



## LEARNER DEVELOPMENT AND SOCIAL SUPPORT SERVICES

Steve Vukile Tshwete Complex, Zone 6 Zwelitsha, 5608, Private Bag X0032, Bhisho, 5605 REPUBLIC OF SOUTH AFRICA:  
Enquiries: Ms N. Sizani . Tel: 040 608 4494. Fax :040 608 4372. Email: [Nqabakazi.Sizani@ecdoe.gov.za](mailto:Nqabakazi.Sizani@ecdoe.gov.za)  
Website: [www.eceducation.gov.za](http://www.eceducation.gov.za)

### INTERNAL MEMORANDUM

**TO : DISTRICT DIRECTOR  
CES – LD & SSS  
CMC HEAD  
CIRCUIT MANAGER  
ALL SCHOOL PRINCIPALS  
NSNP MONITORS**

**CC : CLUSTER CHIEF DIRECTORS  
SCHOOL ADMINISTRATION**

**FROM : ACTING CHIEF DIRECTOR – LD & SSS**

**DATE : 09 JANUARY 2025**

**SUBJECT : NSNP 2024/25 4<sup>TH</sup> TRANCHE TRANSFER**

THE SUBJECT BEARS REFERENCE

1. The department has concluded the process of transfers to schools for the support and implementation of the National School Nutrition Programme.
2. The department has transferred funds for the following purposes:
  - I. School feeding (main meal).
  - II. Breakfast feeding in all quintiles 1 – 3 primary, combined and secondary schools.
  - III. Gas / Fuel.
  - IV. Volunteer Food Handler Stipend.
3. The money will appear in the school's bank account on the **10 January 2025**.
4. All schools are advised to continue utilizing the funds for the required purpose of ensuring that all benefiting learners receive a balanced meal on time every school day.
5. Please ensure that any changes in bank details are corrected by finance and school administration using the standard process and templates.

  
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**Ms Z. NJOTINI**  
**ACTING CHIEF DIRECTOR – LD & SSS**

10 January 2025