



OFFICE OF THE HEAD OF DEPARTMENT

Steve Vukile Tshwete Complex, Zone 6 Zwelitsha, 5608, Private Bag X0032, Bhisho, 5605 REPUBLIC OF SOUTH AFRICA:
Enquiries: **Mr M Zazela** . Cel 083 399 8820. Fax :040 608 4372. Email: mzoxolo.zazela@ecdoe.gov.za

INTERNAL MEMORANDUM

**TO : ALL OFFICIALS
DEPUTY DIRECTOR-GENERALS
CHIEF DIRECTORS
DIRECTORS**

FROM : ACTING HEAD OF DEPARTMENT

DATE : 15 JULY 2024

SUBJECT : REVIEW OF THE ORGANISATIONAL STRUCTURE

1. The Department is embarking on a process of reviewing its organisational structure. This is informed by developments in the sector as the current configuration has reached the end of its lifecycle. The exercise will be driven through an inclusive approach, where the process of sourcing inputs is afforded to all stakeholders. In emphasizing this, the Department established a consultation oversight platform referred to as the Reference Group consisting of representatives from organised labour organisations and the Department.
2. The Reference Group will convene on 23 July 2024 in order to review and adopt its terms of reference.
3. It is in this regard that all consultation processes on the review of the organisational structure is suspended until the reference group has met and concluded the terms of reference. Further guidance will be issued following the sitting of the Reference Group.
4. Your commitment and support will be highly appreciated during this period of transition in the Department.

Yours faithfully,

**MS S MAASDORP
ACTING HEAD OF DEPARTMENT**

15.07.24

DATE