 months against the 3 months which was previously agreed on.
5. All schools are requested not to terminate SST's contracts but extend them with an extra 2 months from the previously agreed 3 months.

**Yours in Quality Education**

DR. N MBUDE  
ACTING DDG - CORPORATE SERVICES

13/08/2020  
DATE

