



OFFICE OF THE HEAD OF DEPARTMENT

Steve Vukile Tshwete Complex, Zone 6 Zwelitsha, 5608, Private Bag X0032, Bhisho, 5605 REPUBLIC OF SOUTH AFRICA:
Enquiries: Ms M. Charlie Tel: 060 530 1949 . Email: mzikazi.charlie@ecdoe.gov.za Website: www.ecdoe.gov.za

TO : ALL DIRECTOR GENERALs
ALL CHIEF DIRECTORs
HEAD OFFICE DIRECTORs & DISTRICT DIRECTORs

FROM : HEAD OF DEPARTMENT

DATE : 22 NOVEMBER 2021

**MORATORIUM ON TRANSFERS FOR ALL OFFICE BASED OFFICIALS
(EDUCATORS AND PSA EMPLOYEES): SALARY LEVEL 1-12**

1. The above matter bears reference.
2. The Eastern Cape Department of Education has embarked on a process of migrating to the new approved 2019 organisation structure.
3. The process of migrating from salary level 1-12 is still under way. However, there are employees at these salary level who are applying for transfers.
4. All transfers for office based employees are henceforth put on hold until 31 March 2022 to allow for the finalization of the migration process that is currently underway.
5. All Senior Managers are called upon to bring the contents of this memorandum to the attention of all effected officials.

Yours in Quality Education,

DR N. MBUDE
HEAD OF DEPARTMENT

03/12/2021
DATE