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**OFFICE OF THE HEAD OF DEPARTMENT**

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**To:** Deputy Director Generals  
Chief Directors  
District Directors & Line Function Directors  
CMC and Circuit Managers  
District Officials  
Principals of schools

**From:** Office of the Head of Department

**Subject:** Director General's First Phase Provincial Engagement with Eastern Cape Province 2022 Academic Year

**Date:** 02 February 2022

The Director General for DBE Mr HM Mveli will hold his first-phase engagement meeting with the Eastern Cape Department of Education for the 2022 academic year on the **14 February 2022**.

The meeting will be held on a virtual platform with **Provincial and District Officials** starting from **08h30 to 12h30** and **Principals of all schools** from **13h00 to 16h00**.

All participants are requested to diarise allocated times per session and dedicate time to the DG's Program as this engagement is very important as we discharge our duties in 2022.

The Programme for the day is contained in the second attachment.

Yours in education services

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**Dr. N. Mbude**  
**Head of Department: Education**  
**02 February 2022**