



Province of the
EASTERN CAPE
EDUCATION

2025 EMPLOYEE BURSARY

ADVERT



Steve Vukile Tshwete Complex
Zone 6 Zwelitsha, 5608
Private Bag X0032
Bhisho 5608

Human Resource Development (HRD)



EASTERN CAPE DEPARTMENT OF EDUCATION BURSARIES FOR THE 2025 ACADEMIC YEAR

The Eastern Cape Department of Education is inviting all its Employees who are interested in furthering their Studies in various Scarce and Critical Skills to apply for bursary opportunities that are offered as follows:

PROGRAMME 1 SMS

RESPONSIBILITY	AREAS
Oversight responsibility	<ul style="list-style-type: none"> • Leadership Management • Monitoring & Evaluation • Research • Risk Management
Director, Chief Director & Deputy Director General	<ul style="list-style-type: none"> • Public Administration/Management or Strategic Project Management • Making Performance my Responsibility • Deepening Evaluations in Government • Coaching for Leadership Development • Programme & Project Management

CHIEF DIRECTORATE: Corporate Strategy Management (IT, EMIS, Strat Plan)		
TARGET	QUALIFICATION	AREAS
DEPUTY DIRECTORS	ND; B. Tech/Advanced Diploma; Honours & Masters	<ul style="list-style-type: none"> • Information System • Information Technology (Networking, Security, ICT Management, Programming & Engineering) • IT/ Software Development • Networking Security • Computer Networking • Industrial Psychology • Public Management • Risk Management • Strategic Management • IT/Programming
ASSISTANT DIRECTORA		
OTHER OFFICE BASED EMPLOYEES	ND; B. Tech/ Advanced Diplomas; Honours & Masters	



CHIEF DIRECTORATE: Human Resource Management & Development		
TARGET	QUALIFICATION	AREAS
DEPUTY DIRECTORS	ND, B. Tech/Advanced Diploma, Honours & Masters	<ul style="list-style-type: none"> • Human Resource Management • Public Management/ Administration • Human Resource Development • Management of Training • OD ETDP • MBA with a concentration in Human Resources • BSc in Human Resource Development
ASSISTANT DIRECTORS		
OTHER OFFICE BASED EMPLOYEES	ND; B. Tech/Advanced Diploma; Honours & Masters	

CHIEF DIRECTORATE: Employee Relations & Wellness Services		
TARGET	QUALIFICATION	AREAS
DEPUTY DIRECTORS	ND; B. Tech/Advanced Diploma, Honours & Masters	<ul style="list-style-type: none"> • Labour Relations • Public Relations • Industrial Psychology • Public Management • Employee Relations and Labour Law • Occupational Health and Safety • Bachelor of Social Science (BSocSc) in Employee Wellness
ASSISTANT DIRECTORS		
OTHER OFFICE BASED EMPLOYEES	ND; B. Tech/Advanced Diploma; Honours & Masters	

CHIEF DIRECTORATE: Communication and Stakeholders Management		
TARGET	QUALIFICATION	AREAS
DEPUTY DIRECTORS	ND; B. Tech/Advanced Diploma; Honours & Masters	<ul style="list-style-type: none"> • Journalism • Events Management/ Hospitality • Public Management • Graphic Design • Photography
ASSISTANT DIRECTORS		
OTHER OFFICE BASED EMPLOYEES	ND; B. Tech/Advanced Diploma; Honours & Masters	



CHIEF DIRECTORATE: Management Accounting		
TARGET	QUALIFICATION	AREAS
DEPUTY DIRECTORS	ND; B. Tech/Advanced Diploma; Honours & Masters	<ul style="list-style-type: none"> • B. Com Accounting • Bachelor of Business Science (BBusSc) in Finance with a Management Accounting Specialisation • Financial Management • Public Management • Accountancy • Logistics • Supply Chain Management • Transport Economics
ASSISTANT DIRECTORS		
OTHER OFFICE BASED EMPLOYEES	ND; B. Tech/Advanced Diploma; Honours & Masters	

