



**OFFICE OF THE HEAD OF DEPARTMENT**

Steve Vukile Tshwete Complex, Zone 6 Zwelitsha, 5608, Private Bag X0032, Bhisho, 5605 REPUBLIC OF SOUTH AFRICA:  
Enquiries: Ms S Maasdorp Tel: 040 608 4494. Fax :040 608 4372. Email: [sharon.maasdorp@ecdoe.gov.za](mailto:sharon.maasdorp@ecdoe.gov.za)  
Website: [www.eceducation.gov.za](http://www.eceducation.gov.za)

**INTERNAL MEMORANDUM**

**TO : ALL DDGS**

**CHIEF DIRECTORS**

**DISTRICT DIRECTORS**

**ALL STAFF MEMBERS**

**FROM: ACTING DIRECTOR: LOGISTICS & DISPOSAL MANAGEMENT**

**RE: WITHDRAWAL OF INTERNAL MEMO ON THE DISTRIBUTION OF LAPTOPS AND COMPUTERS**

**DATE: 25 SEPTEMBER 2024**

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The above matter bears reference.

This communication is intended to withdraw the following internal communication:

- Phase 2 laptop distribution date 20 August 2024
- Asset management computer distribution dated 10 September 2024

A subsequent communication on the aforesaid memos will be communicated via the HOD's office.

Yours in Education

  
**MS SA MAASDORP**  
**ACT HEAD OF DEPARTMENT: EDUCATION**