<u>Curriculum Website</u> | <u>Exams Website</u> | <u>Circulars</u> | <u>Question Papers</u> | <u>Vacant Posts (Dept)</u> <u>Subscribe to Hoor hier</u> | <u>Manage the Unmanageable</u> | <u>Submit CV</u> | <u>Available Teachers</u>



Celebrating 100 Articles of Guidance, Growth, and Inspiration

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Celebrating 100 Articles of Guidance, Growth, and Inspiration



Today is a special milestone worth celebrating!

Today marks a proud **milestone - the 100th article** in the series "**Managing the Unmanageable: A Teacher's Guide to Classroom Success.**" This project began in 2023, born out of my enduring passion for education and my desire to support teachers in the demanding but deeply rewarding task of managing classrooms and schools.

Since the series started, more than **5,121 readers** have engaged with the articles. Among them, the **most popular** have been "Effective School Budgeting: Key Steps and Tips," "Navigating Subject Choices in Grade 10: Guidelines for Learners," and "How to Overcome Teacher Burnout." These topics reflect both the challenges and the practical needs teachers and schools face daily.

I want to extend my **heartfelt thanks to every reader** who has taken the time to follow, share, and support this journey. Without your engagement, encouragement, and feedback, this milestone would not have been possible. I look forward to continuing the series and reaching the next 100 articles together.

And to all teachers: may you keep inspiring, guiding, and nurturing learners. Every classroom is more than a space for lessons - it is a place where the future is being shaped every single day.

Link to all articles: https://www.ecexams.co.za/CM.htm

From Home to Hostel

- A Guide for Parents and Schools -

Managing the Unmanageable: https://www.ecexams.co.za/CM.htm



The decision to send your primary school child to a hostel can be a daunting one for any parent. While it offers unique opportunities for growth and independence, it's natural to feel a mix of excitement and apprehension. For South African parents, navigating this transition effectively can make all the difference in ensuring a positive and enriching experience for their child. This article provides comprehensive advice for both parents and schools to foster a supportive and nurturing environment.

Advice for Parents: Preparing Your Child for Their New Adventure

1. Open Communication and Emotional Preparation

• Talk, Talk: Start conversations early and openly about hostel life. Explain what to expect, focusing on the positive aspects like making new friends, learning independence, and engaging in new activities. Address any fears or anxieties your child might have with empathy and reassurance. Explain and assure them that it is a safe and supportive place.

- Acknowledge Feelings: Validate your child's emotions. It's okay if they're nervous, sad, or even a little scared. Let them know these feelings are normal and that you're there to support them. Encourage them to share their feelings, fears, or excitement.
- Visit the Hostel Together: If possible, take your child to visit the hostel before they move in. Meeting the houseparents, seeing their room, and understanding the layout can significantly ease anxieties.
- Build Independence Gradually: Encourage age-appropriate independence at home. This could include tasks like making their bed, packing their bag, choosing their clothes, managing personal hygiene, and organising homework. These small steps will build confidence for managing daily routines in the hostel.

2. Practical Preparations

- Packing Smartly: Involve your child in packing their belongings. This gives them a sense of control. Create a checklist together to ensure nothing important is forgotten.
 - Clothes: Pack comfortable, durable clothing suitable for school, sports, and casual wear. Consider the climate and provide layers. Ensure extras for accidents or emergencies.
 - Marking Clothes: This is CRUCIAL. Invest in good quality permanent markers or iron-on labels. Mark EVERY item of clothing, including socks and underwear, with your child's full name. This prevents lost items and arguments.
 - Teach responsibility: Children should know how to fold and pack away clothes, and not to swap or borrow without permission.
 - Toiletries: Provide a small, easy-to-manage toiletry bag with all essentials: toothbrush, toothpaste, shampoo, soap/body wash, comb/brush, sun cream, and any specific skin care items.
 - Comfort Items: Allow your child to bring a few familiar items from home, such as a favorite teddy bear, a special blanket, or family photos. These can provide immense comfort during the initial adjustment period.
 - Stationery and School Supplies: Ensure they have all the necessary stationery for their academic needs, clearly marked.
- Understanding Hostel Rules: Go through the hostel rules with your

child. Explain why they are important and what the consequences of breaking them might be. Hostel rules are there to keep everyone safe and happy. Emphasize respect for authority and fellow residents.

Hostels run smoothly when children follow daily routines — for waking up, mealtimes, study sessions, and bedtime. Help your child practise sticking to routines at home so it becomes second nature.

- Food and Nutrition: Discuss the types of food they can expect. If your child is a picky eater, try to expose them to a wider variety of foods beforehand. Reassure them that there will always be options, and they should communicate if they are truly struggling. Explain that hostel meals may not be exactly like home cooking, but they are healthy and filling.
- **Sharing:** Address the concept of sharing and adapting. Explain that personal space will be limited and that they'll need to share facilities. Encourage a mindset of cooperation and resilience.
- Money Management (Age-Appropriate): If the school allows, teach
 your child about responsible spending and saving. Provide a small
 amount of pocket money if appropriate, and discuss how to keep it
 safe.

3. Fostering Social Skills

- Making Friends: Encourage your child to be open and friendly. Discuss the importance of good manners, sharing, and being a good listener. Remind them that it's okay to feel lonely initially, but reaching out is important. Also remind your child that everyone in the hostel is in the same situation and that being friendly, kind, and helpful is the best way to make new friends.
- Interpersonal Relationships: Talk about conflict resolution. Teach them to communicate their feelings respectfully and to seek help from houseparents if they can't resolve an issue themselves. Encourage them to share, take turns, and respect differences.
- Maintaining Family Connections: Establish a communication routine. This could be a weekly phone call, video chat, or regular letters/emails. Make sure your child knows when to expect contact from you. Avoid calling too frequently, especially initially, as this can hinder their adjustment.

4. Academic Support

- **Homework Routine:** Discuss the importance of establishing a consistent homework routine. Reassure them that there will be dedicated time and support for their studies.
- Remedial Needs: If your child has specific remedial needs, communicate these clearly with the school and hostel staff. Discuss how these needs will be met and what support structures are in place.

Advice for Schools: Creating a "Home Away From Home"

For a hostel to be more than just accommodation, schools must adopt a holistic approach that prioritizes the well-being and development of each child: socially, emotionally, and academically. Here are some key practices:

1. Nurturing Environment and Pastoral Care

- Dedicated and Trained Staff: Invest in qualified, compassionate houseparents who genuinely enjoy working with children. They should act as substitute parents, showing warmth, patience, and firm guidance. Provide ongoing training in child psychology, first aid, conflict resolution, and pastoral care.
- Encourage a sense of family: Meals, shared activities, and celebrations (such as birthdays) create belonging and reduce loneliness.
- Structured Routines with Flexibility: Establish clear daily routines for wake-up, meals, study time, recreation, and bedtime. Clear rules, explained with fairness, help learners know what is expected. While structure is vital, allow for some flexibility to cater to individual needs and spontaneous activities.
- Personalized Attention: Ensure houseparents have a manageable number of children to care for. This allows for individual attention, knowing each child's personality, strengths, and challenges.
- Comfortable Living Spaces: Create welcoming and comfortable living spaces. While not every child can have their own room, ensure shared rooms are clean, well-maintained, and have adequate personal storage space. Decorate common areas to feel inviting and homely.
- Emotional Support System: Implement a clear system for children

to express concerns or seek emotional support. This could include regular one-on-one check-ins with houseparents, a designated "buddy system" for new learners, and access to a school counselor.

2. Academic Support and Enrichment

- Supervised Study Time: Provide dedicated, quiet, and supervised study periods each day. Houseparents or tutors should be available to offer assistance with homework and clarify concepts.
- Remedial Support and Tutoring: For children with specific learning difficulties or those struggling academically, offer targeted remedial support or extra tutoring sessions. Collaborate closely with the academic staff to identify and address these needs promptly.
- Access to Resources: Ensure learners have access to library facilities, computers, and educational resources within the hostel or nearby school premises.
- Academic Monitoring: Houseparents should maintain open communication with teachers to monitor academic progress and address any emerging issues proactively.

3. Fostering Community and Social Development

- Planned Recreational Activities: Organize a diverse range of recreational activities, both indoor and outdoor, to encourage physical activity, creativity, and social interaction. Children need opportunities to relax and have fun. This could include sports, board games, arts and crafts, movie nights, and cultural outings.
- Encouraging Friendships: Facilitate opportunities for children to bond and form friendships. Encourage group projects, team sports, and shared responsibilities.
- Conflict Resolution Skills: Teach and model effective conflict resolution strategies. Provide a safe space for children to resolve disagreements with guidance from staff.
- Promote emotional wellbeing: Train hostel staff to recognise signs
 of homesickness, anxiety, or bullying. Early intervention ensures
 children feel safe and supported.
- Hostel Council/Learner Voice: Establish a hostel council or similar forum where children can voice their opinions, suggest improvements, and take ownership of their living environment.

• Celebrating Diversity: Create an inclusive environment that celebrates the diverse backgrounds and cultures of all children.

