



**QUICK
LINKS**

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[Subscribe to Hoor hier](#) | [Manage the Unmanageable](#) | [Submit CV](#) | [Available Teachers](#)

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Taming the Class Clown

<https://www.ecexams.co.za/CM.htm>



PROBLEM STATEMENT

I have a learner in my class, a "class clown", who frequently jokes and disrupts the learning environment. This behaviour distracts other learners when they are trying to work, and even during lessons, the learner continues to crack jokes. What should I do to address this situation?

TIPS FOR TEACHERS

In every classroom, there's often a learner who brings humour and levity, but their jokes can sometimes disrupt the learning environment. Addressing the behaviour of a "class clown" requires thoughtful strategies to maintain focus and respect while nurturing the learner's positive qualities.

Here are some steps you can take to address the situation with a learner who jokes too much:

1. Private Conversation:

- Have a private conversation with the learner outside of class.
- Acknowledge their humour and positive qualities, then explain how their constant jokes are disrupting the learning environment for themselves and others.
- Be specific about the times it's been disruptive (during lessons, specific jokes that

landed poorly).

- Emphasize the importance of maintaining a focused and respectful classroom environment.

2. Set Clear Expectations:

- Clearly outline behavioural expectations for the classroom, including guidelines for appropriate behaviour during lessons and group work.

3. Finding Balance:

- Work together to find a balance between humour and focus. Perhaps they can share a joke after completing a task or during a designated break.
- You can even suggest ways to channel their humour constructively, like creating educational presentations with a light-hearted touch.

4. Non-Verbal Cues:

- Develop non-verbal cues to subtly redirect them. Maintain eye contact while continuing your lesson or activity. Briefly pause after their joke to shift the focus back to the topic.

5. Consequences (if needed):

- If the behaviour persists, establish clear consequences for continued disruption.
- This could involve a warning system, loss of privileges, short detention, or a parent-teacher meeting.
- Involve Parents/Guardians: If necessary, involve the learner's parents or guardians to discuss the behaviour and collaborate on strategies for improvement.

6. Additional Tips:

- Empathy: Let them know you understand they might not realize the impact of their jokes.
- Positive Reinforcement: Acknowledge times they focus and participate seriously.
- Redirect Energy: Encourage the learner to channel their energy and humour positively, such as through designated times for sharing jokes or participating in drama or comedy activities.
- Humour as a Tool: You can even use humour yourself to redirect them sometimes, showing them how to use humour appropriately in the classroom setting.

By having a clear, respectful conversation and offering alternative outlets for their humour, you can hopefully help this learner channel their energy in a positive way without disrupting the learning environment.

Picture: <https://www.todaysparent.com/family/class-clown/>

NB! CIRCULARS NB!



CIRCULARS

www.eccurriculum.co.za/Circulars.htm

Available at <https://www.eccurriculum.co.za/Circulars.htm>:

- Memo: Teaching and Learning International Survey (TALIS) 2024
- Circular 4 of 2024: General Government Notices regarding merging, closure and realignment of schools + Government Gazette Notice 5087 and Notice 5089
- School Sign Board Branding Guidelines
- Memo: Update on Scholar Transport 2 May Strike Action

NB! ASSESSMENT INSTRUCTIONS NB!



ASSESSMENT INSTRUCTIONS

www.ecexams.co.za

Available at [https://www.ecexams.co.za/2024 Assessment Instructions.htm](https://www.ecexams.co.za/2024%20Assessment%20Instructions.htm):

- Extension: Online Marker Application NSC Grade 12 December 2024 Examinations Scripts Marking to 10 May 2024

DEPARTMENTAL VACANCY LIST



Available at <https://www.eccurriculum.co.za/Bulletins.htm>

Departmental Advert 2 of 2024: Public Service Act Vacant Posts within Eastern Cape Department of Education - Closing Date: 13 May 2024 + Erratum

The Ultimate Online Resource Hub for Teachers

● Exams

www.ecexams.co.za

● Teaching & Learning

www.eccurriculum.co.za

● Classroom Management

www.ecexams.co.za/CM.htm

● Eastern Cape Educational Newsletter

www.eccurriculum.co.za/hoorhier.htm



TRAINING – COURTESY OF SAOU



Register here: <https://bit.ly/SAOUwebinars> or scan the QR code above.