CHIEF DIRECTORATE: Financial Accounting		
TARGET	QUALIFICATION	AREAS
DEPUTY DIRECTOR	ND; B. Tech/Advanced Diploma, Honours & Masters	<ul style="list-style-type: none"> • Accounting • B. Com Accounting • Financial Management • Accountancy • Bachelor of Business Science (BBusSc) in Finance with a Management Accounting Specialisation • Public Management
ASSISTANT DIRECTOR		
OTHER OFFICE BASED EMPLOYEES	ND; B. Tech/Advanced Diploma; Honours & Masters	

CHIEF DIRECTORATE: Supply Chain Management		
TARGET	QUALIFICATION	AREAS
DEPUTY DIRECTOR	ND; B. Tech/Advanced Diploma, Honours & Masters	<ul style="list-style-type: none"> • B. Com Accounting • Financial Management • Logistics • Supply Chain Management • Road Transport Management • Public Management • Public Administration
ASSISTANT DIRECTOR		
OTHER OFFICE BASED EMPLOYEES	ND; B. Tech/Advanced Diploma; Honours & Masters	



CHIEF DIRECTORATE: District Coordination & Institutional Attainment - Cluster A & B

TARGET	QUALIFICATION	AREAS
DEPUTY DIRECTORS	ND; B. Tech/Advanced Diploma; Honours & Masters	<ul style="list-style-type: none"> Records Management Public Management/ Administration Strategic Management Monitoring & Evaluation
ASSISTANT DIRECTORS		
OTHER OFFICE BASED EMPLOYEES	ND; B. Tech/Advanced Diploma; Honours & Masters	

CHIEF DIRECTORATE: Resourcing and School Administration

TARGET	QUALIFICATION	AREAS
DEPUTY DIRECTORS	ND; B. Tech/Advanced Diploma; Honours & Masters	<ul style="list-style-type: none"> Asset Management/ Planning Strategic Management Records Management Office Management and Technology Public Management/ Administration
ASSISTANT DIRECTOR		
OTHER OFFICE BASED EMPLOYEES	ND; B. Tech/Advanced Diploma; Honours & Masters	

CHIEF DIRECTORATE: Institutional Operations Management

TARGET	QUALIFICATION	AREAS
DEPUTY DIRECTOR	ND; B. Tech/ Advanced diploma; Honours & Masters	<ul style="list-style-type: none"> Monitoring & Evaluation Materials Development Office Management and Technology Public Management/ Administration.
ASSISTANT DIRECTOR		
OTHER OFFICE BASED EMPLOYEES	ND; B. Tech/Advanced Diploma; Honours & Masters	

CHIEF DIRECTORATE: Physical Resource Management

TARGET	QUALIFICATION	AREAS
DEPUTY DIRECTORS	ND; B. Tech/Advanced Diploma; Honours & Masters	<ul style="list-style-type: none"> Electrical Engineering Mechanical Engineering Civil Engineering Building Engineering Public Management/ Administration
ASSISTANT DIRECTORS		
OTHER OFFICE BASED EMPLOYEES	ND; B. Tech/Advanced Diploma; Honours & Masters	



CHIEF DIRECTORATE: Curriculum Management		
TARGET	QUALIFICATION	AREAS
CES	Honours & Masters	<ul style="list-style-type: none"> Monitoring & Evaluation Materials Development Office Management and Technology Public Management/ Administration
DCES		
SES	B. Tech/Advanced Diploma; Honours & Master	<ul style="list-style-type: none"> Public Management/ Administration Records Management Office Management and Technology
OTHER OFFICE BASED EMPLOYEES	ND, B. Tech/Advanced Diploma; Honours & Master	