4. Health and Well-being

- Nutritious and Varied Meals: Provide well-balanced, nutritious, and appealing meals that cater to different dietary needs and cultural preferences. Involve children in menu suggestions where appropriate.
- **Health Care Access:** Ensure immediate access to first aid and clear protocols for medical emergencies. Maintain open communication with parents regarding their child's health.
- Hygiene Education: Teach and reinforce good personal hygiene practices.
- Physical Activity: Integrate regular physical activity into the daily routine to promote physical and mental health.

5. Communication with Parents

- Regular Updates: Establish clear channels for regular communication with parents, including newsletters, email updates, and scheduled parent-teacher/houseparent meetings. Regular feedback about a child's progress and wellbeing ensures that the school and home work together to support the learner.
- Emergency Contact: Ensure all emergency contact details are upto-date and easily accessible.
- Open-Door Policy (within reason): Encourage parents to communicate any concerns or feedback, fostering a partnership approach to their child's well-being.

Sending your child to a primary school hostel is a significant step. With thoughtful preparation from parents and a dedicated, nurturing approach from schools, this experience can be a truly transformative and positive journey, laying the foundation for independence, resilience, and lifelong learning.

www.eccurriculum.co.za



Circulars

Available at https://www.eccurriculum.co.za/Circulars.htm

Memo: Human Resource Management and Development Performance Survey

Assessment Instructions

www.ecexams.co.za

Available at https://www.ecexams.co.za:

- 48/2025: Rewrite of Life Orientation Common Assessment Task: Grade 12 NSC 2025
- 47/2025: 2025 Grade 11 NSC November Common Examination Draft Timetable
- 46/2025: Final Entry Schedules for 2025 Grade 12 NSC Candidates
- 45/2025: Preparations for the conduct and administration of South African Sign Language Home Language (SASL HL) October/November 2025 Examinations
- 44/2025: Procedures and Guidelines for the Conduct of the final Practical Examinations in CAT and IT NSC October/November 2025 Grade 12 Examination

PRINCIPAL'S BULLETIN

www.eccurriculum.co.za



Available at https://www.eccurriculum.co.za/Bulletins.htm

Volume 4 of 2025: Open Post Bulletin for Principals - Closing Date: 30 September 2025.

MEMOs: Gr. 12 Preparatory Exams Aug/Sep 2025 "

The memos are uploaded daily - usually within 24 hours after a question paper has been written.



Available at www.ecexams.co.za

TRAINING — COURTESY OF SAOU



Register here: https://www.saou.co.za/webinarsf7453f46 or scan the QR code above.

22 September 2025

 Organize your classroom for different learning environments: Research has shown that there are various effective ways to organize classrooms and laboratories to support optimal learning. Let us consider how your classroom can be arranged to maximise learning opportunities.

Focus: Intersen & FET Phase educators

 Focus Group TVET: Mastering the GETC ABET and NSC - Session 3: State of Readiness as an Exam centre: policies required, documentation to present and training of Chief Invigilator and invigilators

Focus: CET and GETC ABET lecturers; Gr 12 teachers

• 29 September 2025

 Promotion, progression and condonation - what can we expect?: Each year, the requirements for condonation - particularly in the Intersen Phase - are revised. As we approach the finalisation of third-term report cards, what can we anticipate regarding the end-of-year report cards?

Focus: Intersen & FET Phase educators

GEPF Mini Series

Focus: All educators

30 September 2025

 Good reporting (school fees): This webinar is your chance to learn how clear, accurate, and transparent reporting can make a big difference!

Focus: School Management

• 1 October 2025

• Weet: Die Afrikaanse e-naslaangids: WEET will tell us more about an Afrikaans resource where parents and teachers can find information.

Focus: Intersen & FFT Phase

ANNUAL TEACHING PLANS 2025

| Home | Feedback |

See DBE Circulars S15 of 2024 and S33 of 2022 regarding 2025.

ATP Documents

Foundation Phase

Intermediate Phase

Senior Phase

FET Phase

More information and updates available at https://tinyurl.com/DBE-ATPs

CAPS Documents

Foundation Phase.

Intermediate Phase.

Senior Phase.

FET Phase.

More information and updates available at https://tinyurl.com/DBE-CAPS

ONLINE RESOURCE HUB FOR TEACHERS

The Ultimate Online Resource Hub for Teachers

- Exams
 - www.ecexams.co.za
- Teaching & Learning <u>www.eccurriculum.co.za</u>
- Classroom Management www.ecexams.co.za/CM.htm
- Eastern Cape Educational Newsletter www.eccurriculum.co.za/hoorhier.htm



LINKS TO IMPORTANT ONLINE RESOURCES



Teachers

- Bulletins (Vacancy Lists)
- Circulars
- Submit online CV
- Hoor Hier newsletter
- Subscribe to newsletter
- List of prospective teachers
- PAM (Personnel Administrative Measures Conditions of Service)
- o Managing the Unmanageable A Teacher's Guide to Classroom Success

Exams

- o www.ecexams.co.za
- Question Papers
- Assessment Instructions
- Study Guides
- Examination Guidelines
- Policy Documents

Curriculum

- www.eccurriculum.co.za
- o ATPs 2023 2024
- o CAPS
- Curriculum Instructions
- FET Phase
- Senior Phase
- Intermediate Phase
- Foundation Phase
- o Grade R
- ECD: 0 5 years
- o Digital Textbooks:
 - Business Studies
 - Technical Mathematics and Science Textbooks
- Foundation Phase eLibrary

Managing the Unmanageable - A Teacher's Guide to Classroom Success -

➤ Read all these articles at https://www.ecexams.co.za/CM.htm

The following broad categories and topics are covered:

Personal but professional

- ♣ What I was never taught at university
- ♣ How to get appointed in a new teaching job
- ♣ Do's & Don'ts for Newly Appointed Teachers: Navigating Colleagues, Learners & Principal
- Guiding the Novice: Nurturing Newly Appointed Teachers
- ♣ How to prepare for the new academic year
- How to be a respected colleague and a good friend
- How to plan and prepare for retirement
- ♣ The Two-Pot Retirement System

Emotional Intelligence (EQ)

- ♣ The Hour of Power: The One-Hour Rule for Teachers
- The 7 Habits of Highly Effective Teachers
- ♣ Victory Belongs To The Most Tenacious
- Let Them
- From Reluctance to Resilience: Reigniting the Passion for Teaching
- ♣ Work smarter; not harder: Beating the burden
- Anger Management Tips for Teachers
- How to Overcome Teacher Burnout
- Learners don't need a perfect teacher; they need a happy teacher
- ♣ How to stay motivated as a teacher
- Nurturing Emotional Safety for Teachers: Surviving and Thriving in the Classroom

Proactive Classroom Control

- ♣ Safety and Security Issues in South African Schools: A Teacher's Perspective
- Overcrowded, Overworked, but Not Overcome
- ♣ The Secret Teaching Power: Professional Development
- ♣ Embarking on a New School Year: A Teacher's Guide to the First Week
- How teachers can be effective classroom leaders
- Maintaining a positive classroom culture
- Establishing classroom rules and expectations
- Creating a Vibrant Learning Haven: Classroom Decoration and Design

Managing Learners: Engage, Empower, Excel

- Supporting a Bereaved Learner: Practical Strategies for Teachers
- ♣ The One Minute Teacher
- Not Just Academics: How Cultural Activities Shape Young Minds
- Game On! How School Sport shapes Learners for Life
- Helping Learners and Parents Navigate Grade Repetition
- From Classroom to Boardroom
- The Power of Yet!
- Mathematics or Mathematical Literacy?
- Purpose Powers Progress!
- ♣ From Pages to Possibilities: Why Reading Matters
- ♣ Combating Racism in Multi-Racial Schools
- ♣ Breaking the Silence: A Teacher's Duty in Addressing Child Abuse
- When Home Hurts Child Abuse in South Africa and Its Impact on Learning
- Crisis in Classrooms: Learner Violence against Teachers
- Navigating the Trap: When Disrespectful Learners Try to Get Teachers "In Trouble"
- Taming the Class Clown
- Managing Expectations: Inspirational Teacher and Successful Coach
- Autism: Strategies for teaching mildly Autistic Learners in my class
- Quality Education in Poor Communities: Empowering Minds in Adversity
- Building positive relationships with learners
- ♣ How to motivate and inspire learners

- Handling bullying and harassment
- Dealing with disruptive behaviour
- Navigating Subject Choices in Grade 10: Guidelines for learners
- ♣ What to say to learners at an Awards Ceremony

