



OFFICE OF THE HEAD OF DEPARTMENT

Steve Vukile Tshwete Complex, Zone 6 Zwelitsha, 5608, Private Bag X0032, Bhisho, 5605 REPUBLIC OF SOUTH AFRICA:
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**TO : DDG: INSTITUTIONAL OPERATIONS MANAGEMENT
DDG: CORPORATE SERVICES
CHIEF FINANCE OFFICER
CLUSTER CHIEF
DISTRICT DIRECTORS
CMC HEADS
CIRCUIT MANAGERS**

FROM : HEAD OF DEPARTMENT

**SUBJECT : FINANCIAL DISCLOSURE -MMS 12, MMS 11, OSD12, OSD 11,
FINANCE & SCM**

DATE : 19 APRIL 2023

PURPOSE

Disclosure of financial interests by designated categories of employees in the Department of Education.

LEGISLATIVE REQUIREMENT

In terms of the Public Service Regulations, 2016 (PSR, 2016) designated employees are required to disclose their financial interests (Chapter 2, Part 2).

Designated employees mean:

- Members of the Senior Management Services (SMS members).
- Employees earning the equivalent of salary level 13 and above through the Occupation Specific Dispensation (OSD).
- Employees appointed at salary level 11 and 12 including employees earning the equivalent of salary level 11 and 12 through the OSD.
- Employees employed in Supply Chain Management Units irrespective of their salary level.
- Employees employed in Finance Units irrespective of their salary level.

1. This communicate serves to notify all the above-mentioned categories of employees that the e-Disclosure system will be opened on the 01 June 2023 - 31 July 2023 for them to disclose their financial interests.



2. E-disclosure system is accessible through [http//edisclosure.gov.za](http://edisclosure.gov.za). and DPISA website: www.dpsa.gov.za.
3. Designated employees will be assisted by the following officials from Enterprise Risk and Integrity Management to disclose their financial interests in their respective districts:
 - Mr S. Jilingana - 081 044 9140
 - Ms N. Jali - 079 512 3313
 - Ms N. Mtshotshisa - 081 044 9113
 - Mr S. Tonisi - 073 791 8383
 - Ms N. Skenjana - 067 912 7082

The District Directors are kindly requested to ensure that the content of this correspondence is brought to the attention of all designated categories of employees as mentioned above.

Thank You

Dr A. S. Nuku
Acting Head of Department

22.05.2023
Date



DATE	TARGET GROUP	CLUSTER /DISTRICT	VENUE
01-02/06/2023	SEs, DCES, All Deputy Directors, OSD/Personal Notches All Finance and Supply Chain Employees	Head Office	CFO Boardroom Time: 08h00 to 16h00
04-09/06/2023	SEs, DCES, All Deputy Directors, OSD/Personal Notches All Finance and Supply Chain Employees	O.R Tambo -coastal	KD Matanzima Building, Date :05-06 June 2023 Time: 08h00 to 16h00
			Lusikisiki and Flagstaff Date 07-08 June 2023 Time:09 :30 to 15h00
			OR Tambo Inland Botha Sgcawu Building Date :05-06 June 2023 Time: 08h00 to 16h00
			Qumbu and Tsolo 07-08 June 2023 Time:09 :30 to 15h00
11-15/06/2023	SEs, DCES, All Deputy Directors, OSD/Personal Notches All Finance and Supply Chain Employees	Chris Hani East	Cofimvaba Date:12-13 June 2023 Time: 09:30 to 15:30 Ngcobo Date:14-15 June 2023



			<p>Time :0800 to 16h00</p> <p>Algoa</p> <p>6 July 2023</p> <p>Time :0800 to 16h00</p> <p>Cradock</p> <p>07- July 2023</p> <p>Time :0800 to 12h00</p>
10-14/07/2023	<p>SEs, DCES, All Deputy Directors, OSD/Personal Notches</p> <p>All Finance and Supply Chain Employees</p>	BCM	<p>Ribusana</p> <p>10- 12 July 2023</p> <p>Time :0800 to 16h00</p> <p>Bundy Park</p> <p>Date: 13- 14 July 2023</p>
17-18/07/2023	<p>SEs, DCES, All Deputy Directors, OSD/Personal Notches</p> <p>All Finance and Supply Chain Employees</p>	Head Office	<p>Date: 17- 18 July 2023</p> <p>Time :0800 to 16h00</p>
19-21/07/2023	<p>SEs, DCES, All Deputy Directors, OSD/Personal Notches</p> <p>All Finance and Supply Chain Employees</p>	Amatole West	<p>Fort Beaufort</p> <p>Date:19-21 July 2023</p> <p>Time: 09:30 to 16h00</p>
24-28/07/2023	<p>SEs, DCES, All Deputy Directors, OSD/Personal Notches</p> <p>All Finance and Supply Chain Employees</p>	Amatole East	<p>Butterworth</p> <p>Date:24-27 July 2023</p> <p>Time: 08:00 to 16h00</p> <p>Idutywa</p> <p>Date:24-27 July 2023</p> <p>Time: 09:00 to 16h00</p>