



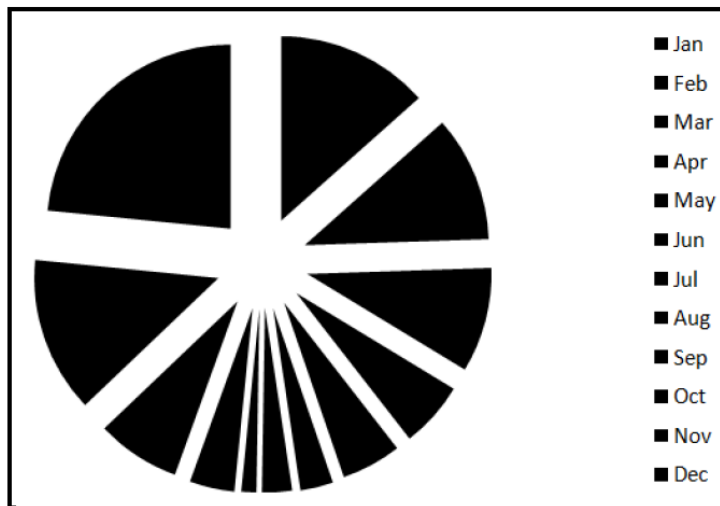
Province of the
EASTERN CAPE
 EDUCATION

DIRECTORATE SENIOR CURRICULUM MANAGEMENT (SEN-FET)

HOME SCHOOLING SELF-STUDY WORKSHEET 55

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|------------------------|--|--|----|-----------------------|---------|
| SUBJECT | COMPUTER APPLICATIONS TECHNOLOGY | GRADE | 12 | DATE | 24/6/20 |
| TOPIC | INFORMATION MANAGEMENT: Revision | TERM 1 REVISION | | TERM 4 CONTENT | ✓ |
| TIME ALLOCATION | 30 Minutes | <p><u>TIPS TO KEEP HEALTHY</u></p> <ol style="list-style-type: none"> WASH YOUR HANDS thoroughly with soap and water for at least 20 seconds. Alternatively, use hand sanitizer with an alcohol content of at least 60%. PRACTICE SOCIAL DISTANCING – keep a distance of 1m away from other people. PRACTISE GOOD RESPIRATORY HYGIENE: cough or sneeze into your elbow or tissue and dispose of the tissue immediately after use. TRY NOT TO TOUCH YOUR FACE. The virus can be transferred from your hands to your nose, mouth and eyes. It can then enter your body and make you sick. STAY AT HOME. | | | |
| INSTRUCTIONS | <ol style="list-style-type: none"> This is a Theory Worksheet: You will need a book to write your answers in and something to write with. Answer the following questions in your workbook. WHERE TO FIND THE ANSWERS: <ul style="list-style-type: none"> You may use your CAT textbook to find the answers or alternatively, you can use the free downloadable CAT textbook provided by the Department of Basic Education. See the link below to download this book. THEORY COMPUTER APPLICATIONS TECHNOLOGY: https://drive.google.com/drive/folders/17mOqPgJ1vHiwcErERV10jnEQgd6xpyj-?usp=sharing With thanks to the Department of Basic Education and the sponsorship of MTN this digital book and exercises are utilized by our CAT Grade 12 learners | | | | |

- 1 Name TWO possible types of sources used to collect personal opinions without the use of the Internet when doing research. (2)
- 2 State TWO advantages of using questions that have a fixed set of possible answers (closed questions) when using an electronic form. (2)
- 3 State TWO ways in which to check the reliability or accuracy of information from an Internet source. (2)
- 4 The graph/chart below represents a comparison of the average temperatures per month from January (Jan) to December (Dec).



- 4.1 Name a more suitable type of graph/chart to represent this information. (1)
 - 4.2 Recommend THREE improvements to the above graph/chart other than changing the type of graph. (3)
- [10]**