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**HUMAN RESOURCE DEVELOPMENT**

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**TO:** HEAD OF DEPARTMENT  
CHIEF FINANCIAL OFFICER  
ALL DDG'S  
ALL CHIEF DIRECTORS  
ALL CLUSTER CHIEF DIRECTOR  
ALL DIRECTORS  
ALL DISTRICT DIRECTORS  
ALL CIRCUIT MANAGERS  
ALL SCHOOL PRINCIPALS  
ALL PUBLIC ORDINARY SCHOOLS  
ALL PUBLIC SPECIAL SCHOOLS  
ALL SCHOOL GOVERNING BODIES  
ALL LABOUR UNIONS  
ALL EDUCATION ASSISTANTS  
ALL GENERAL SCHOOL ASSISTANTS

**FROM:** PROJECT MANAGER

**SUBJECT:** INSTRUCTION ON THE IMPLEMENTATION OF COMPULSORY DIGITAL LITERACY COURSE FOR EDUCATION ASSISTANTS AND GENERAL SCHOOL ASSISTANTS IN THE PRESIDENTIAL YOUTH EMPLOYMENT INITIATIVE PHASE 2

**DATE:** 17 JANUARY 2022

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1. This memo serves as an instruction on the implementation of compulsory Digital Literacy Courses for Education Assistants (EAs) and General School Assistants (GSAs) under the Presidential Youth Employment Initiative (PYEI) Phase 2.
  2. Besides confronting the devastating economic challenges caused by COVID-19 pandemic, the initiative is meant to provide skills to EAs and GSAs.
  3. Department of Basic Education (DBE) has made a strong emphasis on the importance of training in the PYEI Phase 2 implementation to ensure skills sets



are added to the youth which will assist them upon exiting the programme and improve their employment prospects.

4. Key dates on the implementation of all compulsory Digital Literacy Training Courses are as follows:

No	Name of Partner	Course	Participants/ Category	Registration	Duration	
					From	Until
1.	Digify Africa	Online Safety	All EAs and GSAs	16 November 2021	16 November 2021	31 January 2022
2.	University of Johannesburg	Artificial Intelligence in the 4IR	All eCadres	14 Dec 21 – 14 Jan 22	17 January 2022	28 February 2022
3.	NEMISA	Digital Literacy	All EAs and GSAs	15 Dec 22 – 14 Jan 22	17 January 2022	28 February 2022
4.	Nelson Mandela University	e-Readiness Assessment	All eCadres	24 – 28 January 2022	31 January 2022	03 February 2022
5.	MTN and Digicampus	Online Education Portals	All EAs	17 – 31 January 2022	17 January 2022	31 March 2022
6.	Bhelela Technologies	Financial Literacy	All EAs and GSAs	21 - 25 February 2022	28 February 2022	17 March 2022

5. All Digital Literacy Courses are compulsory, districts and schools are requested to ensure that all EAs and GSAs have taken part in the trainings according to the set timeframes by DBE.
6. Districts are required to adhere to the policy which guides the training of people with disability as detected by the Skills Development Act and the Equity Act.
7. To avoid the marginalisation of EAs and GSAs with special needs placed in all Special Schools support and attention must be given to the EAs and GSAs to ensure that they also benefit equally as the rest of EAs and GSAs.
8. The Project Manager would like to reiterate the importance of the compulsory digital literacy courses as they will be used as a pre-requisite for EAs and GSAs in the implementation of PYEI Phase 3

**Yours in quality education**

**L. SIDIYA**  
**PROJECT MANAGER PYEI**