- **13 May 2024**
 - Nuwe klasleesboeke en jeugromans vir die klaskamer
All Gr 4-9 educators are welcome to attend this training session
- **14 May 2024**
 - Time management as a stress management strategy
All educators are welcome to attend this professional development session
- **15 May 2024**
 - General Education Certificate (GEC) and Technical Occupational Curriculum (TOC)
All educators are welcome to attend this professional development session
- **16 May 2024**
 - Dealing with bullying behaviour and biting learners
All educators are welcome to attend this professional development session
- **20 May 2024**
 - Science Made Simple: Interactive Experiments for Teachers
All Intermediate Phase educators are welcome to attend this training session
- **21 May 2024**
 - Causes and symptoms of stress
All educators are welcome to attend this professional development session
- **22 May 2024**
 - Retirement: The differences between resignation and retirement
All educators are welcome to attend this training session
 - Rights of parents vs. the rights of educators
All educators at Independent schools are welcome to attend this professional development session
- **23 May 2024**
 - Inspiring learners who exhibit a slower work pace
Gr. R and Foundation Phase teachers
- **28 May 2024**
 - Work-life balance
All educators are welcome to attend this professional development session
- **3 June 2024**
 - Students & Post Level 1 Wellness Week: Mam/Sir – YOUR own well-being must be seen as a priority
 - Students & Post Level 1 Wellness Week: Practical tips to look after the well-being of your learners without it leading to burn-out

ANNUAL TEACHING PLANS 2024



ANNUAL TEACHING PLANS 2023 - 2024

www.eccurriculum.co.za/ATPs2023-2024.htm

<https://www.eccurriculum.co.za/ATPs2023-2024.htm>

**NO. 1
EXAMINATIONS WEBSITE
FREE QUESTION PAPERS & MEMOS**

www.ecexams.co.za

LINKS TO IMPORTANT ONLINE RESOURCES



Teachers

- [Bulletins \(Vacancy Lists\)](#)
- [Circulars](#)
- [Submit online CV](#)
- [Hoor Hier newsletter](#)
- [Subscribe to newsletter](#)
- [List of prospective teachers](#)
- [PAM \(Personnel Administrative Measures – Conditions of Service\)](#)
- [Managing the Unmanageable – A Teacher’s Guide to Classroom Success](#)

Exams

- www.ecexams.co.za
- [Question Papers](#)
- [Assessment Instructions](#)
- [Study Guides](#)
- [Examination Guidelines](#)
- [Policy Documents](#)

Curriculum

- www.eccurriculum.co.za
- [ATPs 2023 - 2024](#)
- [CAPS](#)
- [Curriculum Instructions](#)
- [FET Phase](#)
- [Senior Phase](#)
- [Intermediate Phase](#)
- [Foundation Phase](#)
- [Grade R](#)
- [ECD: 0 - 5 years](#)
- Digital Textbooks:
 - [Business Studies](#)
 - [Technical Mathematics and Science Textbooks](#)
- [Foundation Phase eLibrary](#)

VACANT POSTS



**THEODOR
HERZL
SCHOOLS**

Rumour has it that you may be the teacher that Theodor Herzl High School is looking for:

Full Time Position available:

HEAD of SPORT

1 January 2025

If you are interested in being part of a dynamic team...

then this post is certainly for

you!

Follow the link to the detailed advertisement:

<https://theodorherzl.co.za/wp-content/uploads/2024/05/Head-of-Sport-2025.pdf>

Submit your CV to:

E-mail: kennedya@theodorherzl.co.za

Closing date: Friday 31 May 2024

WE ARE HIRING



**SCHOOLS
with HEART**

www.theodorherzl.co.za



VACANT SGB POST: CHARLO PRIMARY SCHOOL

CLOSING DATE: 24 May 2024

STARTING DATE: 9 July 2024

FOUNDATION PHASE INTERNSHIP

- English / Afrikaans
- Currently enrolled at an accredited distance learning institution
- Teaching experience will be to your advantage
- SACE registered
- Computer literate
- Hockey coaching experience will be to your advantage

APPLICATIONS:

Send complete letter with CV to
The Principal
Miles Road
Charlo
Port Elizabeth



No e-mail applications will be accepted

**The school reserves the right not to proceed with the filling of the post.
An application will not entitle the applicant to an interview.**

Only successful candidates will be notified telephonically to arrange an interview.

Charlo Primary School, in line with POPIA (Protection of Personal Information Act), will endeavour to protect the confidentiality of all applications for this position. All reasonable measures will be taken to protect personal information of applicants. Take note that the information will be used in the recruitment, selection, and reporting process. By submitting your application for this position, you are recognising and accepting this disclaimer.