Cool Teaching Tactics

- Curiosity skills the cat and the learners too!
- From Chalkboard to Chatbot: Discover AI, your new PA
- Second Language, First Priority: Teaching with Passion and Purpose
- Once Upon a Lesson: The Magic of Storytelling in Teaching
- Good morning class. Take out your Cellphones!
- ♣ Top teaching tips the last month before exams
- Boost Learners' Problem-Solving Skills!
- Explain and Experience: The Dynamic Duo of Teaching and Learning
- From Awkward to Awesome: PowerPoint Presentations
- From Good to Great
- ADHD: Strategies for Teaching ADHD Learners
- Autism: Strategies for teaching mildly Autistic Learners in my class
- Mathematics Myth: Turning the Tables on Perceived Difficulty
- Making your Subject Irresistible to Learners
- If you are not having fun, you are doing something wrong!
- Encouraging critical thinking skills
- Incorporating the four predominant learning styles in teaching
- Using technology effectively in the classroom
- How do I determine the standard of my teaching
- How do I determine the effectiveness of my teaching

Tips for Acing Exams

- How to Answer Question Papers Like a Pro
- Make your Ticks bigger than your Crosses: Exam Marking Tips for Teachers
- ♣ Tips for Learners to Ace Exams
- How do I determine the standard of my assessment
- How to prepare learners for successful exam writing
- ♣ How to give feedback after an exam
- Encouraging Resilience and Growth: Supporting Learners after Exam Results

Navigating the Principal's Office

- How to approach the principal with a new innovative, revolutionary idea for the school
- ♣ How to approach the principal with a grievance: Navigating rudeness and unfair treatment

Parental Bridge Building

- ♣ From Home to Hostel: A Guide for Parents and Schools
- From Conflict to Cooperation: Handling Confrontational Parents Wisely
- Single Parents, Strong Partnerships
- Managing Helicopter Parents with Grace
- Granny or Nanny?
- ♣ Tears & Tantrums: Please help; my child does not want to go to school!
- ♣ What can teachers do to improve parental involvement in their school going children's education
- ♣ Dear Parents... (Open letter to parents)

Vacation Vibes

- What teachers could do during the winter holidays
- ♣ Sun, Sand, and Self-Care: Summer Adventures for Teachers

Miscellaneous

- ♣ From Braais to Books: Dads Who Show Up
- Old School, Still Cool: Honouring Our Education Legends
- Young Teachers: The Underrated Assets in Our Schools
- School's Name and Reputation: Creating a School of Choice
- ♣ Teachers Stay Where They Are Valued: A Guide for School Principals
- Teacher Choice and Voice
- ♣ Effective School Budgeting: Key Steps and Tips
- Charity with Dignity
- ♣ New Principal? Turning Challenges into Charisma

VACANT POSTS: EASTERN CAPE

DEPARTMENTAL POST - P1 TRANSFER



Accounting / Rekeningkunde and / or en / of Geography / Geografie

GRADE 8 - 12 / GRAAD 8 - 12

Sursum Prorsusque

REQUIREMENTS / VEREISTES

- · SACE Registered.
- Moet in Afrikaans en Engels kan kommunikeer.
- Extra curricular activities compulsory.
- Dinamies en goeie spanwerkvermoë.
- Advanced computer skills.

Please send a comprehensive CV, by 26 September, with all relevant documentation to: principal@gillcollege.co.za



For more information, please contact our Principal: 042 243 2643 / 082 939 8071 (office hours).



OCEANVIEW PRIMARY SCHOOL

(Gonubie, East London)

An exciting opportunity exists for an innovative educator who seeks to join our Values Driven School

from Term 4 2025 (flexible starting date)

SGB PL1

Senior Phase - Gr 7

REQUIREMENTS / RECOMMENDATIONS

*Applicable Tertiary qualifications

*Professional Teaching Diploma

*SACE-Registration

*Police Clearance certificate - current

* Computer Literate

* Able to teach all Grade 7 (Senior Phase) subjects with English HL

*Extra-mural commitment compulsory - state extra-murals offered

Competitive remuneration package

Only short-listed candidates will be contacted The SGB reserves the right not to fill the position

Email / hand in comprehensive CV with proof of qualifications, contactable referees and covering letter to

principaloceanviewprimary@gmail.com /

1 Bramble Lane, Gonubie

Closing date 26 September 2025 @12:00

Certified copies of required documentation plus ID document to be brought to interview.

Hope Schools



Hope Schools is an independent Christian school situated in Dawn.

RECEPTIONIST/ADMINISTRATIVE CLERK:

Hope Schools is looking to appoint a friendly, dedicated and vibrant school receptionist/administrative clerk.

The successful applicant must have the necessary ability and skills to manage a busy reception and fulfil administrative duties such as:

- Maintaining a professional and positive image of the school at all times.
- Operating the telephone system taking calls, transferring calls, and taking messages.
- Welcoming all parents and guests to the school.
- · Providing support to the teaching staff.
- · Being able to work under pressure.
- Communicating well with various role players at the school.
- Handling of school fees and procurement of resources
- Assisting with the organising of functions held at the school, during and after hours.
- Collecting and collating data
- Helping type and produce documents to ensure compliance.
- · Managing the registers and filing system

The successful candidate should:

- Have a minimum matric with advanced typing skills.
- Have good organisational and administrative skills.
- Be computer literate and well versed with MS Office, especially Excel.
- Excellent verbal and written English communication skills. The ability to communicate
 in isXhosa will be an advantage.
- Experience as a receptionist and administrative clerk will be preferable.
- · Being able to work independently and especially as a team.
- The administrative staff work parts of the holidays as the school office is not always closed.
- Be willing to complete a first aid course, if not already qualified.
- Knowledge of SASAMS will be an advantage.
- Knowledge of Sage accounting software will be an advantage.
- Servant-hearted

Applicants must submit their **letter of application** accompanied by Curriculum Vitae, and 2 testimonials. These must be submitted to hopeschoolsvacancies@gmail.com for attention Mr.

Philip Wynne by 22nd September 2025.

Please note that only short-listed applicants will be contacted. If you have not heard from the school by the 26 September 2025, please assume that your application was unsuccessful. Hope Schools reserves the right not to proceed in filling this post should such a position arise.

Hope Schools in line with POPIA (Protection of Personal Information Act) will attempt to ensure the confidentiality of all applicants for this role. All reasonable measures will be in place to protect personal information but will be used in the recruitment, selection, and reporting process. By submitting your application for this position, you are recognising and accepting this disclaimer.

BRYLIN PRIMARY SCHOOL



Brylin is a dynamic Independent School.

We are looking for an innovative and passionate qualified teacher in the Intermediate/Senior Phase able to teach Afrikaans, Natural Sciences & Technology and Art.

To commence on Monday, 13 October 2025. (Term 4)

Curriculum Vitae

Application Letter with References

SACE Registered & provide a Police Clearance

Computer Literate

✓ Indicate Co-Curriular Activities

✓ Valid Driver's License (PDP)

Deliver CV's by hand (No email applications will be considered)
Eucalyptus Street, Fairview, Gqeberha
Closing Date: Friday, 19 September 2025

If you do not hear anything from the school by 26 September 2025, your application was not successful.



Interested students who match the following criteria are invited to apply for a vacancy in our FP and IP learnership programme.

Start date: 12 January 2025

FOUNDATION AND INTERMEDIATE PHASE LEARNERSHIP

REQUIREMENTS

Must be registered at a distance learning institution, studying towards a **Bachelor of Education** for Foundation/Intermediate Phase. All years of study will be considered; however, preference will be given to 2nd-year students.

A strong interest in sport is **recommended**. Swimming is advantageous but not compulsory. Participation in the school's extra-mural programme is **compulsory**.

Must be proficient in English.

BENEFITS

Monthly stipend.

Mentorship and on-site training with qualified teachers.

Involvement in a variety of school-related activities and professional development opportunities.

APPLICATION PROCESS

A covering letter, full CV with contactable references, as well as certified copies of your matric certificate, proof of studies, and police clearance must be emailed to: students@ericaprimary.co.za Closing date: Friday, 03 October 2025

The SGB reserves the right not to fill these posts.

If you have not received a response from the school by 01 November 2025, please consider your application unsuccessful.



Where victory comes from the heart

DESPATCH PREPARATORY SCHOOL

SGB Position:

Intermediate / Senior Phase

Starting date: 01 January 2026

Language of instruction: Afrikaans & English

Proof of Language teaching a requirement

Complete applications with reference to experience regarding the following are awaited:

- · A recognized 4-year Intermediate / Senior Phase degree.
- Complete applications with reference to sport and/or cultural involvement.
- Indicate subjects taught as well as experience.
- Level of computer skills must be submitted.
- Indicate sports codes you can offer and coaching experience.
- Full academic results are essential.
- SACE certificate

Closing date: 30 September 2025 at 12:00

For more Information contact 041 933 2544

Application must be handed in at

The Principal
Despatch Preparatory School
Berg Street
Despatch
6220

We reserve the right to re-advertise the post should a suitable candidate not be found. If you are not invited for an interview within two weeks after the closing date, you may assume that your application was unsuccessful.



