



**PHYSICAL RESOURCES MANAGEMENT**

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**TO :** ALL SCHOOL PRINCIPALS  
CIRCUIT MANAGERS  
CIRCUIT MANAGEMENT CENTRE MANAGERS  
DISTRICT DIRECTORS  
CLUSTER CHIEF DIRECTORS

**FROM :** ACTING DDG DC&IOM

**SUBJECT :** PRM CIRCULAR 2: APPROVAL OF IMMOVABLE ASSET PROJECTS TO BE UNDERTAKEN  
AT PUBLIC SCHOOLS

**DATE :** 08 OCTOBER 2021

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1. Section 13 (6) of the South African Schools Act no 84 of 1996 (SASA) states that “No immovable property owned by the State and occupied by a public school may be alienated unless an agreement contemplated 10 section 14 has been concluded between the Member of the Executive Council and the prospective owner of the immovable property”.
2. Furthermore, reference is also made to provisions of Section 14 of the Government Immoveable Asset Management Act 19 of 2007 (GIAMA) which details the responsibilities of the Department’s Accounting Officer under the Act. Failure to comply to this law subjects the Accounting Officer to a fine or a jail term.
3. The Department is bound by all Acts and Regulations under and affiliated to the Construction Industry Development Board (CIDB).
4. Special mention is made of the compliance with the Occupational Health and Safety Act 103 of 1993 whose failure to comply thereto subjects the Accounting Officer to a fine or a jail term.
5. The compliance to the Minimum Uniform Norms and Standards for Public School Infrastructure (MUNSPSI) is a sector imperative seeking to ensure the standardisation of designs, construction of new schools and additions, alterations and improvements to all existing public schools.
6. On the basis of the aforementioned, a policy framework is being put in place to comprehensively provide for guidance to all school communities on all improvements to all immoveable assets.

7. On the interim, the following transitional instructions are issued for implementation forthwith, that School Principals and their SGBs:
- 7.1. Shall **not** engage in any capital infrastructure projects exceeding **R100,000.00 without prior written approval by the Accounting Officer.**
  - 7.2. Shall **not allow** any party to engage on any capital infrastructure project within the school premises **without prior written consent** of the Accounting Officer.
  - 7.3. Shall immediately report to the Chief Director PRM, the status of all infrastructure projects being implemented at the school with a value exceeding R100,000.00 on the prescribed form appended hereto, before 15<sup>th</sup> of December 2021.
  - 7.4. Submit the maintenance plans and progress reports as provided for in Norms for Public School Funding.
8. This instruction is applicable forthwith and applies to all schools.
9. For further enquiries, schools can refer their written submissions to the Chief Director Physical Resources Management through the relevant PRM Deputy Chief Education Specialist whose details are listed overleaf.

Thanking you for your co-operation in this matter.

Yours in Education



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**TJZ Mtyida**

Acting DDG DC&IOM

**08 October 2021**

**DATE**