LAERSKOOL EXCELSIOR

SUBSTITUTE DEPARTMENTAL TEACHING POST (MATERNITY LEAVE)

Time frame: 9 July till 31 October.

Requirements :

- ▶ LOLT: Afrikaans & English
- ▶ SACE Registered
- ▶ Gr. 6 - Mathematics / Wiskunde
- ▶ Gr. 7 - EMS / EBW & NS / NW

✉ excelsior.pe@gmail.com

☎ 087 821 3090

📍 Kent Road, Gqeberha



LAERSKOOL BURGERSDORP

TYDELIKE POS

Beheerliggaam- onderwyspos (Intermediêre Fase)

Graad 5: Wiskunde, Engels en Lewensvaardigheid

Graad 6-7: Skeppende Kunste

Selfgedrewe, passievolle kandidate, met sterk leierskapvaardighede en goeie menseverhoudinge, word uitgenooi om aansoek te doen vir die vakante pos.

Onderrig inligting en verantwoordelikhede:

- Klasvoog
- Alle vakke word in Afrikaans aangebied
- Bereidwilligheid om buitemuurse aktiwiteite aan te bied

Aansoeke moet die volgende dokumentasie insluit:

- Curriculum Vitae
 - Aansoekbrief
 - ID dokument
 - Toepaslike onderwyskwalifikasies en ervaring
 - SACE sertifikaat
-

Stuur aansoeke aan: bls@burgersdorp.co.za

Sluitingsdatum: Vrydag, 31 Mei 2024

Diensaanvaarding: 6 Julie 2024 - 31 Oktober 2024

Navrae: Elsie Oosthuizen (Beheerliggaam Voorsitter)

0824179400



WESTERING
HIGH SCHOOL

WESTERING HIGH SCHOOL

- An educational adventure! –

invites applications for a
School Governing Body appointment
from 01 July 2024

HEAD OF SPORT

- Sport played at provincial level a recommendation
- Sports coaching at provincial level a recommendation
- Cricket and Hockey coaching at first team level a recommendation

Applicants must send the following:

- a full cv
- certified copies of qualifications
- copy of ID
- extra-mural involvement
- names of two contactable referees

Closing Date: 17 MAY 2024

Send cv's to Mrs Anita Style
at astyle@westeringhigh.co.za



An opportunity exists for an exceptional individual to join the staff of one of the leading English-medium country schools in South Africa.

**MATHEMATICS PRIMARY DEPARTMENT TEACHING
POST (GRADE 5 to 7)**
Governing Body Position - Intermediate and Senior Phase

REQUIREMENTS:

- Suitable teaching qualifications for Mathematics.
 - Complete command of English.
- Coaching of extra-mural activities is essential.
 - Must be SACE registered.
 - Computer Literate

CLOSING DATE: 10 May 2024

Only short-listed candidates will be contacted. The interview process and appointment will be at the sole discretion of the Governing Body. It is expected that short-listed candidates are available to travel to Graaff-Reinet for an interview.

The successful applicant will be required to start on 8 July 2024.

Please send a comprehensive CV to:
**The Headmaster
Union High School
P.O. Box 190
Graaff-Reinet, 6280**

✉ secretary@unionschools.co.za
☎ 049 891 0262

  unionschools.co.za

HOËRSKOOL NICO MALAN HUMANSDORP



3 x VAKATURES: BEHEERLIGGAAMPOSTE (moontlikheid van departementele aanstelling)

Persone met gepaste kwalifikasies en ondervinding in die volgende vakke kan aansoek doen:

Ekonomie (Gr 10 – 12)
English FAL (Gr 10 – 12)
Fisiese Wetenskappe (Gr 10 – 12)
IGO (Gr 10 – 12)
Wiskunde (Gr 10 – 12)
RTT (Gr 10 – 12)
SW: Geskiedenis (Gr 8 – 9)

Vul van poste: 1 Augustus 2024 of Januarie 2025

- Kandidate met toepaslike kwalifikasies en bewese ondervinding in die onderrig van bogenoemde vak word genooi om aansoek te doen.
- Noem asseblief buitenuurse betrokkenheid.
- Aansoeke sluit om 12:00 op Vrydag 10 Mei 2024.
- Beheerliggaam behou die reg voor om die pos nie te vul nie.

