



OFFICE OF THE HEAD OF DEPARTMENT

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TO: ALL DDG'S
CFO
ALL CHIEF DIRECTORS
ALL CLUSTER CHIEF DIRECTOR
ALL DIRECTORS
ALL DISTRICT DIRECTORS
ALL PRINCIPALS
ALL SCHOOLS
ALL SCHOOL GOVERNING BODIES
ALL TEACHER UNIONS

FROM: HEAD OF DEPARTMENT

SUBJECT: GUIDELINES ON THE REDIRECTION OF EDUCATION ASSISTANTS AND GENERAL SCHOOL ASSISTANTS

DATE: 22 OCTOBER 2021

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1. This memo serves as guideline on the redirection of Education Assistants (EAs) and General School Assistants (GSAs).
 2. The Department is in the process of implementing the Presidential Education Employment Initiative (PEEI) Phase 2.
 3. The PEEI Phase 2 is meant to provide the education sector with EAs and GSAs with an aim of addressing systematic challenges facing the sector and to confront the devastating economic challenges caused by COVID-19 pandemic.
 4. All operational schools across the Province have been allocated both EAs and GSAs according the size of the school.





5. However it has come to the attention of the Provincial project Team that there are schools which allocated EAs and GSAs but are either facing rationalisation

or fall in the Quintile 4 and 5 bracket and they have indicated that they will not be participating in the Presidential Youth Employment Initiative (PYEI).

6. Whilst corrective measures are being taken to engage Quintile 4 and 5 who have indicated their non-participation in the PYEI District Project Managers are requested to submit name of schools which are facing rationalisation and those who have indicated their non-participation before close of business **22 October 2021**.
7. In the case of learners, for a school being rationalised are transferred to one school all allocated EAs and GSAs must follow the learners.
8. In the case of learners being transferred to different schools the District Project Manager is to make a written proposal on how he/she intend to split the EAs and GSAs of the rationalised school.
9. **N.B** before any deviation is implemented on the above mentioned cases a written submission by the District Project Manager must be submitted to the Provincial Project Manager for approval.

Yours sincerely,

DR N. MBUDE
HEAD OF DEPARTMENT
DATE: 22/10/21

