



OFFICE OF THE DEPUTY DIRECTOR GENERAL: EDC & IOM

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MEMORANDUM

**TO : CLUSTER CHIEF DIRECTOR
DISTRICT DIRECTORS
NSF COORDINATORS
SCHOOL PRINCIPALS**

FROM : DDG: EDC & IOM

DATE : 15 MAY 2024

**SUBJECT : PAYMENT OF 1ST TRANCHE 2024/25 FOR PUBLIC
ORDINARY SCHOOLS (POS)**

1. The purpose of this communicate is to inform the districts and schools that the payment of Norms and Standards 1st tranche 2024/25 has been successfully completed for public ordinary schools.
2. Kindly note the following with regards to this transfer:
 - a) The total transfer of funds to the 4,972 quintiles 1-5 schools for the first tranche was released successfully on 14th of May 2024. The reconciling payments has been completed and it can be confirmed that all payments in respect of all qualifying schools were indeed made.
 - b) Qualifying schools should have received their respective transfers in their bank accounts on Friday, 17th May 2024. Schools who choose to query the amounts received must please do so by completing the official transfer query form and submitting this to the district NSF coordinators.
 - c) Note the 1st Tranche NSF transferred is in respect of the 10% Cash, Maintenance, Services and Consumables.
 - d) The schools' funds for textbooks are managed centrally as all schools are required to place orders up to the value of the allocation on the resource planning list.
 - e) For stationery, quintiles 1-3 schools will receive stationery packs also aligned to the number of learners at the school and in line with the budget allocated for scholastic stationery. Quintiles 4 & 5 school will receive a transfer for the scholastic stationery in line with the allocated 2024/25 RTT amount.

1st TRANCHE PAYMENTS NOTICE TO POS 15/05/2024

- f) As indicated in school paper budgets, 34.85% of the 2024/25 NSF is for centralized core programme 2 projects. The projects are to provide resourcing for the following projects:
- I. Vocational Specialized schools, by nature of the curriculum have unique teaching and learning requirements; Each similar specialized schools, has different needs depending on the area of focus e.g. some agricultural schools might focus on animal farming whilst others on crop farming. Even here you find variation in crop farming focus areas. Same with Technical and Maritime schools. Practical assessment equipment & tools also differ.
 - II. Occupational Skills are earmarked for Music, Arts & Drama etc. only at Secondary level grades.
 - III. Graded Readers are only for Foundation phase learners.
 - IV. School Furniture, E-Learning & ICT depends on the needs and project roll-out plans.
- g) The comprehensive transfer payment schedules will be shared with district officials so that they can verify all requests before forwarding to head office.
- h) Note the transfer query form must be checked and signed by the relevant district officials before submitting these to relevant Responsibility Manager (RMs) for logging an official query. Note there are different RMs for Norms and Standards, ECD, Public Special Schools, NSNP etc.
- i) The department has completed the Final Paper Budget and will email shortly to the relevant standard @ecschoools.co.za address. The delay is due to the late submission of 2024 SNAP survey data by schools not complying with timeous submission of data.
- j) Schools have been informed in the school paper budgets that any changes to the final RTTs and School Paper Budgets, including the change in learner numbers, will be managed accordingly in line with PFMA and Treasury Regulations.
- k) School and districts have been notified in writing that the payment for Municipal related services is no longer managed at Head Office. As of 1 April 2020, this function, including the funded norms and standards allocation, in respect of this item was transferred to districts for S20 schools and to individual schools for S21 schools. There are however schools who submit accounts to head office for payments. The central payments of school services accounts by head office will impact on the school's 2nd tranche transfer amount for Services. Note that the amount allocated is capped by the NSF calculations. The list of non-compliant schools will be shared with districts and principals to investigate.
- l) Principals and SBGs at Section 21 schools will henceforth be expected to take responsibility for the maintenance and management of all its required municipal and/or alternate equivalent services such as rates, electricity, water and sewage, waste collection, fire protection etc.

m) Districts are aware that the budget for Municipal Services has been loaded for individual Section 20 schools at a district responsibility level. Districts will henceforth assume the responsibility for the management and payment of Municipal related services for these schools.

Yours in Quality Education



MR. TJZ MTYIDA
DDG: EDC & IOM

20/05/24

DATE