



CHIEF DIRECTORATE: RESOURCING AND SCHOOL ADMINISTRATION

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MEMORANDUM

TO	CLUSTER CHIEF DIRECTORS DISTRICT DIRECTORS PRINCIPALS OF ALL SCHOOLS CMC MANAGERS CIRCUIT MANAGERS SCHOOL GOVERNING BODIES
FROM	DDG: EDC & IOM MR TJZ MTYIDA
SUBJECT	NON-ADMISSION OF LEARNERS AND ILLEGAL CHARGING OF FEE BY NO-FEE SCHOOLS
DATE	20 JANUARY 2025

1. The above matter has reference.
2. This notice is issued in terms of Chapter 2 Section 5 (1) of the South African Schools Act, 84 of 1996 which provides as follows.
5. Admission to public school: — (1) A public school must admit learners and serve their educational requirements without unfairly discriminating in any way.
3. All qualifying learners including the learners returning from school holidays must be admitted in the school without fail.
4. in terms of Chapter 4, Section 39(5) of the South African Schools Act, 84 of 1996 which provides as follows.
(5) No public school may charge any registration, administration or other fee, except school fees defined.
5. No-fee schools must not force any learner to charge schools fees / donations.
6. Principals of schools are accordingly reminded of these important sections of SASA and are cautioned that any violation may result in facing disciplinary actions.
7. Circuit Managers are implored to bring the contents of this memo to all schools and ensure monitoring of its implementation without fail.



**DDG: EDC & IOM
MR TJZ MTYIDA**

**20/01/2025
DATE**

Title