



OFFICE OF THE DIRECTOR: SCHOOL ADMINISTRATION

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MEMORANDUM

**TO : DISTRICT DIRECTORS
CMC HEADS/CES CIRCUIT MANAGER
SGB COORDINATORS & SGB ASSOCIATIONS**

CC : CHIEF DIRECTORS – CLUSTERS A & B

FROM : DIRECTOR – SCHOOL ADMINISTRATION – MR MK MANCOKO

**SUBJECT : INVITATION TO A VIRTUAL TRAINING SESSION ON 2024 SCHOOL
GOVERNING BODIES ELECTIONS**

DATE : 12 FEBRUARY 2024

1. In terms of Section 28 of the South African Schools Act 84 of 1996 as *amended* all schools should elect the *School Governing Bodies* (SGBs).
2. Consistent with the provision of the Act, the Eastern Cape Department of Education (ECDOE) is preparing for the 2024 SGB Elections scheduled to take place effective from **01 to 31 March 2024** as stipulated in the General Notice 1914 of 2023 published in Government Gazette No 48952 of 13 July 2023.
3. The above-mentioned Officials and Stakeholders are invited to a virtual training on the election of School Governing Bodies.
4. The training session is arranged as follows:
Date: 19 February 2024
Time: 08h30 – 14h30
5. The training will be facilitated by DBE and ECDoE.
6. A link to join the meeting will be provided.

For further enquiries please contact **Mr Z.O. Sisilana @ 079 030 5759**

Yours in Quality Education



MR M. MANCOKO

DIRECTOR: SCHOOL ADMINISTRATION

13/02/24

DATE