



OFFICE OF THE HEAD OF DEPARTMENT

Steve Vukile Tshwete Complex, Zone 6 Zwelitsha, 5608, Private Bag X0032, Bhisho, 5605 REPUBLIC OF SOUTH AFRICA:

Enquiries: **Mr S Manzi**. Tel: 040 608 4205. Fax :040 608 4372. Email: sikhumbuzo.manzi@ecdoe.gov.za Website: www.eceducation.gov.za

TO: DEPUTY DIRECTORS-GENERAL

: ALL CHIEF DIRECTORS

: DIRECTORS AT HEAD OFFICE

: DISTRICT DIRECTORS

: ALL EMPLOYEES OF THE EASTERN CAPE DEPARTMENT OF EDUCATION

: ALL LABOUR UNIONS

FROM: ACTING HEAD DEPARTMENT

SUBJECT: RETURN OF EMPLOYEES TO THEIR WORKSTATIONS

DATE: 14 MARCH 2023

1. The Memorandum should be read in conjunction with DPSA Circulars 5 & 11 of 2023 and Internal Memoranda dated 07 & 13 March 2023.
2. The purpose of this Memorandum is to outline the following points:
 - The return of all managers and employees to their workstations on the 15 March 2023 and 16 March 2023, respectively.
 - Clarify the essential services within the Department of Education in line with Essential Service Committee Document dated 09 November 2022.
3. The DEXCO met on 14 March 2023 to assess the situation in the department in so far as the current strike action and resolved as follows:



3.1 The Eastern Cape Department of Education re-affirms its position in so far as calling upon striking employees to refrain from unlawful conduct during the strike

3.2 That all employees who were advised to work from home to return to their workstations, as follows:-

- Senior Managers – 8:00, 15 March 2023
- The rest of the staff – 8:00, 16 March 2023

3.3. Hereunder are some of the essential services extracted from the Essential Services Committee which in view of the Senior Management are applicable to the Department of Education schools with hostels:

- (i) Catering
- (ii) Medical records
- (iii) Porter and reception
- (iv) Cleaning and
- (v) Security

3.4 The department calls on the staff to observe the contents of this memorandum.

M. Qwase
(Acting Head of Department)

14March2023
Date