VAKANTE POS 1:

AFRIKAANS HUISTAAL GRAAD 8 -12

VAKANTE POS 2:

ENGLISH HOME LANGUAGE/FIRST ADDITIONAL GRAAD 8 - 12

VAKANTE POS 3:

WISKUNDE GRAAD 8 - 9 EN WISKUNDIGE GELETTERHEID GRAAD 10 - 12

- Slegs persone wat vir onderhoude genooi word, sal gekontak word.
- Betrokkenheid by buitemuurse aktiwiteite is verpligtend.
- Beheerliggaam hou hom die reg voor om nie die pos te vul nie.
- Mededingende salaris word aangebied.
- Die suksesvolle kandidaat moet deeglike vakkennis besit
- Rekenaargeletterd wees
- 'n Volwaardige onderwyskwalifikasie beskik
- Vermoë om gemaklik in 'n hoëdruk-omgewing te kan funksioneer
- Geregistreer wees by die Suid-Afrikaanse Raad vir Opvoeders (SARO/SACE)
- Sluitingsdatum vir aansoeke: 26 September 2025
- Diensaanvaarding: 1 Januarie 2026

Stuur 'n volledige CV, dekbrief en verwante dokumente per e-pos aan:

Mnr. Marius Germishuys

E-pos: skoolhoof@framesby.co.za

Tel: 041-360 1257

Somerset-Oos/East

Aan die voet van Boschberg lê die pragtige, unieke en eenvoudige dorpie, Somerset-Oos. Laerskool Gill vorm deel van die hart van ons skilderagtige dorpie, 'n skool wat trots is op goeie opvoeding, buitemuurse aktiwiteite en 'n sterk gemeenskapsgevoel, 'n skool wat wil hê dat jy en jou geliefdes by ons Laerskool Gill-familie moet aansluit om die lewens van ons toekomstige generasie te vorm.

SBL-vakature - 2025

Intermediêre- en Seniorfase Onderwyser

Minimum vereistes

- Kommunikasie in Afrikaans en Engels
- Voeg gekwalifiseerde vakke in CV by
- Gekwalifiseerde B.Ed Intermediêre- en Seniorfase of gepaste kwalifikasie
- Moet SACE geregistreerd wees
- Moet dinamies wees en in staat wees om in 'n span saam te werk
- Neem deel aan skool se buitemuurse aktiwiteite met ondervinding in netbal-; tennis-; swem-; atletiek- en hokkie afrigting
- Geldige PDP-lisensie

Aansoeke

- Kwalifikasies - Matrieksertifikaat - SACE - ID - Volledige CV Stuur dit aan die Hoof : gillp@eastcape.net

Sluitingsdatum

15 Oktober 2025

Indien u nie binne 2 weke gekontak word nie, beskou asseblief u aansoek as onsuksesvol.

Ons is KLEIN, maar ons droom GROOT! We are SMALL, but we dream BIG!



ONS STEL AAN

2026 Voltydse Poste Beskikbaar by Global Leadership Academy Kom Maak Dissipels en Vorm Leiers

As jy glo die Here roep jou om Sy Koninkryk deur onderwys te bou, oorweeg dit om by Global Leadership Academy aan te sluit — 'n avontuurlustige, visiegedrewe skool wat toegewy is aan die dissipelskap en vorming van leiers

SLUIT AAN BY ONS: VOLTYDSE ONDERWYSPOSTE

VOO-Fase (Grade 10-12)

Engels EAT | Wiskunde | Wiskundige Geletterdheid
Fisiese Wetenskappe | Besigheidstudie

SENIORFASE (Grade 8-9)

Tegnologie

MINIMUM VEREISTES EN EIENSKAPPE

- 'n Lewende, groeiende verhouding met Jesus
- Erkende onderwyskwalifikasie (B.Ed of Graad + HOD/PGCE)
- Volledig Tweetalig (Engels & Afrikaans)
- By SACE geregistreer
- Hardwerkend, leerbaar en toegewy om saam met ons te bou

As jy glo die Here lei jou in hierdie rigting, stuur asseblief jou CV en motiveringsbrief na principal@gla-jbay.org voor 29 September 2025

*Global Leadership Academy behou die reg voor om nie 'n aanstelling te maak nie. Outeniqualaan, Fountains Estate, Jeffreysbaai, 6330, Suid Afrika, Telefoon: 042 293 3053

KENTON-ON-SEA

P O Box 351 KENTON-ON-SEA 6191

Tel: (046) 648-1358

E-mail:

kentonprimaryschool@outlook.com



Posbus 351 KENTON-ON-SEA 6191

Tel: (046) 648-1358

E-pos:

kentonprimaryschool@outlook.com



TEACHER REQUIRED SCHOOL GOVERNING BODY – GRADE 4 KENTON ON SEA, EASTERN CAPE

INTERMEDIATE PHASE TEACHER (GRADE 4)

To commence: In January 2026

Applicant must:

- · Have a suitable academic/professional teaching qualification, e.g B. Ed Foundation Phase
- Be FLUENT in both Afrikaans & English (dual-medium school, Afrikaans & English in one class)
- · Be registered with SACE
- · Have an outstanding work ethic
- · Must be able to coach sport (tennis, netball, athletics, cricket, rugby or hockey)
- · Participate in co-curricular activities
- · Participate in cultural activities (choir, chess, etc)
- · Demonstrate strong values, professionalism and integrity
- · Be computer literate
- · Have a clear criminal record

Requirements below to be e-mailed to kentonprimaryschool@outlook.com:

- Complete CV with THREE recent contactable references
- · Certified copy of Matric Certificate & Transcripts
- · Certified copies of Qualifications & Transcripts (marks obtained)
- · Police Clearance Certificate
- · Certified copy of ID document
- · Certified copy of SACE registration

PLEASE NOTE:

Applications without all the documents mentioned above will not be considered for the post

No applications sent to Facebook Messenger will be considered

Only successful applicants will be contacted

Closing date for applications 29 September 2025

KENTON-ON-SEA

P O Box 351 KENTON-ON-SEA 6191

Tel: (046) 648-1358

E-mail:

kentonprimaryschool@outlook.com



Posbus 351 KENTON-ON-SEA 6191

Tel: (046) 648-1358

E-pos:

kentonprimaryschool@outlook.com

PRIMARY SCHOOL - LAERSKOOL

TEACHER REQUIRED SCHOOL GOVERNING BODY – GRADE R KENTON ON SEA, EASTERN CAPE

FOUNDATION PHASE TEACHER (GRADE R)

To commence: In January 2026

Applicant must:

- · Have a suitable academic/professional teaching qualification, e.g B. Ed Foundation Phase
- Be FLUENT in both Afrikaans & English (dual-medium school, Afrikaans & English in one class)
- Be registered with SACE
- · Have an outstanding work ethic
- · Must be able to coach sport (tennis, netball, athletics, cricket, rugby or hockey)
- Participate in co-curricular activities
- · Participate in cultural activities (choir, chess, etc)
- · Demonstrate strong values, professionalism and integrity
- Be computer literate
- · Have a clear criminal record

Requirements below to be e-mailed to kentonprimaryschool@outlook.com :

- Complete CV with THREE recent contactable references
- · Certified copy of Matric Certificate & Transcripts
- · Certified copies of Qualifications & Transcripts (marks obtained)
- · Police Clearance Certificate
- Certified copy of ID document
- Certified copy of SACE registration

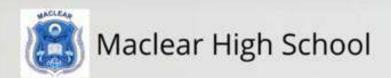
PLEASE NOTE:

Applications without all the documents mentioned above will not be considered for the post

No applications sent to Facebook Messenger will be considered

Only successful applicants will be contacted

Closing date for applications 29 September 2025





WE'RE HIRING

SGB Foundation Phase post available Grade 2 English Class

Subjects:

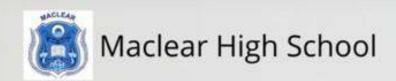
- · English HL
- · Afrikaans FAL
- Numeracy
- Life Skills

Starting 12 January 2026

Requirements:

- B.Ed Foundation
 Phase Qualification
- SACE Certificate
- Police Clearance
- English / Afrikaans speaking

Please send your CV to maclearhighschool1@gmail.com or deliver to our office by 03 October 2025





GRADE 1 TEACHER ASSISTANT VACANCY

School Governing Body Post

WE ARE LOOKING FOR A TEACHER

ASSISTANT IN OUR GRADE ONE CLASS

to join our staff from 12 January 2026

Requirements:

Able to speak English

PREFERENCE will be given to applicants who are
currently busy with their Foundation Phase qualification
or ECD diploma



Please send your CV to maclearhighschool1@gmail.com or deliver to our office by 03 October 2025 For further information please contact our office at 0459321032



MUIR COLLEGE BOYS' HIGH SCHOOL

SEEKING QUALIFIED APPLICANTS FOR SGB POSITION:

HISTORY GR 10-12 & SOCIAL SCIENCES GR 8-9

Starting 12 January 2026

Requirements:

- A University Degree with History as a Major, plus a relevant PGCE or equivalent.
- Experience teaching History at Grade 12 level is advantageous.
- Be passionate about education.
- Understand and support, the ethos and vision of the school.
- Work well with pupils, parents and teachers.
- Have excellent administrative and organisational skills.
- Be willing to participate in the extra-curricular program.
- Be registered or be in the process of registering with SACE.