Stuur 'n aansoekbrief, volledige CV met ten minste 3 verwysings en gewaarmerkte afskrifte van kwalifikasies, SACE sertifikaat en ID aan:

Die Skoolhoof, Hoërskool Nico Malan

Faks: 042 2910411

E-pos: nicomalan@gmail.com



COLLEGIATE GIRLS' HIGH SCHOOL

invites applications for a School Governing Body
appointment

MUSIC: PERCUSSION

Part-time

Starting July 2024

Applicants must have at least three years' experience teaching Percussion.

Applications should include:
a full CV; certified copies of qualifications;
academic transcripts; police clearance certificate
and names of two contactable referees.

Submit applications online:

<https://rb.gy/u8dib4>

www.collegiatehigh.co.za

Closing date: 15 May 2024

HIRE ME!



NAME	SURNAME	QUALIFICATIONS	PHASE	SUBJECTS	AREA
Asezile	Nkathana	Bachelor's degree of education	FET / VOO	Business studies and Economics	Anywhere
Reegen	Gerber	Bachelor's Degree	Intermediate / Intermediêr, Senior	Mathematics, Social Science, Natural Science, Life Skills, Life Orientation, EMS, Technology.	Uitenhage/Kariega, Despatch, Gqeberha, Port-Elizabeth
Patricia	Siegelaar	Bachelor of education	Senior, FET / VOO	Business studies, economics and management science	
Tashlyn	Jansen	BEd Intermediate phase	Intermediate / Intermediêr	Afrikaans Mathematics EMS PE & Lifeskills/PSW Social Science Drama Natural science	Port Elizabeth
Lameeze	Plaatjies	B. Ed Foundation phase	Foundation / Grondslag	All subjects Remedial	Willing to relocate
Meghan	van Rooyen	Geen, tydelik besig met studies in BEd Senior Fase en VOO in Wiskunde en Wetenskap	Senior, FET / VOO	Wiskunde, Natuurwetenskap, Fisiese Wetenskap en Lewenswetenskap	Any area

Yonela	Yonela	Bachelor of Education (Senior Phase and FET)-Languages	Senior, FET / VOO	English and Isixhosa	Port Elizabeth
Neliswa	Mlindazwe	Bachelor of Education (ECD: Foundation Phase)	Foundation / Grondslag	English, Maths, life skills and Xhosa	Gramstown, Port Elizabeth, Gcobo, mthatha and Lady frere.
Sirdenver	Venter	Bachelors in Education Intermediate Phase	Intermediate / Intermediêr	Afrikaans, English, Mathematics, Social Sciences, Natural Sciences, etc.	Aberdeen, Graaff-Reinette, Willowmore, Jansenville, Pearston, etc any town in Eastern Cape
Alicia	Le Roux	B Ed Intermediate phase Maths & Science	Intermediate / Intermediêr	All Intermediate phase subjects	Port Elizabeth, Despatch, Kariega (Uitenhage)
Praiseworth	Ndlovu	Environmental Planning and Development Post Graduate Certificate in Education in Further Education and Training	Intermediate / Intermediêr, Senior, FET / VOO, School Admin Post / Administratiewe pos	Geography Social sciences Tourism	Willing to relocate anywhere. Even in the deep rural areas.
Lungelwa	Maliti	Secondary Teachers Diploma	Intermediate / Intermediêr, Senior, School Admin Post / Administratiewe pos	All subjects in intermediate phase. Xhosa and Biblical Studies/ Religious Studies in Senior phase.	Amathole District and Alfred Nzo

AVAILABLE TEACHERS: ONLINE CVs



204 online CVs are available at <https://bit.ly/CVdata>

RE-APPOINTMENT OF PREVIOUSLY RESIGNED EDUCATORS

Kindly take note of HRM Circular 4 of 2023: Re-appointment of previously resigned educators and those who had retired prematurely. It is available at <https://www.eccurriculum.co.za/Circulars.htm>

Managing the Unmanageable - A Teacher's Guide to Classroom Success -

Read all these articles at <https://www.ecexams.co.za/CM.htm>

The following broad **categories and topics** are covered:

● **Personal but professional**

- ✚ How to get appointed in a new teaching job
- ✚ Do's & Don'ts for Newly Appointed Teachers: Navigating Colleagues, Learners & Principal
- ✚ Guiding the Novice: Nurturing Newly Appointed Teachers
- ✚ How to prepare for the new academic year
- ✚ How to be a respected colleague and a good friend
- ✚ How to plan and prepare for retirement
- ✚ The Two-Pot Retirement System

