



OFFICE OF THE CHIEF DIRECTOR HRM&D

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TO : ALL CLUSTER CHIEF DIRECTORS

ALL DISTRICT DIRECTORS

ALL CMC HEADS

ALL CIRCUIT MANAGERS

ALL PRINCIPALS

FROM : ACTING CHIEF DIRECTOR – HRM&D

**SUBJECT : REGISTRATION OF PRINCIPALS FOR THE PROVINCIAL
TRAINING ON SEXUAL HARASSMENT AND FINANCIAL
MISCONDUCT**

DATE : 05 AUGUST 2026

1. The department will be implementing a Provincial Training Programme on Sexual Harassment and Financial Misconduct for all School Principals across the Province.
2. The programme seeks to strengthen the capacity of school leaders to effectively prevent, identify, manage and report incidents of sexual harassment and financial misconduct, while promoting ethical leadership, accountability, learner protection and sound governance within schools.
3. The training forms part of the department's commitment to creating safe teaching and learning environments and ensuring compliance with applicable legislative and departmental prescripts.
4. To facilitate effective planning and logistical arrangements, district Offices are requested to ensure that all Principals and Acting Principals register in the provincial database by completing the online registration form via the link below.

Registration Link: <https://forms.gle/WAptNtAAYoc9HNmi8>

5. The information collected will be used to finalise participants' training lists, allocate training venues and communicate training schedules.
6. Districts are requested to ensure that this communication is circulated to all schools immediately and that all Principals and Acting Principals complete their registration on or before the **10th of August 2026**.
7. All principals and acting principals must ensure that they have completed the form on the attached link.

Yours in quality education



MS L. SIVA
ACTING CHIEF DIRECTOR-HRM&D