Please send your CV, along with a cover letter (extra-mural activities included) to headmaster@muircollege.co.za Closing date 31 October 2025

Rowallan Park Primary School

SGB Grade 7 Teaching Post - Maternity Leave

Commence date: 14 January 2026



Minimum Requirements:

Please submit your CV with a covering letter, references, certified copies of your ID, qualifications and SACE certificate to the Principal at 26 Brampton Avenue, Rowallan Park, Gqeberha, 6025.

Only hand-delivered copies will be considered.

Closing Date: 3 October 2025 at 10:00

The school reserves the right not to make an appointment.



WESTERING HIGH SCHOOL

- Soaring towards excellence -

invites applications for a GOVERNING BODY POST

AFRIKAANS FIRST ADDITIONAL LANGUAGE GRADES 8 - 12

STARTING DATE: 1 JANUARY 2026

Requirements:

- Updated CV
- An educational qualification is a prerequisite
 - · Copies of all qualifications
 - Copy of Academic Records
 - · Copy of ID
 - SACE Certificate
 - Police Clearance Certificate
- Extra-mural activities, especially sport, a strong recommendation
 - E-Learning knowledge a recommendation

CLOSING DATE: 19 SEPTEMBER 2025

Submit all CV's to Mrs Anita Style

astyle@westeringhigh.co.za



WESTERING HIGH SCHOOL

- Soaring towards excellence -

Invites applications for a GOVERNING BODY POST

STARTING DATE: 1 JANUARY 2026

- Music Grades 8 12
- Brass Instruments
- Choir Conductor

Requirements:

- · B. Mus Degree
 - Updated CV
- · An educational qualification is a prerequisite
 - Copies of all qualifications
 - Copy of Academic Records
 - Copy of ID
 - SACE Certificate
 - · Police Clearance Certificate
- E-Learning knowledge a recommendation

CLOSING DATE: 19 SEPTEMBER 2025

Submit all CV's to Mrs Anita Style astyle@westeringhigh.co.za



WE ARE HIRING

We are seeking a passionate and experienced Grade 8-12 Mathematics educator to join our Christian school community.

REQUIREMENTS

- · Relevant teaching qualification
- · Experience in teaching Mathematics
- SACE registration
- Alignment with our Christian values and ethos
- IEB experience will be advantageous
- The successful candidate is expected to commence employment January 2026 or earlier, if available.

APPLY NOW

reception@willowacademy.co.za

Closing date: Friday, 10 October 2025

O Cedar Road, Fairview, Gqeberha



HOKKIE-, NETBAL- EN RUGBYAFRIGTERS

Geleenthede beskikbaar vir afrigters wat op 'n deeltydse basis wil betrokke raak. Neem in ag dat afrigting in die middae plaasvind. Moét bereid wees om spanne se wedstryde op Saterdae en in week by te woon.

Hokkie:

- SAHA Vlak 1 of Vlak 1 FIH
- Skeidsregterskwalifikasie sal ook tot jou voordeel tel
- Basiese noodhulp
- Safeguarding sertifikaat

Netbal:

- Netbalafrigters Vlak 1
- Skeidsregterskwalifikasie sal ook tot jou voordeel tel

Rugby:

- Agterlynafrigters
- Boksmartsertifikaat
- Werêldrugby Vlak 1 of 2 afrigtingsertifikaat
- Sluitingsdatum vir aansoeke: 26 September 2025
- Diensaanvaarding: 1 Februarie 2026

Stuur 'n volledige CV, dekbrief en verwante dokumente per e-pos aan:

Mnr. Marius Germishuys

E-pos: skoolhoof@framesby.co.za

Tel: 041-360 1257

Vakante pos | Hoof van Hokkie



HOOF VAN HOKKIE

Hoërskool Framesby het 'n geleentheid vir 'n dinamiese en ervare Hokkiehoof om by die skool se afrigtingspan aan te sluit. Die persoon sal verantwoordelik wees vir die ontwikkeling van hokkiespelers en -afrigters. Die hoof van Hokkie sal verder ook verantwoordelik wees vir alle hokkiebepalings, insluitende die aanbied van hokkiefeeste en -klinieke.

Ander verantwoordelikhede:

- Strategiese leierskap
- Hokkiebestuur en organisering
- Afrigting
- Buite-seisoen spelerontwikkeling
- Kondisioneringsprogram
- Video-analise
- Astrobestuur
- Toepassing van bloudruk van hokkie

Vereistes

Vorige ervaring as hoof van Hokkie en rekord van sukses op skool- of klubvlak word in ag geneem.

- Sluitingsdatum vir aansoeke: 26 September 2025

Diensaanvaarding: 1 Januarie 2026

Stuur 'n volledige CV, dekbrief en verwante dokumente per e-pos aan:

Mnr. Marius Germishuys

E-pos: skoolhoof@framesby.co.za

Tel: 041-360 1257



WE'RE HIRING!



@ Lilyfontein School www.lilyfontein.co.za

The following Governing Body Post will exist for a suitably qualified and experienced candidate

English HL (Gr.8 & 9) together with Technology (Gr.8 & 9)

Starting Date: 1 January 2026

Responsibilities:

Must be SACE registered

Please state extra mural offerings
Applicants must have at least 3 years' experience in teaching English HL and Technology (Senior Phase)

Please email your CV together with the following to qualify for consideration:

*Please state position applying for in the subject line of the email

Letter of Application

Certified copies of academic qualifications
Three contactable references
Certified copy of Identity document
Certified copy of SACE Certificate
Police Clearance Certificate

The successful applicant must be willing to assist with the extra mural programme

Email The Principal: vacancies@lilyfontein.co.za

Closing Date: Friday, 19 September 2025

If applicant has not been notified within 14 days, consider the position filled. Only short-listed candidates will be contacted. Thank you for your application.

THE GOVERNING BODY RESERVES THE RIGHT NOT TO FILL THE POSITION.

tection of Personal Information Act) we will attempt to ensure the confidentiality of all data collected. By submitting



WE'RE HIRING!



@ Lilyfontein School www.lilyfontein.co.za

The following Governing Body Post will exist for a suitably qualified and experienced candidate

FOUNDATION PHASE LEARNERSHIP (Gr R-3) x 1

Starting Date: 1 JANUARY 2026

Responsibilities:

State extra murals offered and/or interested to be developed in: 1 x winter sport and 1 x summer sport The successful applicant must be willing to assist with the extra mural programme

Must show proof of study for the above post

Please email your CV together with the following to qualify for consideration:

Please state position applying for in the subject line of the email

Letter of Application Copy of academic enrolment Certified copy of Identity document Police Clearance Certificate

Email The Principal: vacancies@lilyfontein.co.za

Closing Date: Friday, 19 September 2025

If applicant has not been notified within 14 days, consider the position filled. Only short-listed candidates will be contacted. Thank you for your application.

THE GOVERNING BODY RESERVES THE RIGHT NOT TO FILL THE POSITION

In line with POPIA (Protection of Personal Information Act) we will attempt to ensure the confidentiality of all data collected. By submitting an application, you accept this disclaimer.







The following SGB Post will exist for a suitably qualified and experienced candidate

MARKETING, EVENTS & SOCIAL MEDIA ASSISTANT

Responsibilities:

- Develop, curate, and schedule engaging content for various social media platforms (primarily Facebook and Instagram), including text, images, videos, and infographics.
- · Post D6 messages and calendar updates as required.
- Take video and photos as required at school events.
- Archive photos and other media.
- Assist the Events Manager with all events as may be required, incl. set-up, communications and marketing. This requires weekend and after-hours commitment from time to time.
- General administrative duties in support of the Marketing and Sports departments.

Please email your CV together with the following to qualify for consideration: Please state position applying for in the subject line of the email

- · Letter of Application
- · Certified copies of qualifications
- · Three contactable references
- · Certified copy of Identity document
- Police Clearance Certificate
- Drivers Licence
- · Portfolio of examples of your social media content creation

Email The Principal: vacancies@lilyfontein.co.za

Closing Date: 19 SEPTEMBER 2025

If applicant has not been notified within 14 days, consider the position filled. Only short-listed candidates will be contacted. Thank you for your application.

WE RESERVES THE RIGHT NOT TO FILL THE POSITION.

In line with POPIA (Protection of Personal Information Act) we will attempt to ensure the confidentiality of all data collected. By submitting an application, you accept this disclaimer.







www.lilyfontein.co.za

The following SGB Post will exist for a suitably qualified and experienced candidate

AFTER-HOURS CARETAKER

Lilyfontein School is currently looking for an After-Hours Caretaker to live on site.

Responsibilities:

- Be on site every day between at least 16h30 and 06h30.
- Switch on the staffroom urn daily by 06h15 (switch off when needed).
- · Ensure that school is properly locked at the end of the day.
- Oversee the functioning of the solar system and generator; switch over if required.
- Respond to urgent maintenance issues on an emergency basis, incl. stopping water leaks, power outages and fire outbreaks.
- Contact the security company in the event of any suspicious activity on site.
- Unlock on Saturdays for events and functions. Lock up and secure premises after weekday evening and weekend events and functions.