CHIEF DIRECTORATE: Exams & Assessment		
TARGET	QUALIFICATION	AREAS
DEPUTY DIRECTORS CES	Honours & Masters	<ul style="list-style-type: none"> Text Editing and Document Design Monitoring & Evaluation Materials Development Public Management/ Administration
ASSISTANT DIRECTORS DCES & SES	B. Tech /Advanced Diploma; Honours & Master	
OTHER OFFICE BASED EMPLOYEES	ND, B. Tech/Advanced Diploma; Honours & Master	<ul style="list-style-type: none"> Public Management/ Administration Records Management Office Management and Technology

CHIEF DIRECTORATE: Teacher Development and Learning Institutes		
TARGET	QUALIFICATION	AREAS
DEPUTY DIRECTORS CES	Honours & Masters	<ul style="list-style-type: none"> Leadership and Management Records Management Public Management Strategic Management Monitoring & Evaluation
ASSISTANT DIRECTORS DCES & SES		
OTHER OFFICE BASED EMPLOYEES	B. Tech/Advanced Diploma; Honours & Masters	

CHIEF DIRECTORATE: Learner Development & Social Support Services		
TARGET	QUALIFICATION	AREAS
DEPUTY DIRECTORS	Honours & Masters	<ul style="list-style-type: none"> Psychology Social Worker Public Administration/ Management Office Management and Technology
ASSISTANT DIRECTORS		
OTHER OFFICE BASED EMPLOYEES	B. Tech/Advanced Diploma; Honours 7 Masters	



CHIEF DIRECTORATE: Executive Governance & Support (Youth Special Programmes, Internal Audit & Risk Management)		
TARGET	QUALIFICATION	AREAS
DEPUTY DIRECTORS	Honours & Masters	<ul style="list-style-type: none"> Office Management and Technology Office Administration Public Management B Com: Accounting B Com: General – Accounting Internal Audit Financial Information System Accounting Economics Internal Audit and Management Public Management Supply Chain Management
ASSISTANT DIRECTOR		
OTHER OFFICE BASED EMPLOYEES	B. Tech/Advanced Diploma; Honours & Masters	

PROGRAMME 2
School Based Employees

TARGET	QUALIFICATION	AREAS
SMT (Principal, Deputy Principal & Departmental Heads)	<ul style="list-style-type: none"> Advanced Diploma/ Honours & Masters 	<ul style="list-style-type: none"> Leadership & Management Financial Management
School Based Educators (Ps Level 1)	<ul style="list-style-type: none"> Honours & Masters 	<ul style="list-style-type: none"> Teaching Subjects
Protected Temporal and displaced Educators	<ul style="list-style-type: none"> PGCE B. Ed 	<ul style="list-style-type: none"> Teaching Subjects
School Based Admin Clerks	<ul style="list-style-type: none"> B. Tech/Advanced Diploma; Honours & Masters 	<ul style="list-style-type: none"> Public Management/ Administration Records Management Office Management and Technology Financial Management

PROGRAMME 4

TARGET	AREAS
School Based Educators	<ul style="list-style-type: none"> Autism Neurodevelopmental Studies Brail ICT Training
School Based Clerks	<ul style="list-style-type: none"> Monitoring & Evaluation Materials Development Public Management/ Administration Office Management and Technology Financial Management



PROGRAMME 5:

TARGET	QUALIFICATION	AREAS
ECD Practitioners	B Ed, Honours & Masters	<ul style="list-style-type: none">Foundation Phase

CRITERIA FOR EMPLOYEES:

- Applicants must be permanently employed by the Eastern Cape Department of Education.
- Applicants must meet minimum requirements from the University.
- Applicants must apply for themselves in any Public Institution of choice.
- Employees to apply for qualification that are in line with their field of work.

