



OFFICE OF THE DIRECTOR: ENTERPRISE RISK AND INTEGRITY MANAGEMENT

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TO: ALL SENIOR MANAGEMENT SERVICES MEMBERS
(SMS)

FROM: HEAD OF DEPARTMENT

SUBJECT: OPENING OF THE e-DISCLOSURE SYSTEM FOR
FINANCIAL DISCLOSURES

DATE: 04 MARCH 2026

1. PURPOSE

The purpose of this memorandum is to inform all SMS members that the e-Disclosure System will be open from **01 April 2026**.

All SMS members are required to submit their financial disclosures no later than **17 April 2026**. Adherence to this deadline will enable departmental ethics officers to timeously submit the required financial disclosure reports to the Office of the Public Service Commission.

2. LEGISLATIVE REQUIREMENTS:

The Public Service Regulations, 2016 Regulation 18(1) and (2), regulate the disclosure of financial interests by SMS members and HODs, respectively. Therefore, all SMS members are expected to submit their financial disclosures using the e-Disclosure system for the 2025/26 reporting cycle in April 2026.

3. OBJECTIVES OF THE FINANCIAL DISCLOSURE FRAMEWORK

The Financial Disclosure Framework aims to manage conflicts of interest, promote ethics and integrity, and ensure compliance with established norms and standards.

Toll free number: 080 121 2570
Email: citizenscarecentre@ecdoe.gov.za

4. CONSEQUENCES OF NON-COMPLIANCE

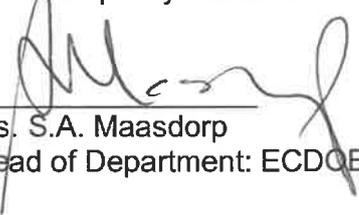
Late submission or submission of false, incomplete, or inaccurate information, constitutes misconduct and may result in disciplinary action.

5. ACCESS PROCEDURES

The e-Disclosure System is accessible via www.edisclosure.gov.za. Should you experience any challenges accessing the system, please contact Mr. S. Jilingana at 081 044 9140 for assistance.

Note, Ethics Officers from Enterprise Risk and Integrity Management will be available in the MEC Boardroom from 01 April 2026 to 03 April 2026, between 09h00 and 15h30, to assist SMS members with the disclosure of their financial interests. For assistance at the District Offices, SMS members are advised to contact the designated Ethics Officers in their respective districts.

Yours in quality education


Ms. S.A. Maasdorp
Head of Department: ECDQE

12/03/2026
Date