Remuneration:

Remuneration is in the form of accommodation for 2 adults in a 2-bedroomed fenced-in cottage inclusive of electricity (solar and generator), water and secure parking. Would suit an older or retired couple.

Please email your CV together with the following to qualify for consideration: Please state position applying for in the subject line of the email

- · Letter of Application
- · Certified copies of qualifications
- · Three contactable references
- · Certified copy of Identity document
- · Police Clearance Certificate

Email The Principal: vacancies@lilyfontein.co.za

Closing Date: 19 SEPTEMBER 2025

If applicant has not been notified within 14 days, consider the position filled. Only short-listed candidates will be contacted. Thank you for your application.

WE RESERVES THE RIGHT NOT TO FILL THE POSITION.

In line with POPIA (Protection of Personal Information Act) we will attempt to ensure the confidentiality of all data collected. By submitting an application, you accept this disclaimer.



GRADE 2 TEACHER

(FULL TIME VACANCY)

At Queenstown Get Ahead Primary in Komani, Eastern Cape, we pride ourselves on creating an environment of innovative thinking, adaptability, creativity and resilience. We prepare our students for a rapidly changing world by cultivating and developing an entrepreneurial mindset and approach to thinking, that actively develops talent. We are focused on staff and student well-being and our school social worker ensures a healthy learning and working environment.

An exciting opportunity exists for a suitably qualified, dynamic, motivated and innovated:

Only applicants meeting the following minimum requirements will be considered:

- · Requisite professional qualifications (minimum BEd or BA degree with PGCE),
- · Full SACE registration,
- Police clearance certificate not older than 6 months with evidence of clearance with the National Child Protection Register and National Register for Sex Offenders.
- · Desire to be involved in the extra-curricular activities of the school,
- Able and willing to uphold the Christian ethos, mission and values of the school,
- · Knowledge of how to interact appropriately with staff, parents, students and community,

It would be advantageous if the candidate:

- · Has 2 years teaching experience in the Foundation Phase,
- · Has an effective and innovative approach to teaching with the ability to motivate students,
- · Is comfortable using electronic/digital technology to support learning,
- · Has knowledge of how to encourage a broad range of thinking skills in the classroom.

CLOSING DATE FOR APPLICATION: FRIDAY 03 OCTOBER 2025 COMMENCEMENT DATE: THURSDAY 01 JANUARY 2026

Only applications completed on the application form via the QR code will be considered:



An application will not in itself entitle the applicant to an interview or an appointment. Applicants who do not meet the requirements of the advertised post will be automatically disqualified from consideration. Applicants who have not been contacted within two weeks of the closing date for applications, should take it that their applications have not been successful. QGAP reserve the right not to fill this post. QGAP in line with POPIA (Protection of Personal Information Act) will attempt to ensure the confidentiality of all applicants for this role. All reasonable measures will be in place to protect personal information but will be used in the recruitment, selection and reporting process. By submitting your application for this position, you are recognizing and accepting this disclaimer.

QUEENSTOWN GET AHEAD PRIMARY Where every child feels worthy and validated.



WIZKID TRUST (IT 174/99) t/a

BERGVIEW COLLEGE

Tel: 039 330 5012

EMIS NO: 200501571 admin@bergviewc.co.za

VACANCY: SCHOOL PRINCIPAL

Commencement Date: 1 January 2026 (or by negotiation)
Closing Date for Applications: Friday, 17 October 2025

About Bergview College

Bergview College (BVC) opened its doors in January 1999 in response to the need for quality, English-medium education in the Matatiele community. Starting with just 56 learners, the school has since grown into a well-established independent institution with 775 learners, 36 educators, and 18 support staff.

With three campuses currently in operation and plans to consolidate on a single site with upgraded facilities, Bergview College continues to expand in both size and vision. The school maintains a **strong Christian ethos**, striving to develop balanced, professing young Christians who will contribute meaningfully as citizens.

The Role

The Board of Trustees is seeking to appoint a dynamic and visionary **Principal** who will lead Bergview College into its next phase of growth and excellence.

Key responsibilities include:

- Leadership & Management: Oversee daily operations, lead educators and support staff, and ensure compliance with policies and regulations.
- Academic Vision: Foster an environment of academic excellence, innovative teaching, and holistic learner development.
- Financial Stewardship: Manage resources responsibly to ensure sustainability and effective use of funds.
- Stakeholder Engagement: Collaborate with the Board of Governors, Department of Education, parents, and the wider community.

Minimum Requirements

Applications will only be considered if candidates meet the following criteria:

- A qualified educator with a valid SACE registration.
- At least 5 years' experience in a managerial position within an educational environment.
- · Proven leadership and managerial experience with cross-functional teams.
- A strong track record in school management, curriculum development, and educational innovation.



WIZKID TRUST (IT 174/99) t/a

BERGVIEW COLLEGE

Tel: 039 330 5012

EMIS NO: 200501571 admin@bergviewc.co.za

Essential Attributes & Skills

- Visionary and forward-thinking, with the ability to embrace new technologies and ideas.
- Strong leadership, communication, and analytical skills.
- · Compassionate, approachable, and adaptable.
- · Commercial acumen and the ability to balance strategic goals with operational needs.

Application Procedure

Applicants must submit the following:

- · A letter of motivation.
- A comprehensive CV.
- The names and contact details of three current referees.
- Certified copies of:

Qualification,
SACE Certificate,
SAPS Clearance, and
CPR (Child Protection Register) Clearance

Applications should be addressed to the **Board of Trustees** and emailed to: vakature10@gmail.com Subject line: Application: School Principal

Important Information

- In line with the Protection of Personal Information Act (POPIA), all reasonable measures will be taken to ensure the confidentiality of applicants' information.
- Bergview College is an equal opportunity employer.
- The Board reserves the right not to make an appointment.
- Submission of an application does not automatically entitle the applicant to an interview.

HOËRSKOOL CRADOCK / HIGH SCHOOL



DUAL MEDIUM: ENGLISH / AFRIKAANS

CRADOCK HIGH SCHOOL IS SEEKING A SUITABLE CANDIDATE TO JOIN OUR TEAM AS:

HOSTEL MANAGER

RESPONSIBILITIES:

- Drafting and managing the hostel budget.
- · Controlling stock and maintaining accurate records, receipts, and invoices.
- · Overseeing the daily operations of the hostel and supervising staff.
- · Ensuring the safety, wellbeing, and discipline of all learners.
- · Supervising and maintaining hostel facilities, including meals and accommodation.
- Compiling and planning menus.
- Promoting a positive, inclusive, and supportive living and learning environment.
- Ensuring that all financial processes are carried out in line with policies and regulations.
- Willingness to be on duty on certain weekends.

REQUIREMENTS:

- · Thorough knowledge of financial administration and reporting.
- · Excellent leadership, organisational, and administrative skills.
- Strong interpersonal and effective communication skills.
- Ability to manage conflict professionally and maintain discipline fairly and effectively.
- Sound knowledge of child protection as well as health and safety regulations.
- People-oriented, approachable, and supportive towards learners and staff.
- Ability to work independently as well as effectively within a school team.

APPLICATIONS TO BE ADDRESSED TO THE PRINCIPAL: HOOF@CRADOCKHS.CO.ZA

CLOSING DATE: 25 SEPTEMBER 2025

HOËRSKOOL CRADOCK / HIGH SCHOOL



DUBBELMEDIUM: AFRIKAANS/ENGELS

HOËRSKOOL CRADOCK IS OP SOEK NA DIE GESKIKTE KANDIDAAT OM BY ONS AAN TE SLUIT AS:

KOSHUISBESTUURDER

VERANTWOORDELIKHEDE:

- · Opstel en bestuur van die koshuisbegroting.
- · Beheer van voorraad, asook die handhawing van akkurate rekords, kwitansies en fakture.
- · Bestuur van die daaglikse bedrywighede van die koshuis en toesig oor personeel.
- · Verseker die veiligheid, welsyn en dissipline van alle leerders.
- Toesig oor en instandhouding van koshuisfasiliteite, insluitend etes en akkommodasie.
- Opstel en beplanning van spyskaarte.
- · Bevordering van 'n positiewe, inklusiewe en ondersteunende leef- en leeromgewing.
- Verseker dat alle finansiële prosesse in ooreenstemming met beleid en regulasies verloop.
- · Bereidwilligheid om sekere naweke diens te doen.

VEREISTES:

- Grondige kennis van finansiële administrasie en verslagdoening.
- Uitstekende leierskap-, organisatoriese- en administratiewe vaardighede.
- Sterk interpersoonlike en effektiewe kommunikasievaardighede.
- Vermoë om konflik professioneel te hanteer en dissipline regverdig en doeltreffend te handhaaf.
- Goeie kennis van kindbeskerming, asook gesondheids- en veiligheidsregulasies.
- Mensgerig, toeganklik en ondersteunend teenoor leerders en personeel.
- Vermoë om selfstandig te funksioneer én doeltreffend as deel van 'n span te werk.