● **Emotional Intelligence (EQ)**

- ✚ Work smarter; not harder: Beating the burden
- ✚ Anger Management Tips for Teachers
- ✚ How to Overcome Teacher Burnout
- ✚ Learners don't need a perfect teacher; they need a happy teacher
- ✚ How to stay motivated as a teacher
- ✚ Nurturing Emotional Safety for Teachers: Surviving and Thriving in the Classroom

● **Proactive Classroom Control**

- ✚ Embarking on a New School Year: A Teacher's Guide to the First Week
- ✚ How teachers can be effective classroom leaders
- ✚ Maintaining a positive classroom culture
- ✚ Establishing classroom rules and expectations
- ✚ Creating a Vibrant Learning Haven: Classroom Decoration and Design

● **Managing Learners: Engage, Empower, Excel**

- ✚ Taming the Class Clown
- ✚ Managing Expectations: Inspirational Teacher and Successful Coach
- ✚ Autism: Strategies for teaching mildly Autistic Learners in my class
- ✚ Quality Education in Poor Communities: Empowering Minds in Adversity
- ✚ Building positive relationships with learners
- ✚ How to motivate and inspire learners
- ✚ Handling bullying and harassment
- ✚ Dealing with disruptive behaviour
- ✚ Navigating Subject Choices in Grade 10: Guidelines for learners
- ✚ What to say to learners at an Awards Ceremony

● **Cool Teaching Tactics**

- ✚ ADHD: Strategies for Teaching ADHD Learners
- ✚ Autism: Strategies for teaching mildly Autistic Learners in my class
- ✚ Mathematics Myth: Turning the Tables on Perceived Difficulty
- ✚ Making your Subject Irresistible to Learners
- ✚ If you are not having fun, you are doing something wrong!
- ✚ Encouraging critical thinking skills
- ✚ Incorporating the four predominant learning styles in teaching
- ✚ Teaching learners different learning and studying methods
- ✚ Using technology effectively in the classroom
- ✚ How do I determine the standard of my teaching

✚ How do I determine the effectiveness of my teaching

● Tips for Acing Exams

✚ How do I determine the standard of my assessment

✚ How to prepare learners for successful exam writing

✚ How to give feedback after an exam

✚ Encouraging Resilience and Growth: Supporting Learners after Exam Results

● Navigating the Principal's Office

✚ How to approach the principal with a new innovative, revolutionary idea for the school

✚ How to approach the principal with a grievance: Navigating rudeness and unfair treatment

● Parental Bridge Building

✚ Tears & Tantrums: Please help; my child does not want to go to school!

✚ What can teachers do to improve parental involvement in their school going children's education

✚ Dear Parents... (Open letter to parents)

● Vacation Vibes

✚ What teachers could do during the winter holidays

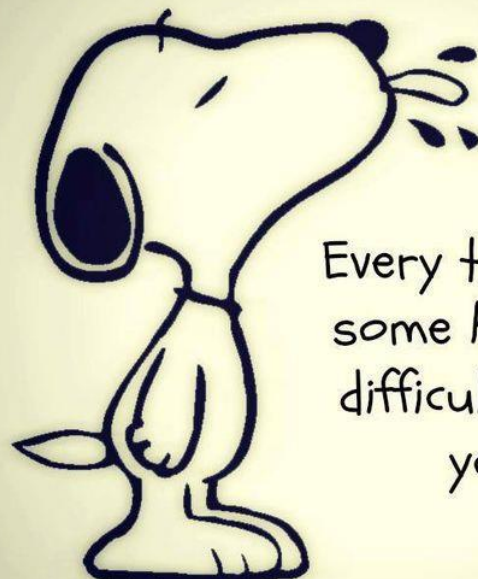
✚ Sun, Sand, and Self-Care: Summer Adventures for Teachers

DEADLINE FOR SUBMISSIONS

This weekly newsletter is a **free** service to schools. Please distribute it electronically to all your colleagues.

Schools are invited to advertise their **vacancies** here. Teachers looking for posts are welcome to submit their **resumes** online at <https://bit.ly/CVinfo>.

The deadline for all contributions: **Thursdays at 13:00**.



Sue Fitzmaurice FB/SueFitz50

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- Drik Greeff assumes no liability for direct and/or indirect damages arising from requests from individuals or institutions to distribute information on their behalf.
- **Contact details:** drik.greeff@gmail.com