Example of a Rubric for Summary Writing in Additional Languages

Assessment Criteria	Level 4	Level 3	Level 2	Level 1
(20/2=10)				
	7–8	5–6	3-4	1-2
Main ideas	Learner is able to	Learner is able to	Learner is able to	Learner is unable to
Sub-topic	select main idea and	select main idea key	select main idea and	select the relevant
Key words	key words that display	words that display	key words that display	main idea and key
	a degree of relevance	some relevance	limited relevance	words
	7–8	5–6	3-4	1-2
Structural	Learner is able to	Learner is able to	Learner is unable to	Learner is incoherent
organisation	synthesise/	synthesise/	synthesise	and
Paragraphing	integrate information	integrate information	information.	illogical.
Sentence construction	showing	showing	Much incorrect	An inability to
	a degree of coherence	adequate coherence	sentence	structure
	and	and logical	structure	sentences
	logical development.	development.		
	Mostly correct	Some correct sentence		
	sentence	structure		
	structure			
	4	3	2	1
Language usage	Learner shows a wide	Learner shows a range	Learner shows limited	Learner shows poor
Clarity of expression	range	of	use	use of
Appropriate use of	of vocabulary,.	vocabulary, some	of vocabulary, much	vocabulary, an inability
language	Language usage mainly	correct	incorrect	to use
Vocabulary	correct.	language structure,	language structure,	language correctly,
Punctuation and	Spelling and	spelling	spelling	Very flawed spelling
spelling	punctuation	and punctuation	and punctuation	and
	mainly correct			punctuation