RIG U AANSOEK AAN DIE SKOOLHOOF: HOOF@CRADOCKHS.CO.ZA

SLUITINGSDATUM:

25 SEPTEMBER 2025



CRADOCK HIGH SCHOOL

DUAL MEDIUM: ENGLISH / AFRIKAANS

Is sport your passion? Are you a skilled organiser who loves dynamic work and getting people moving? Then this position is for you!

SPORTS ORGANISER

The Governing Body intends to appoint a motivated, dynamic, and qualified Sports Organiser.

RESPONSIBILITIES:

- Planning and organising sporting events and tournaments
- · Communicating with teams, coaches, and parents
- Managing logistics, registrations, and schedules
- Promoting participation in sporting activities at schools and in communities
- Handling budgets and administration

REQUIREMENTS:

- Matric certificate (a tertiary qualification in sports management or education is an advantage)
- Experience in sports organisation or administration
- · Excellent communication and planning skills
- Good computer skills (MS Office, enrolment platforms)
- · A valid driver's licence

WE OFFER:

- A competitive salary
- An energetic and supportive work environment
- Opportunities for growth and development in sports management

The interview and appointment process rests with the Governing Body.

Submit your application via email to: hoof@cradockhs.co.za

CLOSING DATE:

25 SEPTEMBER 2025



HOËRSKOOL CRADOCK

DUBBELMEDIUM: AFRIKAANS/ENGELS

Is sport jou passie? Is jy 'n bekwame organiseerder wat hou van dinamiese werk en om mense aan die beweeg te kry? Dan is hierdie pos vir jou!

SPORTORGANISEERDER

Die Beheerliggaam beoog om 'n gemotiveerde, dinamiese en gekwalifiseerde sportorganiseerder aan te stel.

VERANTWOORDELIKHEDE:

- Beplanning en organisering van sportgeleenthede en toernooie
- · Kommunikasie met spanne, afrigters en ouers
- · Versorging van logistiek, inskrywings en roosters
- · Bevordering van deelname en sportaktiwiteite by skole/gemeenskappe
- · Hantering van begrotings en administrasie

VEREISTES:

· Matrieksertifikaat

(Tersiêre kwalifikasie in sportbestuur en kwalifikasie in opvoeding kan tot voordeel wees.)

- · Ervaring in sportorganisasie of -administrasie
- · Uitstekende kommunikasie- en beplanningsvaardighede
- · Goeie rekenaarvaardighede (MS Office, inskrywingsplatforms)
- · 'n Geldige bestuurslisensie

ONS BIED:

- · 'n Mededingende salaris
- · 'n Energetiese en ondersteunende werksomgewing
- · Geleenthede vir groei en ontwikkeling in sportbestuur.

KOMPETERENDE VERGOEDINGSPAKKET

- · Die onderhoud en aanstelling berus by die Beheerliggaam.
- · Dien aansoek per e-pos in by: admin@cradockhighschool.co.za

SLUITINGSDATUM:

25 September 2025



Job Post: Primary School Principal

Nasruddin Islamic School is seeking a dedicated and visionary **Principal** to lead our community. We are a private Islamic School committed to providing a high-quality education rooted in Islamic values. The ideal candidate will be a dynamic leader with a strong passion for education and a deep understanding of the unique needs of and Islamic environment.

Responsibilities

- Educational Leadership: Provide strategic direction and leadership for all academic programs, ensuring alignment with both national standards and our school's Islamic mission.
- **Spiritual and Character Development:** Cultivate a positive school culture that fosters strong Islamic values, character, and spiritual growth among students and staff.
- **Staff Management:** Lead, mentor, and evaluate a team of dedicated teachers and staff. Promote professional development and a collaborative working environment.
- Community and Parental Engagement: Build and maintain strong relationships with students, parents and the wider community. Act as a primary spokesperson for the school.
- Operational Oversight: Manage the school's day-to-day operations, including budgeting, admissions, and facility management. Ensure the school operates efficiently and in compliance with all regulations.

Qualifications

- A degree in Education, Educational Leadership, or a related field.
- Proven experience in a leadership role within an educational setting, e.g. SMT.
- A strong understanding of Islamic principles, culture and educational philosophy.
- Exceptional communication, interpersonal, and organizational skills.
- Demonstrated ability to inspire, motivate, and lead a diverse team.
- A firm commitment to the school's mission and vision.

To Apply:

Please submit a resume, cover letter, and three professional references to the Director abdullah@nasruddin.co.za. The cover letter should detail your experience and explain why you believe you are the right fit for **Nasruddin Islamic School**.

Closing date for Applications 30 SEPTEMBER 2025.

Nasruddin Islamic School is an equal opportunity employer. We thank all applicants for their interest; however, only those selected for an interview will be contacted.



WESTERING PRIMARY SCHOOL

Instilling hope in our children

The School Governing Body invites applications for the following vacancies:

LEARNERSHIP PROGRAMME 2026

2 x Foundation Phase & 3 x Intermediate & Senior Phase Prospective Educators

The SGB learnership posts will exist for suitable candidates from 12 January 2026

Should you wish to apply, please hand-deliver:

- a cover letter (letter of intent)
 - a curriculum vitae (CV)
- a police clearance certificate
- proof of acceptance from a tertiary institution to study education via correspondence

CLOSING DATE

30 SEPTEMBER 2025

All applications will be treated in strict confidence.
The school reserves the right not to fill these posts.
Applicants who have not been contacted by 31 October,
should assume that they have been unsuccessful.



Union High School is seeking a dedicated and responsible individual to oversee the daily operations of its termly boarding facility, **Arthur Kingwill House,** while ensuring a safe, caring and structured environment for our learners as

SUPERINTENDENT

(Governing Body Position)

The Superintendent will be responsible for the well-being, discipline and overall pastoral care of the boarders, while working in close collaboration with the school's management and boarding staff. Other duties include:

- Supervising the day-to-day functioning of the boarding house.
 - Providing pastoral care and guidance to boarders.
- · Ensuring the safety, discipline and well-being of all boarders.
- Managing boarding house routines, including meals, study sessions and recreational activities.
 - · Liaising with parents, staff and the school's management team.

REQUIREMENTS:

- · A valid PDP drivers license
- A minimum of 3 years experience in hostel management, education or social work
- · Computer Literacy: Basic proficiency in e-mail, MSWord and Excel
 - Proven experience in managing and drawing up budgets
- · Ability to understand basic maintenance systems an advantage

The deadline for applications is Friday, 19 September 2025.

Only short-listed candidates will be contacted. The interview process and appointment will be at the sole discretion of the Governing Body. It is expected that the short-listed candidates are available to travel to Graaff Reinet for an interview.

The successful applicant will be required to start on 2 January 2026.

Please send a comprehensive CV to: secretary@unionschools.co.za or hand deliver to Union High School, 2 Donkin Street, Graaff-Reinet



HOËRSKOOL DESPATCH "Waar elke vonk 'n vlam word"

BEHEERRAADSPOS

Vakke:

Tegnologie (Graad 8–9)

Ingenieursgrafika en -Ontwerp (Graad 10–12)

Aanvangsdatum: 13 Oktober 2025

Sluitingsdatum vir aansoeke: 20 September 2025 (12:00)

Vereistes:

- 'n Talent en passie om hoërskoolleerders te onderrig
- 'n Toepaslike akademiese- en onderwyskwalifikasie
- SARO-registrasie (Suid-Afrikaanse Raad vir Opvoeders)
- Bereidwilligheid en vermoë om aktief aan die buitemuurse program deel te neem

Stuur u aansoek en volledige CV aan:

Die Skoolhoof Hoërskool Despatch Posbus 8 Despatch 6220

Kontakbesonderhede:

Tel: 041 933 5104 Faks: 041 933 2890

E-pos: skoolhoof@hsdespatch.co.za / magda@hsdespatch.co.za

Let wel: Indien u nie binne 10 dae na sluitingsdatum vir 'n onderhoud uitgenooi word nie, moet u aanvaar dat u aansoek onsuksesvol was.



HOËRSKOOL DESPATCH

"Waar elke vonk 'n vlam word"

STUDENTE ONDERWYSER - BEHEERRAADSPOS

Vakke:

Lewensorientering GRAAD 8 - 9
 Skeppende Kunste GRAAD 8 - 9

Aanvangsdatum: 13 Oktober 2025

Sluitingsdatum vir aansoeke: 20 September 2025 (12:00)

Vereistes:

- 'n talent en passie hê om hoërskoolleerders te onderrig
- 'n bewys kan lewer van registrasie as student
- gewillig wees en die vermoë hê om aan ons buitemuurse program deel te neem – meld buitemuurs

Stuur u aansoek en volledige CV aan:

Die Skoolhoof Hoërskool Despatch Posbus 8 Despatch 6220

Kontakbesonderhede:

Tel: 041 933 5104 Faks: 041 933 2890

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VACANT SGB POST:

CHARLO PRIMARY SCHOOL

Performing Arts Teacher (Grade 4-7)

CLOSING DATE: 26 SEPTEMBER 2025 STARTING DATE: 1 JANUARY 2026



REQUIREMENTS

- SACE registered
- A thorough knowledge of music education and experience in teaching Grades 4–7
- Strong classroom management and a passion for developing learners' creativity through music, art, drama, and movement
- Ability to play at least one musical instrument
- An appropriate university degree (B Mus) or equivalent professional qualification in music

APPLICATIONS

Send complete letter with CV to The Principal Miles Road Charlo Port Elizabeth

No e-mail applications will be accepted

The school reserves the right not to proceed with the filling of the post. An application will not entitle the applicant to an interview.