CERTIFIED COPIES OF THE FOLOWING DOCUMENTS MUST BE ACCOMPANYING ALL APPLICATION FORMS:

- Proof of Admission from the University.
- Certified Most recent Academic Records with the Qualification certificate.
- Certified Grade 12 Certificate.
- Certified South African Identity Document.
- Certified Copy of Proof of Residence.
- Proof of Employment from Director/Principal (Permanent Employees)



District Quota for 2025

District	Office Based Employees	School Based Educators	School Based Admin
Alfred Nzo East	04	33	14
Alfred Nzo West	05	41	21
Amathole East	17	36	20
Amathole West	01	23	11
Buffalo City Metro	21	29	25
Chris Hani East	12	28	16
Chris Hani West	17	25	14
Head Office	12	0	0
Joe Gqabi	0	26	13
Nelson Mandela Bay	18	84	37
OR Tambo Coastal	15	43	24
OR Tambo Inland	14	55	37
Sarah Baartman	12	12	7
Total	148	435	239



Applications are obtainable from all 12 Districts throughout the Eastern Cape Province including Head Office (HRD Office) or can be downloaded from the ECDoE website (www.ecdoe.gov.za)

For enquiries, please contact the following contact persons:

DISTRICT	CONTACT PERSON	DITRICT OFFICE ADDRESS
Alfred Nzo East	Miss B Nonjovu 079 251 5666	Department of Education, Old Bizana Village Building, next to Total Garage
Alfred Nzo West	Mr. Lwazi Myolwa 083 374 4126 Miss S Mabetshe 066 595 5214	Erf 391 Sopha Road HRD Office Department of Education Mount Frere, 5090
Amathole East	Miss Z Ntshongo 073 229 0182	Mission Location, Butterworth Training College, Dept. of Education, Butterworth, 4960
Amathole West	Miss T Hobongwana 065 928 6592 Mr. Masixole Ngwevela 078 584 6268	Healdtown Road Cape College Building Fort Beaufort, 5720
Buffalo City Metro	Mr. M Maqanda 071 899 6598	Dr.W. B Rubusana Building Mazawele Street Mdantsane, 5219
Chris Hani East	Miss N Tonjeni 078 608 1827	No.26 Market Street Prefabs Building Engcobo
Chris Hani West	Miss K Manjati 079 586 490	Bathandwa Office Park, New Building, Block 1 Queenstown
Joe Gqabi	Mr. VB Molefe 076 810 9517	Mt Fletcher: Resource Centre Building, Hospital Road: 039 257 0048 Sterkspruit: Former Bensonvale College of Education Sterkspruit: 051 611 0052



DISTRICT	CONTACT PERSON	DITRICT OFFICE ADDRESS
Nelson Mandela Bay	Mr. J Swanepoel 060 996 3171 Mr. Patrick Banda 083 500 2611	05 Sutton Road Sidewell Ethel Valentine Building Gqeberha, 6056
OR Tambo Coastal	Ms. Siphokazi Mdala 082 938 4510 Mr. V Mdontsane 065 518 0286	Old Lusikisiki Private BagX1010 Lusikisiki, 4820
OR Tambo Inland	Mrs. B Matolengwe 073 489 2614 Mrs. Akhona Tali-Kongo 084 660 9010	Corner Owen and Leeds Street, Botha Sigcau Building.P/Bag x 5003: 047 5024 204
Sarah Baartman	Ms. Marlene Van Rensburg 084 657 4408	19 Hugh Street Humansdorp, / Cnr of Milner Street St Aidens Building Grahamstown

PROVINCIAL	CONTACT PERSON	OFFICE ADDRESS
Head Office	Mr. L. Mgijima Acting Deputy Director: HRD – Bursaries 040 608 4552	Steve Vukile Tshwete Complex, Zone 6 Zwelitsha, 5608, Private Bag X0032 5608
Head Office	Mr. N. Matika Acting Director - HRD 040 608 4753	Steve Vukile Tshwete Complex, Zone 6 Zwelitsha, 5608, Private Bag X0032 5608

CLOSING DATER: 02 DECEMBER 2024