



HUMAN RESOURCE DEVELOPMENT

Steve Vukile Tshwete Complex, Zone 6 Zwelitsha, 5608, Private Bag X0032, Bhisho, 5605 REPUBLIC OF SOUTH AFRICA:
Enquiries: L. Sidiya. Tel: 040 608 4753 . Fax :040 608 4690. Email: lukhanyo.sidiya@ecdoe.gov.za
Website: www.ecdoe.gov.za

**TO: HEAD OF DEPARTMENT
ALL DDG'S
CHIEF FINANCIAL OFFICER
ALL CHIEF DIRECTORS
ALL CLUSTER CHIEF DIRECTOR
ALL DIRECTORS
ALL DISTRICT DIRECTORS
ALL SCHOOL PRINCIPALS
ALL SCHOOLS
ALL SCHOOL GOVERNING BODIES
ALL LABOUR UNIONS
ALL EDUCATION ASSISTANTS
ALL GENERAL SCHOOL ASSISTANTS**

FROM: PROJECT MANAGER PYEI

**SUBJECT: COMPULSORY ORIENTATION OF ALL EDUCATION ASSISTANTS
AND GENERAL SCHOOL ASSISTANTS IN THE PRESIDENTIAL
EDUCATION YOUTH EMPLOYMENT INITIATIVE PHASE 2**

DATE: 30 NOVEMBER 2021

1. Eastern Cape Department of Education has embarked on the implementation of the Presidential Education Youth Employment Initiative (PYEI) Phase 2.
2. The PYEI Phase 2 have managed to place unemployed youth between the ages of 18 – 35 years in all public ordinary and special schools as Education Assistants (EAs) and General School Assistants (GSAs).
3. The PYEI grant framework dictates that before EAs and GSAs assume duty they should participate on the online compulsory orientation which include COVID-19 SOP's and the National School Safety Training (NSSF).
4. However it has come to the attention of the Project Team that due to various challenges encountered across the Province not all appointed EAs and GSAs have undertaken the compulsory orientation.



5. It against this background that the Project Team urge all appointed EAs and GSAs to participate in the compulsory orientation before or on the **15th December 2021**.
6. Attached below are two links to be used in accessing the compulsory orientation:
 - <https://www.education.gov.za/Portals/0/Documents/Recovery%20plan%20page/SOPs%20Guide.pdf?ver=2020-12-10-133221-420>
 - <https://profdevplus.org/courses/nssf-and-protocol-training/>
7. All EAs and GSAs are required to have completed the online compulsory orientation upon re-opening of schools in January 2022.
8. Failure to participate in the compulsory orientation by EAs and GSAs will have a negative impact on their performance report which will affect their considerations in similar initiatives in future.

Yours in ~~quality education~~

L. SIDIYA
PROJECT MANAGER - PYEI