Only successful candidates will be notified telephonically to arrange an interview

Charlo Primary School, in line with POPIA (Protection of Personal Information Act), will endeavour to protect the confidentiality of all applications for this position. All reasonable measures will be taken to protect personal information of applicants. Take note that the information will be used in the recruitment, selection, and reporting process. By submitting your application for this position, you are recognising and accepting this disclaimer.

VACANT SGB POST: CHARLO PRIMARY SCHOOL

BOOK KEEPER

CLOSING DATE: 19 SEPTEMBER 2025 STARTING DATE: 1 OCTOBER 2025

REQUIREMENTS

- Bachelor's degree in Accounting or Financial Accounting Diploma NQF level 6.
- Computer proficiency particularly in Quick books, MS Excel and Sage VIP.
- Knowledge of accounting procedures and experience in budget preparation.
- Strong candidate who is able to work under pressure.

RESPONSIBILITIES

- Quick books daily management as it relates to the School's bookkeeping.
- Payroll management and related payments (Including the EMP201 submissions relating to PAYE, UIF & SDL) and the management of the staff annuities.
- Assistance with year-end procedures and provision of information for the annual external audit, and cooperating with auditing standards throughout the course of the year.
- Bank account and petty cash management.
- Knowledge of financial reporting and feedback.
- Asset register management.
- Annual budget preparation, input and daily implementation.
- Maintenance of the school's financial archives.
- Workmen's Compensation submissions and IOD claims.
- Previous school experience with D6 and SASAMS will be to your advantage

APPLICATIONS

Send complete letter with CV to The Principal

Miles Road

Charlo

Port Elizabeth

No e-mail applications will be accepted

The school reserves the right not to proceed with the filling of the post. An application will not entitle the applicant to an interview. Only successful candidates will be notified telephonically to arrange an interview

Charlo Primary School, in line with POPIA (Protection of Personal Information Act), will endeavour to protect the confidentiality of all applications for this position. All reasonable measures will be taken to protect personal information of applicants. Take note that the information will be used in the recruitment, selection, and reporting process. By submitting your application for this position, you are recognising and accepting this disclaimer.







KOMGA JUNIOR SCHOOL

JOIN OUR TEAM

INTERMEDIATE PHASE AFRIKAANS FAL EDUCATOR

STARTING DATE: JANUARY 2026

REQUIREMENTS:

- Teaching Qualification
- Experience in teaching Afrikaans FAL Grade 4 7
- SACE Certificate (or proof of application)
- PDP
- Extra-mural Commitment Compulsory

Submit letter of application, CV and all relevant certificates of qualification to:



principalatkomgajuniorschool@gmail.com

Closing Date FOR APPLICATIONS: 30 September 2025
ONLY SHORT LISTED CANDIDATES WILL BE CONTACTED





KOMGA JUNIOR SCHOOL

WE ARE HIRING

Hostel Superintendent

STARTING DATE: JANUARY 2026

KEY RESPONSIBILITIES

- Live in position
- Oversee daily hostel operations
- Manage staff
- · Ensure learner safety and well-being
- · Maintain discipline and order
- Handle administrative tasks

Submit letter of application and CV to:

principalatkomgajuniorschool@gmail.com

Closing Date FOR APPLICATIONS: 30 September 2025

ONLY SHORT LISTED CANDIDATES WILL BE CONTACTED

Hoor hier-nuusbrief | newsletter: https://www.eccurriculum.co.za/hoorhier.htm
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LAERSKOOL HANDHAAF BEHEERLIGGAAMPOS ONDERWYSER

INTERMEDIÊRE FASE/ SENIOR FASE: GRAAD 4-7

BEWYSE VAN TAALONDERRIG 'n vereiste. MELD VAKKE AANGEBIED, ASOOK BEWESE ERVARING.

DIENSAANVAARDING: 1 JANUARIE 2026

TAALMEDIUM VAN SKOOL: AFRIKAANS

Volledige aansoeke met vermelding van ervaring ten opsigte van die volgende word ingewag:

- Volledige aansoeke met vermelding van sporten/of kultuurbetrokkenheid.
- Vlak van rekenaarvaardigheid moet ingehandig word.
- Meld sportkodes wat u kan aanbied en ondervinding in afrigting.
- PDP is 'n vereiste vir vervoer van spanne.
- Volledige akademiese uitslae noodsaaklik.
- SACE sertifikaat.

ansoeke moet ingehandig word by:

Die Skoolhoof

Laerskool Handhaaf

57 Channerstraat

Jansendal

Uitenhage

6229



E-pos: kantoor@handhaaf.co.za/ mrloock@gmail.com

Sluitingsdatum: 26 September 2025 om 12:00 041 992 1423/076 454 8436 vir verdere inligting

Ons behou die reg voor om die pos te heradverteer indien 'n geskikte kandidaat nie gevind word nie. Indien u nie binne twee weke na sluitingsdatum vir 'n onderhoud genooi word nie, kan u aanvaar dat u aansoek onsuksesvol was. Onsuksesvolle CV's kan binne twee weke daarna by kantoor afgehaal word indien benodig.

Available Teachers: Online CVs received the past week



CVs: https://bit.ly/CVdata

(CVs received since the previous edition. See the list below. Text is unedited as received.)

NAME	SURNAME	QUALIFICATIONS	PHASE	SUBJECTS	AREA
Linomtha	Mayana	Currently in 4th year of bachelor of education	Foundation / Grondslag	Mathematics English Home Language/ First additional IsiXhosa Home Language/ First additional Afrikaans First additional Life Skills	East London Mthatha Port Elizabeth (Gqeberha) Queenstown King Williams Town Grahamstown Stutterheim
Bongumusa Ncamiso	Mhlanga	BSc. Computer Science Education. Eswatini General Certificate of Secondary Education.	Intermediate / Intermediêr, Senior	I.C.T / IT (major) & Maths(minor)	Anywhere in the Eastern Cape
Shelynn	Kuscus	English Home Language and Life Orientation	Intermediate / Intermediêr, Senior, FET / VOO	English Home Language and Life Orientation	Anywhere in the eastern Cape
Tara	Wood	Bachelor of Arts - English Literature and Psychology Honours in Psychology Post Graduate Certificate in Education - English HL (FET) and Life Orientation (GET) Helios Strepco Counsellor	Senior, FET / VOO, School Admin Post / Administratiewe pos	English HL/FAL Life Orientation	Anywhere in the Eastern Cape

AVAILABLE TEACHERS: ONLINE CVs



120 online CVs are available at https://bit.ly/CVdata

Hoor hier-nuusbrief | newsletter: https://www.eccurriculum.co.za/hoorhier.htm

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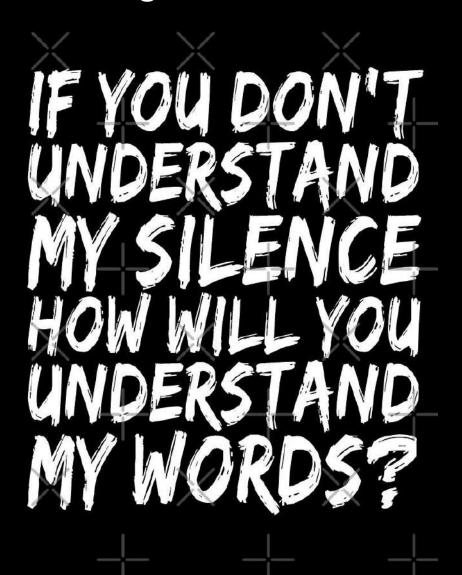
RE-APPOINTMENT OF PREVIOUSLY RESIGNED EDUCATORS

Kindly take note of HRM Circular 4 of 2023: Re-appointment of previously resigned educators and those who had retired prematurely. It is available at https://www.eccurriculum.co.za/Circulars.htm

DEADLINE FOR SUBMISSIONS

- This weekly newsletter is a free service to schools. Please distribute it electronically to all your colleagues.
- Schools are invited to advertise their vacancies here and teachers looking for posts are welcome to submit their resumes online. (See the link at the top of the page.)
- The deadline for contributions: Thursdays at 13:00. (Please take note of the message on page 1.)

Thought for the Week



- This is a private newsletter and it does not reflect the official views of the Department of Education.
- Drik Greeff assumes no liability for direct and/or indirect damages arising from requests from individuals or institutions to distribute information on their behalf.
- Contact details: <u>drik.greeff@gmail.com</u>